

Town Board Meeting
March 3, 2025
6:30 p.m.
Zoom Meeting ID: Passcode:

Present: Supervisor Legg, Councilor Alexander, Councilor Tucker, Councilor Dove, Councilor Milne.

Also, Present (In Person): Tim Dobrovosky, Keri Fey, Sue Murphy, Tom Fairhurst.

Also, Present (via Zoom): Brian Buff, Chris Buff, Karen Barkdull, Robert Herrmann, Jason Gabak (Skaneateles Press), Jim Fields.

Department Reports

Highway: Highway Superintendent Dobrovosky submitted his report to the Board for their review.
*Report attached

Transfer Station: Municipal Recycling Liaison Brian Buff reported the Transfer Station had sent out eight loads of trash, three open top containers and two loads of recycling. Mr. Buff and the Board discussed the new glass recycling.
*Report attached

Planning and Zoning: Planning and Zoning Secretary Karen Barkdull reported there was one application for the Planning Board. She reviewed the open projects Fingerlakes Fabric, Johnson, SUNN 1077 LLC, Byrne Dairy, Schnapp, Winkelman, Peterson, Foote and Lakelawn. Other activities include three pre-application meetings, a Shoreline Committee work session, Open Space Committee work session, P&Z Staff work session, 7 hours of Codes Enforcement training, and 1 hour of NYSDEC wetlands training.

* February Report and 2024 Recap Report attached.

Codes: Codes Officer Herrmann reviewed the February Codes Office report. He stated permit applications are picking up this month and building is still on going. The annual 1203 Report to the Department of State is completed. The Codes Office has fifty-nine expired permits again this month. Aimie Case helped consolidate the list of buildings for fire inspections. Codes Officer Herrman also reported he and Ben Garrett had submitted their registration to the Annual NYSBOC conference April 8-10.

*February Codes Report attached

Parks: Parks Manager Sue Murphy thanked the Highway and Water Departments for helping the Parks Department keep the walking path clear at Austin Park the past week during the windy and stormy weather. She also reported Playday registration starts Monday March 10th. She is working on the permit applications for the Playday Program and the swimming area at Clift Park. She will be attending a Farmers Market conference in Rochester at the end of March.

Parks Director presented the 2025 Farmers Market Rules and Application to the Town Board for approval.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the 2025 Farmers Market Application was approved as presented.

Water: Supervisor Legg reported Shane Christman Water Department Foreman submitted his report to the Town Board. All the monthly testing was completed satisfactorily with the Health Department. Frank Lessogang will be taking the Onondaga County Health Department Water Operator test this week.

Budget: Budget Officer Keri Fey reported she continued working with Edmunds Gov Tech and Paychex for the new software transitions. Paychex is scheduled to start in April. She is also preparing for the 2024 audit.

Fire Department: Councilor Dove reviewed the Skaneateles Fire Department February 2025 report. *Report attached.

Minutes of February 10, 2025 and February 20, 2025: On a motion of Councilor Alexander, seconded by Councilor Tucker, and with a (5-0) affirmation of the Town Board, the minutes of February 10, 2025 and February 20, 2025, were accepted as presented.

Abstract #25-04: On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board vouchers were authorized from the following funds:

Abstract #25-03

General	\$	59,133.81
Sewer	\$	32.23
Part Town	\$	1,619.66
Hwy	\$	15,027.87
Hwy PT	\$	0.00

Water	\$	17,989.01
T&A	\$	242.92

TOTAL **\$ 94,045.50**

Introductory Local Law 2 of 2025 Town Road Truck Exclusion – Schedule Public Hearing: Supervisor Legg stated under New York State Law Towns are permitted to regulate tonnage and trucks on the town roads. There are several locations in the Town that Town roads connect County and State roads that the Town could regulate truck usage and weight limits. With modern GPS,

these roads could be listed as a “shortcut” and this Local Law would prohibit truck traffic on these Town roads. This would have no effect on local deliveries or agricultural transportation. The 5-ton limit would only be enforced on transient traffic.

Supervisor Legg stated there currently are five roads in the Town that have this restricted traffic and this Local Law would be an amendment to the current list of Town roads.

Councilor Alexander stated with the projected Route 81 project the Town of Skaneateles had already seen an increase in traffic, and it will continue to increase. Town roads were not constructed to carry the weight of the larger trucks and tractor trailers.

Attorney Smith stated the New York State Vehicle and Traffic Law provided Towns with the authority to designate certain roads where trucks in excess of five tons would not be permitted to pass through. This would not restrict businesses located on those roads from receiving and dispatching deliveries, it would not impact farm traffic. The current section of the code is 141-32. There are currently five roads included in the code that are already excluded. The list that is proposed would add twenty-seven roads.

Pursuant to the New York State Vehicle and Traffic Law, the Town Board would have to do this by local law.

Attorney Smith reviewed the introductory resolution as presented to the Board. He recommended sending this to County Planning for comment. In the resolution it classified the action as a Type II under SEQRA. If the board agreed and adopted this introductory resolution, the Board would schedule a public hearing on the date of choice, refer it to county planning for comment, and preliminarily classify this as a type II action under SEQRA.

Supervisor Legg reviewed the list of proposed Town roads:

Name of Street	Weight (tons)	Location
Andrews Road	5	Entire length
Cecil Arthur Road	5	Entire length
Chapman Road	5	Entire length
Clapp Road	5	Entire length
County Line Road	5	Entire length
Crow Hill Road	5	Entire length
Fennell Street	5	Old Seneca Turnpike-Village Line
Fisher Road	5	Entire length
Foster Road	5	Entire length
Franklin Road	5	Entire length
Giles Road	5	Entire length
Gully Road	5	Entire length
Gully Road (offshoot)	5	Entire length
Hencoop Road	5	Entire length
Hoyt Road	5	Entire length

Irish Road	5	Entire length
Lacy Road	5	Benson Road to NY359
Masters Road	5	Entire length
Mill Road	5	Entire length
Miller Street	5	Entire length
Railroad Street ext.	5	Entire length
Reynolds Road	5	Entire length
Thorne School	5	Entire length
Van Camp Road	5	Entire length
Visions Drive	5	Entire length
W Lake Street	5	Village Line-Street Route 41A
Weeks Road	5	Hencoop Road to NY 359

The Board approved the following Introductory Resolution listing the Public Hearing would be held on April 7, 2025 at 7:00 p.m.:

**RESOLUTION
OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES**

Proposed Amendment to Section 141-32 of the Town Code

WHEREAS, Pursuant to Municipal Home Rule Law Section 20(4), Board Member Milne has introduced for consideration Local Law No. 2 of 2025 entitled “A Local Law Amending Chapter 141 of the Code of the Town of Skaneateles.” (the “Proposed Local Law”); and

WHEREAS, the purpose of the Proposed Local Law is to amend Section 141-32 of Chapter 141 of the Code of the Town of Skaneateles (the “Code”), entitled “Schedule VII: Truck Exclusions,” to specify additional roadways where trucks, tractors and tractor-trailer combinations in excess of the indicated maximum gross weights are excluded; and

WHEREAS, the Town Board desires to comply with the requirements of SEQRA and its implementing regulations set forth at 6 NYCRR Part 617, and Section 239 of the General Municipal Law, with respect to this proposed amendment to the Code; and

WHEREAS, the Town desires to comply with the requirements of the New York Town Law, the Municipal Home Rule Law, and the New York Public Officers Law and shall schedule a public hearing to allow the public to comment on the Proposed Local Law.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board has considered the provisions of Article 8 of the Environmental Conservation Law (“SEQRA”) and the regulations adopted thereunder at 6 NYCRR Part 617 and finds the Proposed Local Law to be a “Type II Action” as defined therein. Therefore, no further review is required under SEQRA; and

BE IT FURTHER RESOLVED, that the Town Clerk shall refer the Local Law to Onondaga County Planning for its review pursuant to General Municipal Law Section 239; and

BE IT FURTHER RESOLVED, that the Town Board will hold a public hearing on April 7, 2025 at 7:00 p.m. to hear all persons interested in the Proposed Local Law and to consider the adoption of the Proposed Local Law; and

BE IT FURTHER RESOLVED, that the Town Clerk shall cause notice of such public hearing to be published in the official Town newspaper in accordance with all legal requirements.

The adoption of the foregoing Resolution was moved by Councilor Milne, seconded by Councilor Alexander, and duly put to vote, which resulted as follows:

Chris Legg	Voting	Aye
Courtney Alexander	Voting	Aye
Sue Dove	Voting	Aye
Mark Tucker	Voting	Aye
Lori Milne	Voting	Aye

Austin Park Project Electrical Contract: Supervisor Legg stated the Board had gone out to bid for the Electrical and HVAC portions of the Austin Park project. There were no bids received for the HVAC portion, but three bids were received for the Electrical portion.

The bids were as follows:

CONTRACT: ELECTRICAL WORK

BIDDER	BAS E BI D	ALTERNATES		BID SECURITY	NON-COLLUSION CERT	IRANIAN DIV. CERT/DAVIS	NYS DOL CERTIFICATE						TOTAL	
		E-1												
Diekow Electric	84,500	6,500		X	X	X	X							91,000
BH Electric	99,000	5,000		X	X	X								104,000

The Town has to complete all of the grant applications as if we were competing. In the process there is a meeting scheduled with the EPA to review the requirements of the grant. The first BAN had already been taken out of the bond that was authorized for this project and the Town is using that is money as we move forward.

Town Departments Phone and Communications Contract – Zultys Unified Communications: Town Clerk Stenger reported the Board had previously approved her to sign a contract with Verizon for a new internet-based phone system for the Town Hall and all Town Departments. She stated that when she reviewed the final contract the cost and terms were not what were originally presented. In the best interest of the Town, Town Clerk Stenger went back and received additional quotes for the new phone and communication system.

The following quotes were received:

Highbridge Communications: 3-year contract

Upfront Costs \$2472.00

Monthly Cost \$ 368.05

Verizon Business: 2-year contract

Upfront Costs \$ 0.00

Monthly Cost \$ 420.00

Zultys: 3-year contract

Upfront Costs \$ 0.00

Monthly Cost \$ 389.90

After a review of the three quotes, Town Clerk Stenger recommended the quote from Zultys. They have local technicians and a 3-year contract with no upfront hardware costs.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized Town Clerk Stenger to sign the contract with Zultys for a new Internet-based phone and communications system as per contract presented.

Announcements/Correspondence/Update

Austin Park Project HVAC Bid Opening – March 7, 2025 at 1:00 p.m.: Supervisor Legg announced the bid opening for the HVAC portion of the Austin Park Project would be March 7, 2025 at 1:00 p.m.

Town Employment Opportunities – Parks and Highway: Supervisor Legg announced there are employment opportunities in the Highway and Parks Departments

Cornell Cooperative Extension Onondaga Forestry Program Offerings: Supervisor Legg reviewed the available programs with Cornell Cooperative Extension.

OCRRRA Earth Day Litter Clean Up – April 25th and April 26th.

Onondaga County Community Development Grant: Supervisor Legg announced the Town received notification of the Onondaga County Community Development Grant, but with the notification it stated the Town of Skaneateles had no eligible areas.

Reassessment Information Meeting Recap: Councilor Dove updated the Board on the Reassessment Information Meeting that was held last week. Mike Maxwell reviewed the process of grieving your assessment and how to read the notices. The reassessment notices will be in the mail by the end of this week.

Correspondence: Supervisor Legg various correspondence had been received for Onondaga County Water Authority, Marty Hubbard, Attorney Mark Fogel and Tom Rhoads.

Winter Swap Shop – March 8, 2025, 8:00 am to 1:00 pm at the Austin Arena: Supervisor Legg announced there would be another winter swap shop on March 8th at the Austin Arena.

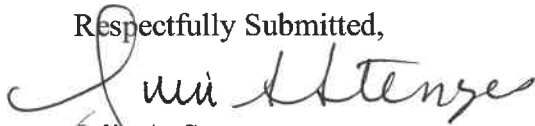
Public Comment: No comments

On a motion of Councilor Dove, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to the attorney's advice regarding contract negotiations at 7:15p.m.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting returned to the open session at 8:35 p.m.

On a motion of Councilor Milne, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk

Town of Skaneateles
Local Law 2 of the Year 2025
A Local Law Amending
Chapter 141 of the Code of the Town of Skaneateles

Section 1. Authority

This Local Law is enacted pursuant to the provisions of the New York Town Law and the New York Municipal Home Rule Law.

Section 2. Purpose

The purpose of the Proposed Local Law is to amend Section 141-32 of Chapter 141 of the Code of the Town of Skaneateles (the “Code”), entitled “Schedule VII: Truck Exclusions,” to specify additional roadways where trucks, tractors and tractor-trailer combinations in excess of the indicated maximum gross weights are excluded.

Section 3. Amendments to Code

Section 141-32 of the Code is amended with the addition of the following roadways:

See Exhibit A

Section 4. State Environmental Quality Review Act (SEQRA)

The Town Board has considered the provisions of Article 8 of the Environmental Conservation Law (“SEQRA”) and the regulations adopted thereunder at 6 NYCRR Part 617 and finds this Local Law to be a “Type II Action” as defined therein. Therefore, no further review is required under SEQRA.

Section 5. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 6. Effective Date

This Local Law shall take effect upon filing with the Secretary of State.

EXHIBIT A

Name of Street	Weight (tons)	Location
Andrews Road	5	Entire length
Cecil Arthur Road	5	Entire length
Chapman Road	5	Entire length
Clapp Road	5	Entire length
County Line Road	5	Entire length
Crow Hill Road	5	Entire length
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