

Town Board Meeting

February 13, 2023

6:30 p.m.

Zoom: Meeting ID: 853 5231 4190 Passcode: 714073

Present: Supervisor Aaron, Councilor Alexander, Councilor Tucker, Councilor Legg, Councilor Dove, Attorney Smith.

Also, Present (via Zoom): Bob Herrmann, Brian Buff, Tim Dobrovosky, Karen Barkdull, Jason Gabak (Skaneateles Press), Aimie Case, Paula Conan, Sherrill Ketchum, Michael Lasell, Thomas Fernandez.

Also, Present: Keri Fey, Beth Battle, Michael Pitman, Eric Sell, Michael Major, Lori Milne, Joe Vecchio.

Highway & Water: Highway Superintendent Tim Dobrovosky submitted his report to the Board for their review. He reported the Highway Department had the plows out 35 times for snow clearing for the season to date, filled potholes, removed trees, fixed road signs, repaired catch basins, unplugged culverts, received delivery of road treatment material. At the Transfer Station they had helped unload the new compactor. At the Town Hall they fixed the outdoor light. They helped the water department with a water break, and they fixed the parks department truck's transmission line.

Transfer Station: Municipal Recycling Liaison Brian Buff reported they had sent out 15 loads of trash, 7 loads of construction and demolition material, and 6 containers of recycling. He reviewed the Trash/Recycling comparison report he had provided to the Board. The total savings for the Town as of December 2022 the Town had saved \$118,392.82.

Councilor Legg stated Brian had done a great job with the spread sheet to show the savings each month.

Planning and Zoning: Planning and Zoning Clerk Karen Barkdull reported there were 4 open projects at this time with the Planning and Zoning Boards. Ms. Barkdull reviewed the status of existing projects still open; Community Solar Array TJA Solar, Lakelawn – proposed brick and stone masonry wall to replace wood fence along West Lake Road, this project is on hold. Nulty – application is on hold with the Planning Board for the shed, awaiting the owner to apply to the ZBA for variance approval. Chris Graham – Application pending for re-design of multi-family residences for the RR district. Victory Sports – The application is pending as the applicant in considering the potential for smaller scale development on the property, and Haba Toys-Expansion application on hold as they re-evaluate the entire property. Other activities included 3 pre-application meetings, Shoreline Committee meeting to discuss findings, 2 Hamlet Committee meetings, a Planning & Zoning staff meeting and attended Brownfield opportunity area program training.

Codes: Codes Officer Herrmann reviewed the Codes Office report for November 2022. * Report attached. He reported there were 11 new permits, and 4 Certificates of Completion and one

inspection. Codes Officer Herrmann stated at this time there were 64 permits that are expired. The codes office is still working on scheduling fire inspections and closing old permits.

The NYS report for Codes of 2022 for the Town of Skaneateles had been submitted to Albany.

Water: Councilor Legg reported Shane Christman had completed all his licensing requirements and had received his certificate for Water Operator from the Onondaga County Health Department. He sent out his first report signed by him to the Health Department.

Budget: Budget Officer Keri Fey reported they are working on cleaning up 2022 and preparing for the auditors coming in March.

Dog Control: Councilor Dove reported Dog Control Officer Dave Wawro had submitted a full report for all his calls in 2022. *report attached

Councilor Alexander asked if Dog Control Officer Dave Wawro could go to Austin Park more as the weather gets nicer.

Historian: Beth Battle read a story about the “Glen Haven”. *story attached

Skaneateles Fire Department: Councilor Dove reviewed the report submitted by the Skaneateles Fire Department. * report attached

Onondaga County Soil and Water – Town of Skaneateles Municipal Partner of the Year 2022: Supervisor Aaron announced the Town of Skaneateles had received “Municipal Partner of the Year” for 2022 from Onondaga County Soil and Water Conservation District. Supervisor Aaron made the following statement:

“On Monday, January 30th, The Onondaga County Soil & Water Conservation District presented the 2022 Municipal Partner of The Year To The Town Of Skaneateles. Janet Aaron, Town Of Skaneateles Supervisor, And Tim Dobrovosky, Highway Dept Supervisor, Were Present For The Town Of Skaneateles At The Town Office Building To Receive The Honor.

The ‘Municipal Partner Of The Year’ Award Recognizes The Town Of Skaneateles’ Significant And Ongoing Support Of The Onondaga County Soil & Water Conservation District Work By Assisting The Implementation Of Essential Streambank Stabilization Projects. Partnerships Like This Are Essential For Water Quality Improvement Projects And Soil Conservation Efforts To Happen In Our Communities All Around The County.

Chartered in 1944, (79 years) the Onondaga County Soil & Water Conservation District is one of 58 special purpose Districts in New York State, one in each county, including the five boroughs of New York City. Each District is governed by a Board of Directors who set program policy to be implemented by the district staff.

The City of Syracuse established the Skaneateles Lake Watershed Agricultural Program (SLWAP) in 1994, as an alternative to a costly filtration system required by the Safe Drinking Water Act and contracts with the Onondaga County Soil and Water Conservation District for the to manage this

program. Farmers in the watershed voluntarily agree to participate with almost 100% participation.

In Onondaga County, the District staff consists of an Executive Director, Program Team Leaders, Water Quality Specialists, support staff and various volunteers and interns. The recognition was presented by the Board of Directors consisting of our County Legislators Julie Abbott and Ken Bush, along with Onondaga and Cayuga County Soil and Water representatives Mark Burger, Eri Jensen, and Doug Kierst, Rich Abbott, City of Syracuse Public Health Sanitarian, Mike McMahon, Chair of the Skaneateles Lake Watershed Ag Program along with Mark Burger, Executive Director, Eric Jensen Rich Abbott, City of Syracuse Water Department Public Health Sanitarian, and Jim Greenfield.

It is a great honor for me and for the Town of Skaneateles to receive this recognition. 4 years ago municipalities in the Skaneateles Lake Watershed along with representatives from the City of Syracuse, Cornell Cooperative Extension, Onondaga County, Soil and Water and SLA formed Skaneateles Watershed Municipal Partnership, created a website and starting meeting regularly to work together for the betterment of Skaneateles Lake. Courtney and Jim Greenfield have joined me in representing Skaneateles and attending our regular meetings. Partnerships are important because they work together positively to find solutions. I am very proud and honored that Soil and Water considers the Town of Skaneateles that includes our Highway Department and the many shared projects they work on together. “

Minutes of January 23, 2023 and January 30, 2023: On a motion of Councilor Alexander, seconded by Councilor Tucker and with a (4-0) affirmation of the Town Board, the minutes of January 23, 2023 and January 30, 2023, were accepted as presented.

Budget Amendments: On a motion of Councilor Dove, seconded by Councilor Alexander, and with unanimous (5-0) affirmation of the Town Board the following budget amendments for 2022:

General Fund

\$6,918.00	Increase	10104.01.004.00	Town Board CE
\$6,918.00	Decrease	14204.01.004.00	Legal
Incorrect coding			
\$1755.00	Increase	14104.01.004.00	Town Clerk CE
\$1500.00	Decrease	14104.01.002.00	Town Clerk Equipment
\$255.00	Decrease	14104.01.002.00	Town Clerk PS
Town Clerk Contractual Expenses			
\$805.00	Increase	14104.01.004.65	Town Clerk Advertising
\$805.00	Decrease	14104.01.002.00	Town Clerk PS
Town Clerk Contractual Expenses			
\$435.00	Increase	13401.01.004.00	Budget Personal CE
\$435.00	Decrease	13401.01.002.00	Budget Equipment

Budget Personal Service

\$375.00	Increase	16201.01.001.00	Building PS
\$375.00	Decrease	14604.01.001.00	Records MGT PS
Building PS cleanup			
\$21,835.22	Increase	16204.01.004.00	Building CE
\$21,835.22	Decrease	16202.01.002.00	Building EQ
Building CE cleanup			
\$400.00	Increase	14304.01.004.00	Personnel CE
\$400.00	Decrease	14604.01.001.00	Records MGT CE
Budget Personal Service			
\$73,376.43	Increase	14404.01.004.00	Engineer CE
\$73,376.43	Decrease	19904.01.004.00	Contingency Account
Contractual Expenses Clean up			
\$225.00	Increase	19304.01.004.00	Judgment and Claims
\$225.00	Decrease	19504.01.004.00	Taxes & Assessments
Incorrect coding			
\$1,060.00	Increase	16801.01.002.00	Central Data Processing
\$1,000.00	Decrease	16701.01.002.00	Photostat Machine
\$ 60.00	Decrease	16704.01.004.00	Photostat Machine
Incorrect coding and clean up			
\$4,987.00	Increase	16804.01.004.00	Central Data Processing
\$4,987.00	Decrease	31201.01.001.00	Police & Constable PS
Contractual Expenses Clean up			
\$3,712.00	Increase	19104.01.004.00	Unallocated Insurance
\$3,712.00	Decrease	51824.01.004.00	Street Lightening CE
Unallocated Insurance Clean up			
\$138.00	Increase	35104.01.004.00	Animal Control CE
\$138.00	Decrease	33104.01.004.00	Traffic Control CE
Animal Control CE Clean up			
\$299.00	Increase	70204.01.004.85	Recreation Admin CE Telephone/Cable
\$299.00	Decrease	70204.01.004.00	Recreation Admin CE
Rec Admin CE Clean up			
\$232.00	Increase	71104.01.004.00	Sum Rec
\$232.00	Decrease	71104.01.004.49	Sum Rec Playday
Incorrect coding			

\$861.00	Increase	71404.01.004.00	Winter Rec
\$861.00	Decrease	71404.01.004.48	Winter Rec-Utilities
Incorrect coding			
\$182.00	Increase	71404.01.004.44	Winter Rec
\$182.00	Decrease	71404.01.004.48	Winter Rec-Utilities
Incorrect coding			
\$3,285.69	Increase	71404.01.004.55	Winter Rec
\$3,285.69	Decrease	71404.01.004.48	Winter Rec-Utilities
Incorrect coding			
\$629.00	Increase	80204.01.004.92	Comp Plan Review
\$629.00	Decrease	81604.01.004.00	Refuse CE
Comp Plan CE clean up			
\$1,286.00	Increase	85101.01.001.00	Community Beautification PS
\$1,286.00	Decrease	81601.01.001.00	Refuse PS
Community Beautification PS clean up			
\$62.00	Increase	88104.01.004.00	Cemetery CE
\$62.00	Decrease	88102.01.002.00	Cemetery EQ
Cemetery CE Cleanup			
\$200.00	Increase	90608.01.008.81	Med Ins
\$629.00	Decrease	90608.01.008.00	Med Ins
Incorrect coding			
<u>Part Town</u>			
\$6.94	Increase	80114.02.000.00	Codes- CE
\$6.94	Decrease	80114.02.004.00	Codes-CE
Contractual Expenses Clean up			
\$969.00	Increase	80114.02.004.00	Codes- CE
\$969.00	Decrease	80111.02.001.00	Codes-PS
Contractual Expenses Clean up			
\$1,707.00	Increase	80114.02.004.58	Codes- CE-Legal
\$1,707.00	Decrease	80111.02.001.00	Codes-PS
Contractual Expenses Clean up			
\$5,607.00	Increase	80124.02.004.00	Land Development CE
\$5,607.00	Decrease	80101.02.001.00	Zoning Engineer-PS
Contractual Expenses Clean up			

\$5,386.00	Increase	80204.02.004.59	Planning-CE-Engineer
\$5,386.00	Decrease	16804.02.004.00	Central Data Processing
Contractual Expenses Clean up			
\$9,398.00	Increase	80204.02.004.58	Planning-CE-Legal
\$9,173.00	Decrease	90108.02.008.00	State Retirement
\$225.00	Decrease	90408.02.008.00	Workers Comp
Contractual Expenses Clean up			
\$1,000.00	Increase	80204.02.004.65	Planning-CE-Advertising
\$1,000.00	Decrease	90608.02.008.00	Med Ins
Contractual Expenses Clean up			

Highway-Town Wide

\$22,578.00	Increase	51302.03.002.00	Machinery EQ
\$22,578.00	Decrease	51421.03.001.55	Snow Removal PS
Contractual Expenses Clean up			
\$15,890.00	Increase	51304.03.004.00	Machinery CE
\$15,890.00	Decrease	51421.03.001.00	Snow Removal PS
Contractual Expenses Clean up			
\$131.00	Increase	90458.03.008.00	Life Ins
\$131.00	Decrease	90458.03.008.00	Workers Comp
Contractual Expenses Clean up			

Water

\$48,447.00	Increase	83104.08.004.00	Water CE
\$48,447.00	Decrease	83101.08.001.00	Water PS
Contractual Expenses Clean up			
\$22,697.00	Increase	83104.08.004.00	Water CE-Engineer
\$6,422.00	Decrease	9.08.008.00	State Retirement
\$16,275.00	Decrease	90608.08.008.00	Med Ins
Contractual Expenses Clean up			

2022 Budget Encumbrances and Accruals: On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the following 2022 Encumbrances were approved:

Encumbrances 2022

General Fund

Traffic Control-Capital Project 033104.01.004.39 \$ 101,000.00
 Towns monies set aside for Townwide Signage Project.

<u>Timeline</u>	<u>Vendor</u>	<u>Amount</u>
1 st Round-2023	Fast Signs-Syracuse NY	\$45,175.19

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the following 2022 Accruals were approved:

Accruals 2022

General Fund

Town Board C/E	010104.01.004.00	\$ 2,320.00
King and King Invoice #34560 (\$2,2320.00)		
Limeledge Water	010104.01.004.00	\$ 14,948.00
2022 Water Service Contract with Marcellus		

Abstract #23-03: On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #23-0063 - #23-0189 were authorized from the following funds:

General Fund:	\$ 96,399.80	Highway:	\$ 30,588.83
Water:	\$ 6,958.98	Part Town:	\$ 5,184.20
T&A:	\$352,152.43	Street Lgt:	\$ 792.43
Highway PT	\$ 3,147.93	Sewer:	\$ 1,270.30
Limeledge Wtr	\$ 14,948.00	Fire District	\$193,230.00

TOTAL: \$704,672.90

7:00 p.m. Public Hearing Introductory Local Law A of 2023 “A Local Law to Strike and Replace Article IX of Chapter 134 of the Town Code of the Town of Skaneateles” : Supervisor Aaron stated the Town of Skaneateles is considering Introductory Local Law A of 2023 “A Local Law to Strike and Replace Article IX of Chapter 134 of the Town Code of the Town of Skaneateles”. This local Law would allow for a 10% exemption for qualified emergency services volunteers on their property assessment within the Town of Skaneateles. This exemption is currently in the Town of Skaneateles Code but only allows for a \$3,000 exemption for qualified members. The difference between the current law and this proposed updated law is the cap of \$3,000 of the assessment goes up to 10% and the qualifying spouse would also be entitled to the exemption, as the surviving spouse if the qualified spouse passes away. Volunteers can apply for this exemption or take the tax credit on their NYS income taxes, but not both.

Councilor Legg stated the applicant must be a resident of the Town of Skaneateles and must have proof of membership in an emergency services organization.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the public hearing was opened.

Supervisor Aaron asked if anyone would like to comment either for, against or have any comment at all. Supervisor Aaron asked Michael Pitman and Eric Sell from our fire departments if they had any questions or comments. They said they did not.

No further comments

On a motion of Councilor Dove, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board the public hearing was closed.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, Local Law 1 of 2023 “ A Local Law to Strike and Replace Article IX of Chapter 134 of the Town Code of the Town of Skaneateles” was adopted as presented.

Introductory Local Law B of 2023 – Solar Moratorium: Supervisor Aaron stated the Town Board was considering a Local Law for a Moratorium on Solar.

Town Attorney Smith reviewed the proposed moratorium. He stated the proposed length of the moratorium would be 3 months with the option to extend if needed. It could be ended sooner if the study is complete. The organization of this law stated this would not affect homeowners individual solar panel installation such as those on roofs. The moratorium would be on off-site solar and community solar projects. The moratorium, if approved by the Board, would not go into place till after the public hearing and a vote of the Board. The resolution the Board would consider would scheduled the public hearing for March 6, 20223 at 7:00 p.m. This moratorium would not apply to approvals already granted.

The Town Board approved the following resolution:

**RESOLUTION
OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES
February 13, 2023**

WHEREAS, Board Member Councilor Tucker has introduced for consideration Local Law No. B of 2023 entitled "Local Law Imposing a Moratorium on Offsite/Community and Utility Solar Uses in the Town of Skaneateles"; and

WHEREAS, the Town of Skaneateles (the “Town”) desires to adopt a local law declaring a moratorium for three (3) months, with the right to extend the moratorium for an additional three (3) months at the Town Board’s sole discretion, on applications under Article 10 of the Town of Skaneateles Zoning Law (the “Zoning Law”) as such applications relate to obtaining a special permit, site plan approval or a variance in connection with an Offsite/Community or Utility Solar project (the “Proposed Local Law”); and

WHEREAS, the purpose of the moratorium is to allow the Town time to create and adopt a local law that addresses land use requirements for the construction or erection and location of Offsite/Community and Utility Solar uses (as defined in the Zoning Law); and

WHEREAS, the moratorium shall not apply to Offsite/Community and Utility Solar uses which have already received site plan approval or a special permit under Article 10 of the Zoning Law; and

WHEREAS, an Offsite/Community and Utility Solar use is a use which involves solar collectors producing electric power via a public utility network primarily to off-site end-users or solar collectors operated by a public utility located on land primarily used to produce and transmit electric power for general off-site energy consumption; and

WHEREAS, a Solar Energy System is a solar photovoltaic cell, panel, or array, or any solar hot air or solar energy collector which relies upon solar radiation as an energy source for the generation of electricity or transfer of stored energy to heat, air, or water, controls, energy storage devices, heat pumps, heat exchangers, and other materials hardware or equipment necessary to the process by which solar radiation is collected, converted into another form of energy, stored, protected from unnecessary dissipation, and distributed, and includes solar thermal, photovoltaic, and concentrated solar; and

WHEREAS, when reviewing a proposal for an Offsite/Community or Utility Solar use, the Town of Skaneateles Planning Board (the “Planning Board”) and/or the Town of Skaneateles Zoning Board of Appeals (the “ZBA”) should take into account the surrounding land uses to determine the suitability of the proposed use in a given location; and

WHEREAS, because of the potential impact that Offsite/Community and Utility Solar uses may have on the community character of surrounding lands and the scenic, natural, and historic character of the Town, the Planning Board and ZBA should consider these impacts before approving such uses; and

WHEREAS, the Town desires to comply with the requirements of the New York State Town Law and shall schedule a public hearing to be held to allow the public to comment on the Proposed Local Law; and

WHEREAS, once drafted, the Town intends to refer the Proposed Local Law to the Onondaga County Planning Board for review and comment pursuant to Section 239 of the General Municipal Law; and

WHEREAS, the Town Board desires to comply with the requirements of State Environmental Quality Review Act (“SEQRA”) and its implementing regulations set forth at 6 NYCRR Part 617, and Section 239 of the General Municipal Law, with respect to the Proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED that the Town Board will hold a public hearing on March 6, 2023, at 7:00 p.m. to hear all persons interested in the above-referenced Proposed Local Law and to consider the adoption of such Proposed Local Law; and

BE IT FURTHER RESOLVED that once a draft of the Local Law is completed, the Town Clerk shall refer the Proposed Local Law to the Onondaga County Planning Board for its review pursuant to General Municipal Law Section 239; and

BE IT FURTHER RESOLVED that the Town Board hereby preliminarily classifies the Proposed Local Law as a Type II Action under SEQRA; and

BE IT FURTHER RESOLVED that the Town Clerk shall cause notice of such public hearings to be published in the official Town newspaper in accordance with all legal requirements.

The adoption of the foregoing Resolution was moved by Councilor Tucker, seconded by Councilor Alexander, and duly put to vote, which resulted as follows:

Janet Aaron	Voting	Aye
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Chris Legg	Voting	Aye
Mark Tucker	Voting	Aye

The resolution was thereupon declared duly adopted.

Tax Collector Tax Bill Correction: Supervisor Aaron stated the Board had a request from Tax Collector, Lori Milne for an additional \$285 in postage who stated that the County had printed the dates and time on the tax bills incorrect and the Town would need to send out a letter of correction. This \$285 was not budgeted for.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Town Board approved \$285 for postage to send corrected tax collection information.

Austin Park Project Proposal: Supervisor Aaron stated the Board was in receipt of a new proposal from King & King for the Austin Park and Pavilion Project. The Board agreed to review the proposal and have it on the next agenda.

Water Department On-Call Procedure: Supervisor Aaron stated the on-call procedure needed to be Updated now that Shane Christman had completed his Water Operator certification. The Town now has two certified water operators, David Bader, and Shane Christman. Therefore, the on-call time would now be split between these two employees.

The Town Board discussed the following proposed procedure:

“Effective February 15, 2023

Shane Christman, Water Department Foreman, and Operator will receive a weekly stipend of \$100 to answer calls, nights and weekends, initiating timely action as circumstances may require and filing all reports and requirements with the Department of Health.

Dave Bader, Motor Equipment Operator and Public Works Maintenance Worker, also holding an Operator’s license, will receive \$100 per week until a new Public Works Maintenance Worker is hired in the Water Department.

The Town Board will make the determination when the new hire has had sufficient training to move Dave Bader to a backup Operator to the Water Department.

Upon the transition of Dave Bader to back up Operator, Shane Christman will receive the full \$200 per week. Payment to Dave Bader will be discontinued.

In the event of an absence of five days or more consecutive workdays by Shane Christman, the Town will offer the Water Department on-call duty to Town employees who hold a current water system operator license based on seniority of service. The duty requires answering all calls to the Town Water Department telephone including during non-working hours. Additionally, the duty requires responding appropriately to the calls and initiating timely action as the circumstance may require. The qualified Town employee who accepts the temporary Water Department on call duty will receive \$200 per week until Shane Christman returns from absence.”

Councilor Legg thanked Dave Bader for stepping up while Shane was in training for his certificate of Water Operator. He did a great job and would continue to work with the Water Department as well as the Highway Department.

The Board agreed the water and highway departments are working will together and thanked the employees.

On a motion of Councilor Legg, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the Water Depart On-Call Procedure as presented.

Water Rates: Supervisor Aaron stated the water department is funded only by the water rates. It is important for the Board too look at these rates yearly to keep up with the funding needed to maintain our infrastructure. The Board is looking at an increase of \$.08 per thousand gallons of water This would be on a separate line on the water bills for infrastructure. This would be about \$1.20 increase for the average residential user every quarter. If approved the increase would be affective March 1, 2023.

Councilor Legg stated water is an enterprise fund and general tax dollars could not be used in the water department, only money paid for the water usage. The Town now has a stable contract with the Village; therefore the board knows what the rate increases would be over the years. But the Town still needs to maintain the infrastructure and equipment.

Supervisor Aaron stated she is thankful the Board did not “kick the can” down the road, they are taking this on and planning for the future.

Councilor Alexander asked would the increase be for commercial users and trailer rate as well? Supervisor Aaron stated commercial would be the same increase \$.08 per thousand gallons but there would be no increase in the trail flat rate. The dairy rate would be determined at the March 6th meeting.

On a motion of Councilor Legg, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the water rate increase for residential and commercial customers as presented affective March 1, 2023.

Guppy Falls Stair Replacement-Conservation Area Update: Councilor Alexander stated a bid opening was held for the Guppy Falls Stair replacement project, and no formal bids were received. She stated she is working with Codes Officer Bob Herrmann to put a better bid packet together. She stated Barber Welding is interested in submitting a bid for the project. She and Codes officer

Herrmann are to meet with Barber Welding this week to review the bid packet. They would be rescheduling the bid opening.

Councilor Alexander stated the Conservation committee meets monthly, and the new chair of the Committee is Matt Leveroni. He is a great addition to this position. She displayed pictures of the Conservation area with some of the work the Committee members are doing, such as rerouting some trails and clearing the area around the aspen trees. She thanked all the volunteers for their work. They would be starting community workdays and maybe a community planting in the Spring. They are also looking into a campaign for donations from the community.

Skaneateles Fire Department Labor Day 2023 Request: Supervisor Aaron stated a request had been received from the Fire Department for the use of Austin Park and the Austin Pavilion for their annual Labor Day Field Days, September 2nd and 3rd. They are also asking the Town to waive the fee as had been done in the past. Supervisor Aaron stated there would be a little maneuvering up at the Pavilion since the Parks equipment is being stored there now and confirmed with Eric Sell that he would meet with Councilor Alexander and Parks Director Murphy to discuss the use of the building, but the Board is in favor of the use by the Fire Department for the annual Labor Day Field Days.

On a motion of Councilor Dove, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the use of Aust Park and the Austin Pavilion for the annual Labor Day Filed Days and waiving the use fee was approved by the Town Board.

Rosalie's Catering Establishment License – Request for comments and 30-day waiver to the NYS Liquor Authority: Supervisor Aaron stated a request had been received from Rosalie's for a Catering Establishment Permit from the NYS Liquor Authority. This would allow an establishment to serve alcoholic beverages in their rentable banquet venue for private events only. The premises is never open to the general public. Such premises must have suitable and adequate facilities and accommodations to provide food and service for not less than fifty persons. The State required the applicant to submit this request to the governing body of the location of the establishment for any comments. They are also requesting a waiver of the 30-day waiting period.

The Board had no comments or concerns regarding this request.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the waiver of the 30-day waiting period for Rosalie's Catering Establishment License for 4357 Jordan Road, Skaneateles, NY 13152.

Authorize Request for Proposals - Skaneateles Lake Centerline Survey: Supervisor Aaron stated Councilor Tucker had requested Attorney Smith prepare a RFP to request quotes for a survey to determine the center line of the lake for zoning purposes.

Attorney Smith reviewed the resolution. Councilor Tucker stated the Planning and Zoning Boards had requested this survey to determine a center line of the lake, so all applicants were using the same center line. He spoke to the Village Planning and Zoning and they are in favor of this as well. They had contacted Onondaga County, the State and the watershed groups and no one had

this information. He spoke to a surveyor and the estimate he gave would require the Town to have at least 2 quotes.

Supervisor Aaron asked if there would be criteria for the bids? Attorney Smith stated the criteria is in the resolution. Councilor Tucker stated the Village is also interested but wanted to see what the Town does first, so they are consistent. Councilor Legg asked if Spafford is also interested? Councilor Tucker stated he had not spoken to them. The Board agreed all the municipalities should have the same center line. The surveyor would provide a map and GPS coordinates.

The Board approved the following resolution:

**RESOLUTION OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES
February 13, 2023**

WHEREAS, the Town of Skaneateles (the “Town”) desires to issue a request for proposals (RFP) for the selection of a surveyor for the purpose of determining the center line of Skaneateles Lake; and

WHEREAS, the services provided by the winning bidder shall include the review of existing maps, whatever investigation is deemed necessary to complete the project and generating a map of Skaneateles Lake depicting the centerline in accordance with guidance provided by the Town of Skaneateles; and

WHEREAS, the purpose of producing the above-mentioned survey is to aid in the drafting of new shoreline regulations governing the placement of docks, boathouses and moorings in Skaneateles Lake; and

WHEREAS, the Town Board desires to comply with the requirements of SEQRA and its implementing regulations set forth at 6 NYCRR Part 617 (the “Regulations”); and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Town Board hereby classifies the Project as a Type II Action pursuant to SEQRA because it involves routine Town administration and management and/or the replacement, rehabilitation, and reconstruction, on the same site, of an existing facility pursuant to 6 NYCRR § 617.5 (c)(2). Where an action is classified as Type II, no further review under SEQRA is required.

2. The Town Board hereby authorizes the Town Supervisor and the Town Clerk to take such steps as may be necessary to distribute the request for proposals and administer the pre-bid process.

The adoption of the foregoing Resolution was moved by Councilor Alexander, seconded by Councilor Legg, and duly put to vote, which resulted as follows:

Janet Aaron	Voting	Aye
Courtney Alexander	Voting	Aye
Christopher Legg	Voting	Aye
Mark Tucker	Voting	Aye
Sue Dove	Voting	Aye

The resolution was thereupon declared duly adopted.

Announcements/Correspondence/Updates

- *Hamlet Committee Update* : Councilor Legg updated the Board on the Hamlet Committee. The committee met last month with EDR. They had completed their review of the surveys submitted and were working on the geographical area. They are reviewing the existing zoning and the vacant lots that are buildable. EDR is working on the plan with the existing zoning and what it would look like if the vacant lots were built out. They did conclude that the current Hamlet district zoning does not match the existing Hamlet boundaries. This makes some lots split in different districts. Councilor Tucker and Supervisor Aaron had attended the last meeting and stated EDR has done a great job so far.

- *Shoreline Committee Update*: Councilor Tucker stated the next Shoreline Committee meeting is next week and they are working on finishing a proposal for the Board to review.

Public Comment: Dessa Bergan asked if the Board enacted the moratorium on Solar would the Board consider working with Planner, Joel Russell again. Supervisor Aaron stated he is not available, and we have not worked with Joel for any individual zoning topics. The public would be able to speak on the moratorium at the public hearing then there would be time for the public to comment on the proposed law and another public hearing would be held before the Solar Law would be enacted. Attorney Smith stated there would be at least two public hearings.


Joe Vecchio commented on public hearings and misinformation. He spoke about climate control and solar energy. He commented on the country being behind on renewable energy.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to attorney advice at 8:05 p.m.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 9:45 p.m.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:45 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk