

**Town Board Meeting  
December 5, 2013  
7:30 p.m.**

**Present:** Supervisor Roney, Councilor Greenfield, Councilor Murray, Councilor McGlynn.  
**Absent:** Councilor Keyes.

**Also Present:** : Jonathan Monfiletto (Skaneateles Journal) Joe Genco (Skaneateles Press), Sue Murphy, Alan Wellington, Bridgett Winkelman, Gene LaForte, Mary Sennett, Connie Brace, Claire Howard, Alan Briggs.

**Department Reports**

**Highway & Water, Transfer Station:** Alan Wellington reported that they have been plowing, salting and doing truck maintenance. The Onondaga County Health Department conducted their annual water inspection and they have been doing meter repairs. He also reported that four containers are being modified at the Transfer Station.

**Parks Department:** Sue Murphy reported that they cleared the fallen trees at the Charlie Major Nature Trail. Letters were sent to PlayDay Counselors to determine those interested in returning for the 2014 season. Additional ice time was rented during the Thanksgiving break.

**Outreach, Conservation, Historian, Cemeteries, Town Hall:** Councilor Murray reported that was nothing new to report from these departments.

**Animal Control:** Supervisor Roney reviewed the November report showing 9 calls.

**Codes:** Supervisor Roney reported that the department was transitioning with Adam Damico's training.

**Budget:** Bridgett Winkelman reported that water district #1 billing went out on Monday to just under 500 customers. Of those meters only 23 remote read meters needed readings checked. She is preparing records for the auditors preliminary review this month and was pleased to see that the Town will received \$137,694 in mortgage tax.

*Resolution #13-194*

**Budget Amendments/Adjustments:** On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Town Board, the following budget amendments were authorized:

Budget Adjustment - General Fund

|             |          |                  |                   |
|-------------|----------|------------------|-------------------|
| \$ 4,000.00 | Increase | 070201.01.001.00 | Rec. Admin. – P/S |
| \$ 4,000.00 | Decrease | 071101.01.001.00 | Summer Rec. – P/S |

Additional support – Due to using Town employee as work force

Budget Amendments-Highway Town wide

|           |          |                  |                               |
|-----------|----------|------------------|-------------------------------|
| \$ 865.00 | Increase | 090608.04.008.00 | Med. Ins. – C/E               |
| \$ 75.00  | Increase | 090898.04.008.00 | Other Employee Benefits – C/E |
| \$ 940.00 | Decrease | 051104.04.004.00 | General Repair – C/E          |

Costs associated with additional benefits

*Resolution #13-195*

**Abstract #13-23:** On a motion of Councilor Greenfield, seconded by Councilor McGlynn and with unanimous (4-0) affirmation of the Town Board, vouchers #13-1534 to #13-1565 from the following funds were authorized for payment:

General Fund: \$21,644.00                      Part Town:     \$ 1,660.16

|           |             |        |             |
|-----------|-------------|--------|-------------|
| Lighting: | \$ 1,378.45 | Water: | \$10,915.63 |
| T & A:    | \$ 1,792.73 |        |             |

Total: \$ 37,390.97

**7:30 p.m. Public Hearing – 2014 Fire Protection Contract:** Supervisor Roney noted that the Town Board is in Receipt of the Affidavit of posting dated November 8, 2013 and publication dated November 13, 2013. No one requested that the notice be read.

Supervisor Roney said that this public hearing is to consider the proposed 2014 Fire Service Agreement with the Village of Skaneateles for furnishing of fire protection services within the Skaneateles Fire Protection District at a cost of \$215,785.00.

On a motion of Councilor McGlynn, seconded by Councilor Greenfield and with unanimous (4-0) authorization of the Town Board, the public hearing was opened. Supervisor Roney asked if anyone would like to speak in favor, in opposition or have any comment on the proposed contract. No one came forward.

*Resolution #13-196*

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (4-0) authorization of the Town Board, Supervisor Roney was authorized to sign the 2014 Skaneateles Fire Service Agreement in the amount of \$215,785.00 with the Village of Skaneateles and the Skaneateles Volunteer Fire Department, Inc.

*Resolution #13-197*

**Austin Park Baseball Fields:** Supervisor Roney said that the Village Planning Board considered the proposal on November 7, 2013 from Lakeshore Baseball to build 2 dugouts at the Sims Field in Austin Park. Robert Eggleston presented the project for Robert Gadjo who represented Lakeshore Baseball. At that meeting the Village Planning Board determined that there was not a drainage issue.

Sue Murphy from the Parks Department saw that this item was on the agenda to be discussed and with Gene Laforte disagree that there are no drainage issues. She emailed the Town Board stating that the Parks Department is not against this project but wants to go on record that there are major drainage issues and there always have been.

Gene LaForte said that the basic issue with the Sims fields is drainage and if they are building dugouts they should do it right and fix the drainage problems. He said this is the worst field in the whole park and has been a challenge to maintain.

Supervisor Roney said that the Town Board raised the drainage issue with Lakeshore Baseball when they presented the proposal to the Town Board at their October 3, 2013. Those minutes were forwarded to the Village.

Supervisor Roney said maybe PARCS could review this as well. Councilor Murray said that this field needs to be maintained and in the meantime the drainage should be looked at.

On a motion of Councilor McGlynn, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Town Board Councilor McGlynn was authorized to forward to PARCS the concern over drainage for the Village Planning Board approved Site Plan for the dugouts as drawn on the application dated October 20, 2013 for Lakeshore Baseball.

*Resolution #13-198*

**Computer Server:** On a motion of Councilor McGlynn, seconded by Councilor Greenfield and with unanimous (4-0) affirmation of the Town Board authorization was given to upgrade the Town Hall computer server authorizing the expenditure of \$11,320 for services to install the new server. The Board previously approved the hardware costs, licensing and backup software to Cloud at the November 7<sup>th</sup> meeting at a cost not to exceed \$13,000.

*Resolution #13-199*

**Authorize New Zoning Fee Category – Variance Amendment:** Supervisor Roney referred to a memo from Dave Graham, Chair of the Town Zoning Board of Appeals recommending a new fee category due to the increase in variance amendment requests. The Zoning Board is recommending modifying the fee schedule to include a fee of \$100 for variance amendments.

Councilor McGlynn questioned how they arrived at this recommendation. Supervisor Roney said that the Zoning Board only had one request in 2010 and none in 2011 but three in 2012 and seven this year.

On a motion of Councilor Greenfield, seconded by Councilor McGlynn and with unanimous (4-0) affirmation of the Town Board, a new fee category called “Variance Amendment” is established at \$100 effective immediately.

*Resolution #13-200*

**Minutes:** On a motion of Councilor Murray, seconded by Councilor McGlynn and with unanimous (4-0) affirmation of the Town Board the minutes of November 21, 2013 were accepted as presented.

*Resolution #13-201*

**Alan Briggs Easement:** Supervisor Roney said that on July 18, 2013 the Town Board granted a water easement to ALABAR, LLC for the Briggs Skaneateles Meadows Development that will allow the Town to maintain the waterline and meter. Alan Briggs said that the survey has to be changed so that the easement will include the curb stop boxes that will be added for the two buildings that will be built on the south side of Lauder Lane. The survey includes the curb stops on the north side of the road but not the south.

Supervisor Roney explained that the easement of July 18<sup>th</sup> runs more to the north of the centerline of the road and does not include the area where Mr. Briggs plans to add two more buildings. The original easement has not been filed yet so it would just need the description modified to encompass the other side of the road. Alan Wellington stated that meter pits would be installed at the curb stops.

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Town Board, authorized the modification to the legal description for the July 18, 2013 water easement and survey for ALABAR, LLC to include the curb stop boxes for the two buildings on the south side of Lauder Lane and to include the Tax ID # for ALABAR, LLC and for

the Town of Skaneateles. The filing fee will be taken from Mr. Brigg's escrow account with the Town.

Supervisor Roney reported that Doug Wickman submitted by email on December 4<sup>th</sup> that it had been agreed that a drainage district would not be needed for this project. The Town would acquire easements for the drainage facilities the Town needs to rely on and if the Town needs to do work in those easements the homeowners association would be charged for those efforts. He stated that he discussed the easement maps with Alan Briggs and it was agreed to prepare the maps for water, sewer and drainage. Mr. Wickman inspected the drainage facilities with the Planning Board and Alan Briggs and everything looked good. Once the easement maps are in their final form Alan Briggs will confirm them with Doug Wickman.

Supervisor Roney said that the easements have to have language that will charge back to the Homeowners Association if repairs are required.

Alan Briggs also said that he hired Piascik Engineering Firm and on May 22, 2012 they submitted a letter that is part of record stating that at the request of Mr. Briggs they visited Skaneateles Meadows Condominiums site on May 15, 2012 to observe a proof roll of the compacted crushed stone sub base course placed for the new road. The test vehicle was a fully loaded 10-wheel dump truck owned by Brillo Construction and operated by Mr. Tim O'Hara of Brillo Construction. Total weight of the test vehicle and loaded crushed stone was 65,120 pounds. Testing began at 8:05 a.m. and was completed at 8:17 a.m. Each travel lane was driven upon as well as the road turn-around. We did not observe any deflection of the road subgrade nor any indentation of the compacted crushed stone sub base course exceeding ¼ inch. The road subgrade and compacted crushed stone sub base course appear firm and stable. Mr. Briggs said that Doug Wickman witnessed this as well.

Mr. Briggs thanked Supervisor Roney, Councilor McGlynn and Councilor Keyes for their service to the Town.

*Resolution #13-202*

**Letter of Support – Onondaga County Community Development/Affordable Housing Grant Application:** On a motion of Councilor Greenfield, seconded by Councilor McGlynn and with unanimous (4-0) affirmation of the Town Board Supervisor Roney was authorized to support the NYS Affordable Housing Corporation Grant application to continue their support of homes throughout Onondaga County that need repairs or necessary upgrades.

*Resolution #13-203*

**Plumley Proposal – Town Landfill Post-Closure Monitoring:** On a motion of Councilor McGlynn, seconded by Councilor Greenfield and with unanimous (4-0) affirmation of the Town Board Plumley Engineering was authorized to perform the annual sampling and inspection for post-closure monitoring of the Town of Skaneateles Landfill in the amount of \$10,610.

Supervisor Roney said that this proposal could also be considered by the Town Board in 2014.

Meeting adjourned at 7:58 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Janet L. Aaron". The signature is written in a cursive style with a large initial 'J'.

Janet L. Aaron  
Town Clerk