

Town Board Meeting

August 19, 2024

6:30 p.m.

Zoom: Meeting Id: 894 6812 4382 Passcode: 23094

Present: Supervisor Legg, Councilor Tucker, Councilor Dove, Councilor Milne, Attorney Smith.

Present via Zoom: Councilor Alexander, Councilor Tucker.

Also, Present (In Person): Scott Brothers, Josh LaGrow

Also, Present (via Zoom): Jason Gabak (Skaneateles Press), Keri Fey, Brian Buff, Chris Buff, Jim Fields, Lynn Fields, Keri Fey, Michael Drake, Sue Murphy, Mike Lasell. .

Minutes of August 5, 2024: On a motion of Councilor Dove, seconded by Councilor Milne, and with a (4-0) affirmation of the Town Board, the minutes of August 5, 2024, were accepted as presented.

Abstract #24-15: On a motion of Councilor Milne, seconded by Councilor Dove, and with unanimous (4-0) affirmation of the Town Board vouchers were authorized from the following funds:

| | | | |
|----------|--------------|------------|--------------|
| General: | \$ 32,158.32 | Highway: | \$149,156.21 |
| HWY PT: | \$ 5,034.58 | Part Town: | \$ 4,527.56 |
| Water: | \$ 22,071.26 | T&A | \$ 5,401.14 |

Total: \$ 218,349.07

Resignation – Wesley Hill, Public Works Maintenance Worker: Supervisor Legg stated the Board was in receipt of a letter of resignation from Wesley Hill, Public Works Maintenance Worker. The date of the resignation was August 7, 2024.

On a motion of Councilor Dove seconded by Councilor Milne, and with unanimous (4-0) affirmation of the Town Board, the Board accepted Wesley Hill’s letter of resignation effective August 7, 2024.

The Board discussed advertising for the now open Public Works Maintenance Worker. They decided to post internally first if no response they would advertise for the open position.

Town Hall Reserve Fund Transfer for Town Hall Renovation Project: Supervisor Legg explained the Town Board had awarded the bid for the Town Hall renovations at the last Town Board meeting and now they would have to move the funds for payment out of the Town Hall Building Reserve Fund. Money transferred from a reserve fund is subject to the permissive referendum requirements of Town Law and General Municipal Law and must be posted and advertised for 30 days prior to the transfer.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer \$140,000 from the following funds subject to the permissive referendum requirements of Town Law from the Town Hall Building Reserve Fund for the Town Hall renovation project.

PRV Emergency Repair: Supervisor Legg stated the Water Department had recommended the replacement of the PRV on Jordan road due to the age of the valve and the Water Department is out of solutions for repairs. Water Foreman Shane Christman reported they had performed maintenance on the PRV valves, and they all are in the need of repair and or replacement. At this time, the Board should consider this an emergency repair due to the age and condition of the valve.

The Board agreed to the replacement and the emergent need. They reviewed the quote from Ross Valve for the amount of \$7,849.00, for parts and labor.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Board authorized the emergency replacement of the PRV Valve for an amount not to exceed \$7,850.00.

Schedule Town Board Budget Meetings: Supervisor Lagg stated Budget Officer Fey had submitted the schedule for the 2025 Budget Town Board Budget Meetings. The Board discussed changing the 4:00pm start time to 3:30pm.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Board scheduled the following 2025 Town Board Budget Meetings:

- September 10, 2024 3:30 p.m.
- September 17, 2024 3:30 p.m.
- September 24, 2024 4:00 p.m.
- October 1, 2024 3:30 p.m.
- October 8, 2024 3:30 p.m.
- October 15, 2024 3:30 p.m.
- October 22, 2024 3:30 p.m. (if needed)

Announcements/Correspondence/Updates

Community Band Thank You Note: Supervisor Legg announced a letter of thanks was received from the Skaneateles Community Band for the Town’s support of their summer concerts.

SCC Summer Day Camp Field Trip Thank you: Supervisor Legg announced a letter of thanks was sent by Shelia Card at the Skaneateles Community Center thanking the Town staff for their support of a swim day at Clift Park for the Skaneateles Community Center Day Camp kids. All the kids and Community Center staff had a wonderful day at the waterfront.

Doug Pickney – Sidewalk on West Lake Street Request: Supervisor Legg announced the Board was in receipt of a letter from Doug Pickney of West Lake Street in the Town of Skaneateles requesting the Town Board considering putting sidewalks on the portion of West Lake Street in the Town.

Town of Skaneateles Employment Opportunities – Parks and Water Department: Supervisor Legg announced the Town of Skaneateles had employment opportunities in the Parks Department and Water Department. In the Parks Departments there are 2 positions, one full-time and one part-time. In the Water Department the position open is for full-time.

Public Comment: Scott Brothers, Mottville Road, asked the Board how someone could request the Town Board to implement a noise ordinance in the Town of Skaneateles. Mr. Brothers discussed the Planning Board applications and the approvals with condition that the noise would end at certain times. Would it be rational to have something that is more definable? He discussed the noise ordinances in other Towns.

Supervisor Legg stated the majority of Towns did not have a noise ordinance. The Town of Skaneateles Code refers to “excessive noise.”

Mr. Brothers stated the Towns of Onondaga, Camillus and Elbridge have noise definitions in their code.

Attorney Smith stated evaluation of noise is part of the State Quality Review Act (SEQRA) which is reviewed by the Planning Board. SEQRA has specific questions as it relates to noise with each project. When noise is a topic in SEQRA with a project the applicants are to refer to the guidance and regulations under the NYS DEC. An example in a project that would emit noise would be from an HVAC system. Noise ordinances that have very specific decibel limits are uncommon in upstate New York. Often laws have statements that noise cannot be obnoxious or excessive. Where noise ordinances are most effective are in areas such as cities and issues with constant output of noise with HVAC systems. For example, New York City has staff that are trained to read the noise decibels of constant noise. Noise ordinances are not useful for transient noise, such as noise from a party. By the time a trained professional with the right equipment responds to transient noise it is over. To start the process, you would just need to make a request to the Town Board.

Mr. Brothers referred to the Comprehensive Plan and the recommendation for development north of the Village in residential neighborhoods and he is concerned about the possibility of excessive noise.

The Town Board thanked Mr. Brothers for his comments.

7:00 p.m. Public Hearing Skaneateles Meadows Drainage District: Supervisor Legg stated the Public Hearing was posted and advertised for the Skaneateles Meadows Drainage District for August 19, 2024, at 7:00 p.m.

Attorney Smith stated State Street properties was proposing to construct The Village Meadows Subdivision off from Franklin Street in the Town of Skaneateles. The project included creating 8 single family dwelling lots with an approximate 850-foot private entrance road from Franklin Street. The project also included Town water being extended along the private drive within a Town Water easement to service each lot. He reviewed the proposed drainage district documentation. He stated the proposed district would consist of 8 building lots and improvements proposed for the District include approximately 850 feet of gutters, twelve (12)

catch basins, 800-LF of 12” SICPP stormwater pipe, 300-LF of 8” SCIPPP stormwater pipe, and three (3) dry swales and the entirety of the costs to be expended for the construction of the Improvements shall entirely be borne by the applicant and at no expense to the District; there will be no hook-up fees for properties in the District and all future costs and expenses of operation, maintenance and improvements, in the District, including all expenses related to all extensions of the District which may thereafter be established, shall be a charge against the entire area of the District.

Councilor Tucker asked what procedure was in place when the cost of repairs and maintenance increased. Attorney Smith stated the rate would be re-evaluated each year.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Public Hearing on Proposed the proposed Skaneateles Meadows Drainage District was opened.

No one commented.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board, the Public Hearing on Proposed the proposed Skaneateles Meadows Drainage District was closed.

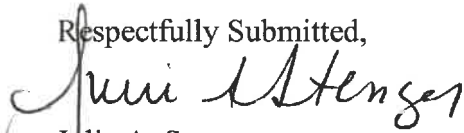
The Board agreed to have Attorney Smith draft a resolution for the Skaneateles Meadows Drainage District and approve it at the September 9, 2024, Town Board meeting.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned at 7:15 p.m.

On a motion of Councilor Dove, seconded by Councilor Milne and with unanimous (4-0) affirmation of the Town Board the meeting returned to open session at 8:00 p.m.

On a motion of Councilor Milne, seconded by Councilor Dove and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned at 8:00 p.m.

Respectfully Submitted,



Julie A. Stenger
Town Clerk

**TOWN OF SKANEATELES
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that a public hearing shall be held by the Town Board of the Town of Skaneateles at 7:00 p.m. on August 19, 2024 regarding the Proposed Establishment of the Village Meadows Drainage District.

An opportunity to be heard in regard to such will be given at the hearing to those favoring or opposing the same, as well as any comments. Communication in writing in relation thereto may be filed with the Town Board or at such hearing. **Said Hearing will be held on Monday August 19, 2024 at 7:00p.m. in person at the Town of Skaneateles Town Hall, 24 Jordan Street, Skaneateles, NY 13152 or via zoom.com: <https://us02web.zoom.us/j/89468124382>, Meeting ID: 894 6812 4382, Passcode: 230904**

At that time all persons will be heard or have an opportunity to provide written comment on this Proposed Local law and draft Plans.

Dated: Skaneateles, New York
August 6, 2024

Julie A. Stenger, Town Clerk
Town of Skaneateles

**RESOLUTION AND ORDER
OF THE TOWN BOARD
OF THE TOWN OF SKANEATELES**

**PROPOSED ESTABLISHMENT OF VILLAGE MEADOWS
DRAINAGE DISTRICT.**

WHEREAS, at a regular meeting of the Town Board of the Town of Skaneateles, New York held at 24 Jordan Street in the Town of Skaneateles, New York on August 5, 2024, the following resolution was offered by Board Member Alexander, who moved its adoption, seconded by Board Member Milne; and

WHEREAS, a map, plan and report (the "Maps and Plans") has been filed with the Town Clerk in connection with the proposed establishment and improvement of a drainage district in the Town of Skaneateles (the "Town") to be known as Village Meadows Drainage District (the "District"); and

WHEREAS, the boundaries of the proposed District are set forth in the attached Schedule "A"; and

WHEREAS, the improvements proposed for the District include approximately 850 feet of gutters, twelve (12) catch basins, 800-LF of 12" SICPP stormwater pipe, 300-LF of 8" SCIPPP stormwater pipe, and three (3) dry swales (collectively, the "Improvements"); and

WHEREAS, the entirety of the costs to be expended for the construction of the Improvements shall entirely be borne by the applicant and at no expense to the District; and

WHEREAS, there will be no hook-up fees for properties in the District; and

WHEREAS, all future costs and expenses of operation, maintenance and improvements, in said District, including all expenses related to all extensions of said District which may thereafter be established, shall be a charge against the entire area of said District; and

WHEREAS, the Maps and Plans describing the foregoing Improvements is on file in the Town Clerk's office and are available for public inspection during regular business hours.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Town Board will hold a public hearing at 24 Jordan Street in the Town of Skaneateles, New York to hear all persons interested in the establishment of the District on August 19, 2024 at 7:00p.m.; and be it further

RESOLVED AND ORDERED that the Town Clerk shall give notice of such hearing by publishing a copy of this resolution in the Skaneateles Press, the official Town newspaper, and by posting a certified copy of this resolution on the Town's official sign-board, not less than ten nor more than twenty days before such hearing.

The adoption of the foregoing Resolution was moved by Councilor Alexander, seconded by Councilor Milne, and duly put to vote, which resulted as follows:

| | | |
|--------------------|--------|-----|
| Chris Legg | Voting | Aye |
| Courtney Alexander | Voting | Aye |
| Sue Dove | Voting | Aye |
| Mark Tucker | Voting | Aye |
| Lori Milne | Voting | Aye |

The resolution was thereupon declared duly adopted.


Dated: August 5, 2024

CERTIFICATION

I hereby certify that at a meeting of the Town Board of the Town of Skaneateles, Skaneateles, New York on August 5, 2024 the adoption of the foregoing Resolution was moved Councilor Alexander, seconded by Councilor Milne, and duly put to vote, which resulted as follows:

| | |
|---------------------|-----|
| Supervisor Legg | Aye |
| Councilor Alexander | Aye |
| Councilor Tucker | Aye |
| Councilor Dove | Aye |
| Councilor Milne | Aye |

Carried 5-0


Julie A. Stenger
Skaneateles Town Clerk

SCHEDULE "A"

ALL THAT TRACT OR PARCEL OF LAND situate in the Town of Skaneateles, County of Onondaga and State of New York, being part of Military Lots 35 & 36, and bounded and described as follows: Beginning at a point in the centerline of Franklin Street, said point also being the north east corner of lands belonging to Pascal, per a deed filed in the Onondaga County Clerks Office as Instrument Number 2020-50829;

Thence from said point of beginning, S41°35'29"E along the centerline of said Franklin Street, a distance of 60.00 feet to a point;

Thence S48°24'31"W a distance of 306.58 feet to a point;

Thence S42°00'32"E a distance of 902.02 feet to a point;

Thence N87°27'30"W a distance of 1226.82 feet to a point;

Thence N01°29'44"E a distance of 1105.80 feet to a point;

Thence S81°57'27"E a distance of 347.62 feet to a point;

Thence S41°35'29"E a distance of 435.00 feet to a point;

Thence N48°24'31"E a distance of 200.00 feet to a point and place of beginning.

Containing 19.22 plus or minus acres of land.

VILLAGE MEADOWS SUBDIVISION – FRANKLIN STREET SKANEATELES STORMWATER DISTRICT REPORT

PROJECT SUMMARY

State Street properties are proposing to construct The Village Meadows Subdivision off from Franklin Street in the Town of Skaneateles. The project includes creating 8 single family dwelling lots with an approximate 850-foot private entrance road from Franklin Street. The project also includes Town water being extended along the private drive within a Town Water easement to service each lot.

STORMWATER INFRASTRUCTURE

A. Existing Stormwater System

The Town has open ditches and culverts along Franklin Street to collect stormwater from the roadside and from up-gradient areas. The water ultimately flows to the Northeast. The site also has a cut-off ditch installed along the fields behind the existing residential dwellings along Franklin Street with an existing culvert to the Franklin Street Ditch, this culvert will remain.

B. Proposed Stormwater System

It is proposed to have gutters along the new private drive which collect the road water and direct flow into proposed catch basins. Each lot has a collection pipe that will be directed to the catch basins. The water is conveyed to two stormwater treatment areas which includes forebays and dry swales prior to being discharged in the existing 18-inch pipe which is connected to the Franklin Street roadside ditch.

The following is a summary of the Stormwater infrastructure:

- (12) Catch Basins
- 800-LF of 12" SICPP Stormwater Pipe
- 300-LF of 8" SCIPPP Stormwater Pipe
- (3) Dry Swales

MAINTENANCE REQUIREMENTS

The stormwater infrastructure has maintenance requirements to meet the GP-0-20-001 NYSDEC stormwater permit. The following is a list of the items required to be completed:

1. Annually the catch basins should be inspected for debris removal within the basin and any signs of buildup within stormwater pipes.
2. Annually the forebays and dry swales should be inspected to maintain vegetation cover and repair any erosion.
3. Sweeping of the roadway/stormwater gutters annually in the spring.
4. It is anticipated that the catch basins should be cleaned out with a vac truck once every 5-years.
5. It is anticipated that the forebay and dry swales will need to have the accumulated sediments and vegetation cleaned out once every 10-years. The underdrains within the dry swales would be inspected and jetted during this period.

DISTRICT MAINTENANCE COSTS

The above maintenance probable costs are outlined below:

1. The annual costs for overall vegetation inspection, sweeping and general maintenance are estimated at \$2,500
2. Every 5-years for Vac truck of each CB is estimated at \$4,500
3. Every 10-years Cleaning Forebays and Dry Swales along with re-seeding disturbed area and underdrain flushing is estimated at \$12,500

Based on the anticipated costs above, the annual tax burden per parcel would be estimated at \$581.25 per lot for each of the 8-lots.

Attachments:

Figure 1 – Stormwater Infrastructure Drawing