

**Town Board Meeting**  
**February 19, 2015**  
**7:00 p.m.**

**Present:** Present: Supervisor Sennett, Councilor Murray, Councilor Brace, Councilor Howard, Attorney Werbeck. Absent: Councilor Greenfield.

**Also Present:** Bridgett Winkelman, Sue Murphy, Allan Wellington, Dave Colegrove, Abby Lepak, Chris Malone (Skaneateles Journal), Jason Gabak (Skaneateles Press).

**Department Reports**

▪*Highway, Water, Transfer Station:* Allan Wellington said that the plows have been out 32 times since the last meeting and 126 times this year. They also have gone out 6 times to cut snowbanks down. Their new front-end loader was delivered this week. They have been shoveling out water hydrants in the Water Department. The Transfer Station is dealing with frozen compactors and the elements and also issuing the new permits.

Supervisor Sennett said that she received an email from Shannon Harty, Director of Municipal Operations for the Village of Skaneateles that expressed sincere gratitude to Allan Wellington for his help with finding an alternative solution when their diesel pump went down in order to keep their equipment operational. Mr. Wellington was given a round of applause.

▪*Parks:* Sue Murphy said that they will take down the ice arena in 17 days. She is now preparing for summer hires.

▪*Budget:* Bridgett Winkelman said that Cuddy & Ward have completed their in-house. She completed the 4<sup>th</sup> payroll for the year.

Supervisor Sennett thanked Bridgett Winkelman for the information she provided for the Climate Action Plan.

*Resolution #15-033*

**Welch Allyn 5K & Fun Run:** Abby Lepak from Welch Allyn said this is their third 5K and Fun Run which will be held on August 1<sup>st</sup>. She provided a map showing the route which is the same as the two previous years. It would start at Welch Allyn on Mottville Road then proceed to Crow Hill Road, Mill Road, Old Seneca Turnpike, Jordan Road, O'Neill Road, Frost Street and back to Mottville Rd. The event starts at 10:30 a.m. and all road closures and lane restrictions will be in place from 9:20 a.m. until the last participant completes that section of road. The Town Constable and the Onondaga County Sheriff's will be hired. This charitable event is open to the public and will benefit the Clear Path for Veterans organization. Welch Allyn hosts the event and also makes a donation. They will be fully sanctioned and insured by USA Track & Field which will name Welch Allyn, the Town of Skaneateles and Onondaga County as additional insureds. Their certification and sanctions by USA Field insures that participants will be safe. SAVES will be onsite and so will the Welch Allyn Emergency Medical Response Team. This year Mottville Fire Department will be providing water and cooling station at the Fire Department. The one-mile Fun Run will take place on Welch Allyn property and start at 9 a.m. Ms. Lepak said that Welch Allyn is celebrating their 100<sup>th</sup> year this year and they hope for a big turnout.

On a motion of Councilor Howard, seconded by Councilor Brace and with unanimous (4-0) affirmation of the Board the Welch Allyn 5K and Fun Run was approved.

*Resolution #15-034*

**Minutes:** On a motion of Councilor Brace, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Board, the minutes of February 5, 2015 were accepted as presented.

*Resolution #15-035*

**Reappointment of David Wawro – Dog Control Officer:** On a motion of Supervisor Sennett, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Board, David Wawro was reappointed as Dog Control Officer effective on the date his medical release returns him to full duty.

*Resolution #15-036*

**Appointment of Secretary to the Zoning Board of Appeals:** Supervisor Sennett said that Denise Rhoads, Chair of the Zoning Board and Karen Barkdull, Clerk to the Zoning and Planning Boards interviewed candidates for the part time secretary position to the Zoning Board. This position was budgeted in the 2015 budget. Both recommended Michele Norstad to fill the position.

Councilor Brace said she was pleased that this has progressed so quickly and made a motion, seconded by Councilor Howard and with unanimous (4-0) affirmation of the Board to appoint Michele Norstad to the part time position of Secretary to the Zoning Board of Appeals at \$11 per hour effective February 23, 2015.

**Water Tower:** John Camp, Engineer with C & S Companies said that portions of the Town water system do not operate according to design standards or regulatory standards for water pressure and fire flow capability. It is important to keep the water pressure up in the system to provide good service to the customers and to maintain the safety in the system. If the pressure were to drop low enough or become negative it could pull contaminants into the system which is a health problem. The Insurance Services Office (ISO) also has fire flow requirements and there are portions of the water system that don't meet those standards. Recent improvement by the Village to the water system along East Street have made some fairly dramatic improvements to the water district east of the Village. The western part of Town still has issues. This was previously known as Water District #3 before the districts were consolidated. There are areas within this district that experience low pressure and areas that do not meet the fire flow requirements of ISO. In April 2000 C & S put together a report that provided information to remedy the problem on the west side. This would require the addition of a water tower at the southern end of Hillside Drive which has a water system that dead ends at the end of that street and the elevation is fairly high. About two months ago C & S did an update to that report to update the expenses that have changed since 2000. That report has been delivered to the Town. C & S met with Town and Village officials as well as the funding officials from Environmental Facilities Corporation and had a general discussion about adding the tank. During that meeting an alternate site for the water tower on Andrews Road was discussed. This was discussed in the past but was never reviewed in detail. This area is approximately 45 feet higher than the elevation of the Hillside Drive site. One of the reasons that this site wasn't studied previously is

that in order to put a tank here the Town would have to add a lot of water lines because it is outside of an established water district.

Mr. Camp said that right now the proposal before the Town Board is to do a preliminary study for installation of a tank on Andrews Road site and reviewed the following proposal:

1. **Create a version of the Town's water distribution model containing a storage tank just south of Andrews Road. Based on preliminary discussions:**
  - a. It is likely that this tank would need to be supplied from a point along West Lake Street.
  - b. It is likely that the storage tank will needed to be connected to the existing distribution system with a new water main along County Line Road.
2. **Identify the change in benefits (if any) to the Village's water system that would result from changing the location/elevation of the storage tank.**
3. **Explore alternate storage strategies that could reduce the overall cost of the project while maintaining the necessary improvement to service in the Town.**
  - a. The previous study considered an elevated storage tank because this would result in improvements to fire flow capacity in the Village. During the previous study, it was assumed that the Village would be willing to split the cost of the project, as has been the practice with past projects. During the previous study, Village officials expressed some doubt as to whether they would contribute to the project financially.
  - b. If the Town chooses to pursue the project with a focus on the benefits to the Town, rather than both the Town and the Village, a less costly option may be viable. It may be possible to utilize an at-grade storage tank, rather than an elevated storage tank. At-grade storage tanks are considerably less costly than elevated storage tanks. We will create a version of the model with an at-grade storage tank. If an at-grade storage tank is viable, we will include a discussion and cost estimate in the report.
4. **Create preliminary sketches of the proposed tank and piping. Sketches would contain a level of detail appropriate for funding discussions and applications.**
5. **Update report based on the results of our work.**
6. **Attend a meeting with Town officials to discuss the report.**
7. **Prepare and submit documents to place the project on the Intended Use Plan (IUP).**

C & S estimates that the cost for this will not exceed \$6,300.

Mr. Camp said that part of the proposal will show the benefit to parts of the Village system as they have some fire flow issues in certain spots on the west side and in their business district. If the Town were to install a tank on the west side, it could be set up to provide improvements to the Village as well. He said they have a pretty good idea how a tank at Hillside Drive would help the Village, it just has to be determined what the tank on Andrews Road would provide. Part of what they are proposing to do is to show how that would change if the tank were relocated to the Andrews Road site. Also, as part of the proposal they are looking at different strategies that would reduce the cost of the project. They could also look at a booster pump station instead of the water tank. This alternative can cost less but has a tendency to have higher

maintenance costs plus they use a lot of power. Since the Andrews Road tank site is at a higher elevation, an at-grade storage tank may be an option. This tank would be like a cylinder rather than an elevated bulb. The cylinders are much more cost effective than the elevated towers. Mr. Camp said that project might be considered for low interest or market financing from the ESC.

Councilor Brace asked what the implications would be of extending the water lines to Andrews Road as far future development. She said she would also like to see the report compare the two sites. Mr. Camp said that for Hillside Drive review they also reviewed the GHD report that was done on behalf of the Village of Skaneateles about the condition of the village system. They used that information plus information from various sources taking into consideration the improvements to the water system over the last 5-10 years and updated the model. Then they plugged that information into the computer model and then plugged in the potential tank on Hillside Drive and provided the information on how it would affect the Town and Village water system.

Councilor Brace said she would like this report to do a comparison between the two sites that includes the cost benefit and the implications of development in the future. Mr. Camp said that generally an 8" main would be put in which could serve a lot of customers. Since the district would have to be extended, any property within the district would be allowed by law to tie into the district.

Councilor Howard asked if there were any other areas in the Town where there are fire flow and water pressure issues. Allan Wellington said that the Town has done a lot of updates and he is not aware of problems in any other areas.

Supervisor Sennett said that she talked to John Camp previously and since most of the work was done at the Hillside Drive location, an analysis should be done comparing each site. She said there is a lot to consider since Hillside Drive is close to the water source and less expensive but going south along County Line Road to Andrews Road and then to West Lake Street would provide residents who can see the lake but have to drill as many as three wells on their property to obtain water, the ability to receive public water. This could solve a problem in that area.

Supervisor Sennett requested that Mr. Camp update the proposal and submit it for the Town Board to approve at the March 5, 2015 meeting.

#### **Announcements/Correspondence/Updates**

▪*Special Board Public Hearing – Comprehensive Plan 7 p.m. March 4<sup>th</sup> at the Skaneateles District Offices*

▪*Eleroin LLC & Niorele, LLC (Dower) Annexation Petition Public Hearing – 7:00 p.m. February 25<sup>th</sup> at the Skaneateles Fire Department*

▪*Congratulations on \$45,000 Open Space Plan NYSEDA Grant with CNY Regional Planning & Development:* Supervisor Sennett said hats off to Councilor Howard who took the initiative to apply for this Open Space Grant. Councilor Howard said that she gives hats off to Andy Zepp from the Finger Lakes Land Trust who brought it to her attention. This will be a two-year project mapping project and will be part of the Comprehensive Plan.

▪*Planning, Zoning, Town Board Round Table – 9 a.m. March 21<sup>st</sup> at Town Hall*

*Resolution #15-037*

**Budget Amendments/Adjustments:** On a motion of Councilor Brace, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, the following budget amendments were authorized.

\$ 1,000.00    Increase        014101.01.001.47    Town Clerk P/S – Dog Census  
\$ 1,000.00    Decrease        014104.01.004.47    Town Clerk C/E – Dog Census  
To adjust for the in house personal service expenses to perform the Dog Census 2015.

*Resolution #15-038*

**Abstract #15-05:** On a motion of Councilor Murray, seconded by Councilor Brace and with unanimous (4-0) affirmation of the Board voucher #15-0132 to #15-0221 were audited and approved to be paid from the following funds:

General Fund:	\$51,241.88	Part Town:	\$ 5,341.63
Highway:	\$32,422.34	Highway p/t:	\$ 2,143.02
Water:	\$18,146.99	Water #5:	\$ 5.38
Sewer:	\$ 1,578.11	Sewer #6:	\$ 653.09
T & A:	\$ 1,912.29		

Total:            \$113,444.73

**Additional Comments:** David Colegrove said that it is astounding that we can't fight fires in certain parts of the Town and that it has been a big secret. For a long time it has been quietly passed back and forth between the Town and Village. He congratulated the Town Board for moving forward on this. He said the coordination between the Town and Village begs the issue of consolidation especially since we have gone this long with unattended water problems or on a spotty instead of a comprehensive approach.

*Resolution #15-039*

**Attorney Advice:** On a motion of Supervisor Sennett, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to attorney advice at 7:35 p.m.

Meeting was returned to opened session at 7:55 p.m. and immediately adjourned.

Respectfully submitted,



Janet L. Aaron  
Town Clerk