

**Town Board Meeting
November 18, 2024
6:30 p.m.**

Zoom: Meeting Id: 890 6568 0753 Passcode: 200480

Present: Supervisor Legg, Councilor Alexander, Councilor Tucker, Councilor Dove, Councilor Milne, Attorney Smith.

Also, Present (In Person): Tim Dobrovosky, John Camp, Emily Procopio, Janet Aaron, Marty Cregg, Sue Murphy.

Also, Present (via Zoom): Jason Gabak (Skaneateles Press), Brian Buff, Paula Powell, Keri Fey, Scott Brothers.

Minutes of November 4, 2024: On a motion of Councilor Dove, seconded by Councilor Alexander, and with a (5-0) affirmation of the Town Board, the minutes of November 4, 2024, were accepted as presented.

Abstract #24-21: On a motion of Councilor Alexander, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board vouchers were authorized from the following funds:

| | | | |
|---------------|--------------------|------------|-------------|
| General: | \$ 21,782.40 | Highway: | \$ 5,192.57 |
| HWY PT: | \$ 1,875.22 | Part Town: | \$ 734.50 |
| Water: | \$ 23,949.39 | Sewer: | \$ 707.58 |
| Street Lght. | \$ 621.36 | T&A | \$ 56.28 |
| Total: | \$54,919.30 | | |

Andrews Road Water Tower: Supervisor Legg stated the original Map, Plan and Report had the water district having a pedosphere water tower. After discussions with the engineers there are 2 other types of water tanks that could be considered as alternatives. Fewer pedospheres are being used and more composite tanks.

Emily Procopio, C&S Engineer, stated more municipalities are moving away from welded steel construction due to high maintenance costs and regular maintenance is needed on these types of tanks. With modern technology composite tanks tend to last longer and require less maintenance over the life of the tank. The initial cost is upfront with the composite tank. Whereas the steel constructed tanks are less upfront cost but have the additional maintenance cost over the life of the tank.

Emily reviewed the following cost comparisons:

| | PED Tank | CET Tank |
|-------------------|-----------------|-----------------|
| Capital Cost | \$860,000 | \$1,760,000 |
| 5-year O&M Costs | \$15,000 | \$0 |
| 10-year O&M Costs | \$0 | \$3,000 |

| | | |
|-------------------------------|-------------|-------------|
| 20-year O&M Costs | \$735,000 | \$10,000 |
| Total 30-year Life Cycle Cost | \$1,685,000 | \$1,779,000 |

Emily stated the capital costs presented in the memo are based on quotes received from two vendors in the area that construct each of these type of tanks and then the operation and maintenance costs were figured from the combination of the vendor themselves and recent bid prices that OCWA had received for similar size and construction tanks in the area.

C&S Engineer, John Camp stated the primary cost of maintenance for the steel constructed tank is the painting required every 15-20 years.

Councilor Alexander stated when the cost projections for this project were figured, we only estimated about \$700,000 to \$800,000 for a cost estimate on a tank when we did our initial estimates for what it would cost our residents. She stated she was taken back by the cost of the CET (Composite Elevated Tank). She stated she would like to know the cost of the project with a CET tank and what that would compute to per customer per year before she felt comfortable making a decision on the tank. And there are other changes to the original Map, Plan and Report that would change the estimated cost as well. The increased costs would increase the price for the new water customers in the district and all the water customers. What are the new cost estimates? The residents need to be updated on this cost.

John Camp stated the composite tank would add approximately \$900,000 to the project cost. Supervisor Legg stated he asked Emily Procopio to only write the report on the cost of the different tanks, for a comparison.

Supervisor Legg stated the amount for the maintenance would be set aside each year if they decided on the steel constructed tank, and it be charged to the water district customers. The average maintenance cost would be around \$735,000. The bond repayment plus the amount set aside for the maintenance would approach the overall cost of the composite tank. When you look at the bottom line it would only be about \$114,000 more for the composite tank.

Supervisor Legg stated OCWA switched to composite tanks. They had been keeping up with the maintenance schedule and they found the maintenance of the steel constructed pedosphere tanks was becoming very expensive.

The Board asked about the look and the height of the tanks. Emily stated the high-water level would be 90 feet above grade. That would be about 120 feet tall. Marty Cregg stated they are both good options. His main concern is getting water. The composite tanks have a more agricultural look. He stated the residents in the water district would be happy with either design if they get water. The design would be the Board's decision. He would be happy to help in any way.

Councilor Alexander asked if there is any benefit to the CET to add additional capacity if the district was extended.

Emily stated CET tanks are suitable for future use with potential population growth and compatibility with the surrounding land use. The volume of a CET can be expanded to accommodate increased water demand without having to replace the tank. A PED tank would require replacement in order to increase the storage volume.

Councilor Alexander asked if the additional cost of the tank and other changes would push the cost to the residents over the Comptroller threshold. Emily Procopio stated she did not believe that the additional cost would go over the Comptroller's threshold. She stated she wanted an updated Map Plan and Report with the cost of the CET tank and any other changes before she could make a decision.

The Board agreed to have C&S Engineering prepare an updated Map Plan and Report to add what the additional cost to the water district customers will be and the future water rate and take into account the additional grant the Town received.

Marty Cregg stated this improvement would not only benefit the new Andrews Road Water District but the entire consolidated district for additional capacity and fire flow.

Janet Aaron asked if the final construction plans were ready or was this decision holding it up. Supervisor Legg stated the water tower design was needed for the final construction and engineering plans.

Supervisor Legg stated the steel tank manufacturers claim to have a 50-to-60-year life span and the CET manufactured by Harvestore (the same manufacturer of Harvestore Silos) claim to have an 80-to-90-year life span.

John Camp stated the original Map Plan and Report had a healthy 30% contingency added to the cost. Emily stated it would be no problem to update the cost and the Map Plan and Report with the changes, she could have the cost updates by the December 2nd Town Board meeting. The Board agreed to table the water tower design decision till December 2, 2024.

Councilor Alexander asked if there was a schedule that had to be followed for the grant money the Town had been awarded. Supervisor Legg stated the grants were not in jeopardy. The only delay would be getting Andrews Road residents' water.

Janet Aaron asked if there was a timeline for the project. Emily Procopio stated once there is a decision on the tank it will be about a month to finalize construction drawings, then they have to go to the health Department for approval. The Health Department could take 2 to 8 weeks.

The Board agreed to table the water tower design decision till December 2, 2024.

*C&S report attached.

Tap Root Fields NYS Grown and Certified Grant Program: Supervisor Legg stated Tap Root Fields is requesting the Town write a letter to support their application for a grant with the New York State Grown & Certified ITDR Grant Program. Tap Root is proposing to build a commercial

kitchen to process foods. This would be for products they raised or other local farms. They would process foods such as sauces, maple syrup and black garlic. This certified kitchen would permit them to do this type of product for retail and commercial sales.

Tap Root's intention is to start off small and then work with local farmers as they grow. This kitchen would be onsite in the existing buildings on the farm. Supervisor Legg stated they are applying for a grant up to \$50,000.

On a motion of Councilor Alexander seconded by Councilor Dove, and with unanimous (5-0) affirmation of the Town Board, the Board authorized Supervisor Legg to submit a letter in Support of Tap Root Fields application for a grant with the New York Stet Grown & Certified ITDR Grant Program.

Town of Skaneateles Phone System Proposals: Town Clerk Stenger stated that the Town of Skaneateles phone system needed to be updated. She reviewed the quotes that were received:

Verizon – State of New York OGS Contract # PS68692

Upfront cost for equipment \$2,000

Cost per line \$17.95 Cost per month \$295.00

These new lines will connect to existing or new Verizon cell phones. Transfer Station would not be included – they have Spectrum Internet. The Town Hall alarm system would not be included. The alarms work better on fiber or copper phone lines.

Garam Group – Highbridge Communications

Upfront cost for equipment \$4,128.14

Cost per month \$661.54

The Town Hall alarm system would not be included. The alarms work better on fiber or copper phone lines.

She reported to the Board that she would recommend the Verizon VOIP system. This system could be more in-house training and setup, but the system cost savings are a factor, and the system and service are under NYS OGS contract. The Verizon system is a 2-year contract. There is no contracted time with Garam Group so the price could increase after the first year.

The Board agreed to a two year with Verizon under State of New York OGS Contract # PS68692.

On a motion of Councilor Dove seconded by Councilor Alexander, and with unanimous (5-0) affirmation of the Town Board, the Board authorized Town Clerk Stenger to sign the contract with Verizon for a VOIP phone system at a cost of \$2,000 for equipment, cost per line \$17.95 and cost per month \$295.00.

Austin Park Tree Proposals: Supervisor Legg stated during the reconstruction of the walking path in Austin Park some trees had to be removed.

Parks Director Sue Murphy stated she had worked with Mr. Westover, a tree specialist, the Village Tree Committee, and the Garden Club. Mr. Westover made recommendations and Ms. Murphy received the following quotes:

Foxfield Landscaping:

| | |
|------------------------------------|-------------------|
| Shade Tree Plantings | |
| 12 Red Sunset Red Maples Installed | \$9,180.00 |
| Topsoil, Mulch, Stalking Kits | \$ 650.00 |
| TOTAL | \$9,830.00 |

Digg It

| | |
|------------------------|-------------------|
| 1 Coper Beech | |
| 3 Scarlet Oak | |
| 5 Red Sunset Maple | |
| 3 Skyline Honey Locust | |
| TOTAL | \$9,300.00 |

Wayside Contractors

| | |
|-------------------|-------------------|
| 3 Copper Beech | \$2,490.00 |
| 4 Red Oak Tree | \$2,760.00 |
| 5 Redpointe Maple | \$3,050.00 |
| TOTAL | \$8,300.00 |

Ms. Murphy stated she would recommend Wayside Contractors. Wayside Contractors was the lowest quote, and they have also worked with Mr. Westover in the Skaneateles area. If the Board approved this quote they could start right away.

Councilor Alexander also recommended these trees; they are all native species and would be 2.5” to 3” in diameter.

On a motion of Councilor Alexander seconded by Councilor Milne, and with unanimous (5-0) affirmation of the Town Board, the Board accepted the quote from Wayside Contractors for the following tree planting in Austin Park:

| | |
|-------------------|-------------------|
| 3 Copper Beech | \$2,490.00 |
| 4 Red Oak Tree | \$2,760.00 |
| 5 Redpointe Maple | \$3,050.00 |
| TOTAL | \$8,300.00 |

Announcements/Correspondence/Updates

TOMRA Glass Recycling Update: Supervisor Legg announced TOMRA Glas would be starting to collect glass at the Transfer Station for recycling. Municipal Recycling Brian Buff stated he is

waiting for the collection bins. Once the bins arrive, they would set them up for residents to use for glass recycling collection.

Part – Time Bookkeeper Employment Opportunity: Supervisor Legg stated they are still taking applications for the part-time bookkeeper to the Supervisor position. Please submit any letters of interest to the Town Clerk.

Board of Assessment Review Position: Supervisor Legg announced the Board was accepting applications for the Board of Assessment Review till December 1st. Please submit any letters of interest to the Town Clerk.

Hamlet Committee Meeting – December 5, 2024, at 5:30 p.m.

Reassessment Public Information Meeting – November 21, 2024, at 6:30p.m.

2025 Transfer Station Permits - On sale December 2nd - \$100 per household.

Town of Skaneateles Outreach Holiday Basket Program: Councilor Alexander announced the Outreach Department is looking for people to adopt families for Christmas. If anyone is interested contact the Town of Skaneateles Outreach Coordinator, Jacque McConnaughey.

Town Department Hours November – December:

November 28th & 29th Town Departments Closed – Thanksgiving (Transfer Station open November 29th)

December 20th Town Departments Christmas Luncheon – Transfer Station closed at 12:00 pm

December 24th Christmas Eve – Floating Holiday

December 25th Town Departments Closed – Christmas

January 1st Town Departments Closed – New Years Day

Shoreline Committee: Councilor Tucker announced they would be meeting on December 12th.

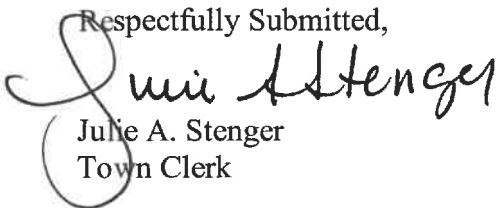
Public Comment: No comments.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Attorney Advice at 7:35.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 8:20 p.m.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 8:20 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk