

**Town Board Meeting
September 19, 2022
Zoom: Meeting ID: 894 2169 3636 Password: 643999**

Present: Deputy Supervisor Alexander, Councilor Tucker, Councilor Legg, Councilor Dove, Attorney Smith.

Absent: Supervisor Aaron

Also, Present via Zoom: Brian Buff, Keri Fey, Sue Murphy, Tim Dobrovosky.

Minutes of September 8, 2022: On a motion of Councilor Tucker, seconded by Councilor Dove, and with a (4-0) affirmation, of the Town Board, minutes of September 8, 2022, were accept as presented.

Budget Officer Appointment – Keri Fey Retroactive to September 6th : Deputy Supervisor Alexander announced the Board would like to appoint Bookkeeper Keri Fey to the position of Budget Officer. Budget Officer Bridgett Winkelman retired on September 6th. Keri had worked as Bookkeeper to the Supervisor since 2020 and had worked at the Town previously in the Parks Department. She had experience in banking from her previous job and she would be a great addition to the Town as Budget Officer.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board, the Board appointed Keri Fey to the position of Town of Skaneateles Budget Officer, retroactive to September 6, 2022, at a salary of \$60,000 per year.

Clerk I Appointment – Aimie Case: Deputy Supervisor Alexander reported the Town Clerk and Assessor's offices had advertised and interviewed for the part-time position of Clerk I. The position would be to fill the part-time Clerk to the Assessor position and part-time for the clerk's office.

Town Clerk, Julie Stenger stated she interviewed 4 candidates and Aimie Case would be the candidate she would like to recommend the Board appoint.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board, the Board appointed Aimie Case to the position of part-time Clerk I, effective September 21, 2022, at a salary of \$18.50 per hour.

Schedule Town Board Budget Meetings: Deputy Supervisor Alexander stated the Board would need to schedule an additional budget meeting to complete the review of the 2023 Town of Skaneateles Preliminary Budget.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board, the Board scheduled a Town Board Budget Meeting to review the 2023 Budget on September 28, 2022, at 4:15 at the Town Hall.

Park Department Equipment Declare as Surplus – 2008 Pickup Truck and 1997 Toro Mower: Deputy Supervisor Alexander reported Parks Director Sue Murphy had requested the Parks 2008 Pickup and the 1997 Toro mower be declared surplus, once declared surplus they would sell the equipment.

Parks Director Sue Murphy stated this equipment is no longer being used by the parks department and they needed to get rid of equipment for the move from the Town’s Fennell Street property.

On a motion of Councilor Legg, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board, the Board declared the Parks Department 2008 Ford pickup truck and the 1997 Toro mower as surplus.

Schedule Public Hearing – Proposed Local Law C of 2022 “ A Local Law to Strike and Replace Chapter 40 of the Town Code of the Town of Skaneateles”: Deputy Supervisor Alexander stated the Board was in receipt of Introductory Local Law C of 2022 “A Local Law to Strike and Replace Chapter 40 of the Town Code of the Town of Skaneateles”.

Attorney Smith stated this Local Law was in regard to the New York State Uniform Building and Fire Code. The Town’s Codes Officer enforces both the Town Zoning Code and the New York State Building and Fire Code. New York State updated the Fire Code regulations this year. The Town of Skaneateles Code Chapter 40 sets forth the regulations that the Town Codes Officer can enforce the State Fire Code. Therefore Chapter 40 of the Town Code needed to be updated to reflect the State’s changes and give the Town of Skaneateles Codes Enforcement Officer the authority to enforce the updated State Fire Code.

Attorney Smith reviewed the changes to the law. He recommended the Board approve the resolution to schedule the public hearing and refer the Proposed Local Law to the Onondaga County Planning Board.

The Town Board approved the following resolution:

**RESOLUTION
OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES**

**Proposed Local Law to Strike and Replace
Chapter 40 of the Town Code of the Town of Skaneateles**

WHEREAS, pursuant to Municipal Home Rule Law Section 20(4), Board Member Councilor Tucker has introduced for consideration Introductory Local Law C of 2022 entitled “A Local Law to Strike and Replace Chapter 40 of the Town Code of the Town of Skaneateles” (the “Proposed Local Law”); and

WHEREAS, the purpose of the Proposed Local Law is to strike and replace Chapter 40 of the Town Code to provide for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code (the “Uniform Code”) and the State Energy Conservation Construction Code (the “Energy Code”) in continued compliance with applicable State law; and

WHEREAS, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act ("SEQRA") and its implementing regulations set forth at 6 NYCRR Part 617 (the "Regulations"), with respect to the adoption of the Proposed Local Law; and

WHEREAS, the Town desires to comply with the requirements of the New York Town Law and the New York Public Officers Law and shall schedule a public hearing to allow the public to comment on the Proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED that the Town Board will hold a public hearing on October 17, 2022, at 7:00 p.m. to hear all persons interested in the Proposed Local Law and to consider the adoption of the Proposed Local Law; and

BE IT FURTHER RESOLVED that the Town Board hereby classifies the Proposed Local Law as a Type II Action under SEQRA involving the "adoption of regulations, policies, procedures and local legislative decisions" as set forth in Section 617.5(c)(33) of the Regulations; and

BE IT FURTHER RESOLVED that the Town Clerk shall cause notice of such public hearing to be published in the official Town newspaper in accordance with all legal requirements.

The adoption of the foregoing Resolution was moved by Councilor Tucker, seconded by Councilor Dove, and duly put to vote, which resulted as follows:

Janet Aaron	Voting	Absent
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Chris Legg	Voting	Aye
Mark Tucker	Voting	Aye

Small Scale Stormwater Guidelines: Deputy Supervisor Alexander stated the Small-Scale Stormwater Guidelines was a document C&S Engineers had drafted in 2018 and it was referred to the Planning and Zoning Boards. It was never returned to the Town Board after the Planning and Zoning review and Supervisor Aaron wanted it to be brought back to the table for review.

Councilor Tucker stated this is a draft document the Planning Board referred to for guidelines to control stormwater. The Planning Board currently uses these as guidelines and the Zoning Board did not refer it back to the Town Board after their review.

The Town Board agreed to review the Small-Scale Stormwater Guidelines and table to a future meeting before referring it back to the Planning and Zoning Boards.

Councilor Tucker stated this document would only be used as a guideline for the Boards and not be adopted into the zoning code.

Attorney Smith stated it would be helpful if the Town Board officially adopted the document as a guideline. The Boards are currently using the document and if there was a legal challenge it should be adopted by the Town Board.

Authorize to Advertise for Board of Assessment Review Member: Deputy Supervisor Alexander stated there is a term expiring for one of the Board of Assessment Review Members. The Board agreed the position should be advertised for interested members of the community to apply.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board, the Board authorized the Town Clerk to advertise for the position on the Town of Skaneateles Board of Assessment Review.

Announcements/Correspondence/Updates

Raise Grant – Not awarded: Deputy Supervisor Alexander announced the Town did not receive funding from the Raise Grant that the Town had applied for. Most of the grant funding was awarded to cities and rural areas that are more of a need. Marty Cregg had done a phenomenal job putting this together and the Town would continue to look for more funding opportunities.

WIA/IMG Application Submitted: Deputy Supervisor Alexander announced the WIA/IMG application for funding for the water tower on the west side of the Town of Skaneateles and an extension of the Town’s water district had been submitted.

Update - Austin Park & Pavilion Project: Deputy Supervisor Alexander announced there was a meeting held on September 13th at the Austin Pavilion regarding the proposed Austin Park project. This informational meeting was well attended and productive. The proposal was presented and discussion with the public went well. The Town would meet with the group of architects to recap the discussion and review the feed-back from the community. The Board would schedule the next public meetings for the end of October or the beginning of November.

Councilor Dove thanked the Board and the community for supporting the Fire Department at their annual Casino Night held last weekend.

Councilor Tucker announced the next Open Space Committee meeting would be held on September 28th at 7:00 p.m. The next Shoreline Committee meeting would be with the contractors on the lake, and it would be on September 22 at 6:30 at the Town Hall.

Public Comment: No Comments.

Budget Amendments: No Budget Amendments.

Abstract #22-15: On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board vouchers #22-1238 - #22-1310 were authorized from the following funds:

General Fund:	\$ 53,517.45	Highway:	\$ 7,389.47
Water:	\$ 1,677.01	Part Town:	\$ 4,708.14
T&A:	\$ 1,938.84	Sewer:	\$ 18.83

Highway PT \$ 3,280.23 Street Lgt: \$ 30.84

TOTAL: **\$72,560.80**

Executive Session: On a motion of Councilor Legg, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:10 p.m. for attorney advice and discussion of personnel.

On a motion of Councilor Legg, seconded by Councilor Alexander the meeting was returned to open session at 7:45 p.m.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned at 7:45 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk

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WHEREAS, the Town Board desires to comply with the requirements of the State Environmental Quality Review Act ("SEQRA") and its implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”), with respect to the adoption of the Proposed Local Law; and

WHEREAS, the Town desires to comply with the requirements of the New York Town Law and the New York Public Officers Law and shall schedule a public hearing to allow the public to comment on the Proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED that the Town Board will hold a public hearing on October 17, 2022 at 7:00 p.m. to hear all persons interested in the Proposed Local Law and to consider the adoption of the Proposed Local Law; and

BE IT FURTHER RESOLVED that the Town Board hereby classifies the Proposed Local Law as a Type II Action under SEQRA involving the “adoption of regulations, policies, procedures and local legislative decisions” as set forth in Section 617.5(c)(33) of the Regulations; and

BE IT FURTHER RESOLVED that the Town Clerk shall cause notice of such public hearing to be published in the official Town newspaper in accordance with all legal requirements.

The adoption of the foregoing Resolution was moved by Councilor Tucker, seconded by Councilor Dove, and duly put to vote, which resulted as follows:

Janet Aaron	Voting	Absent
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Chris Legg	Voting	Aye
Mark Tucker	Voting	Aye

The resolution was thereupon declared duly adopted.

Dated: September 19, 2022

STATE OF NEW YORK))SS.:
COUNTY OF ONONDAGA)

I, the undersigned, Clerk of the Town of Skaneateles, Onondaga County, New York (the "Town"), DO HEREBY CERTIFY:

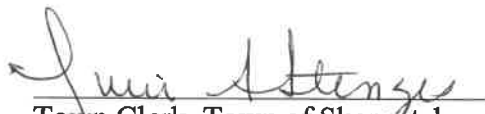
That I have compared the annexed abstract of the minutes of the meeting of the Town Board of the Town, held on the 19th day of September, 2022, including the resolution contained therein, with the original thereof on file in my office, and the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that the full Board consists of five (5) members; (4) members of the Town Board were present at such meeting; and that (4) of such members voted in favor of the above resolution.

I FURTHER CERTIFY that (i) all members of the Town Board had due notice of the meeting, (ii) pursuant to Article 7 of the Public Officers Law (Open Meetings Law), such meeting was open to the general public, and due notice of the time and place of such meeting was duly given in accordance with Article 7 of the Public Officers Law, and (iii) the meeting was in all respects duly held.

I FURTHER CERTIFY that the Resolution is in full force and effect and has not been amended or repealed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town this 19 day of September, 2022.


Town Clerk, Town of Skaneateles,
Onondaga County, New York

(SEAL)