

**Town Board Meeting**  
**November 21, 2013**  
**7:30 p.m.**

**Present:** Deputy Supervisor Greenfield, Councilor Murray, Councilor McGlynn, Councilor Keyes.  
**Absent:** Supervisor Roney.

**Also Present:** Jonathan Monfiletto (Skaneateles Journal) Joe Genco (Skaneateles Press), Sue Murphy, Sharon Cross, Jim Cross, Allan Wellington, Bridgett Winkelman, Mary Sennett, Connie Brace.

**Department Reports:**

*Highway, Water, Transfer Station:* Allan Wellington reported that they were removing brush and trees, plus ditching and plowing. They also finished winterizing the fire hydrants and had the annual Health Department inspection.

*Parks Department:* Sue Murphy reported that last week they had a wrap up meeting with all the vendors for this year's Farmers Market. Subcommittees were formed for reviewing the guidelines and rules and discussing how the market can be improved. She said that they are using a new floor polish for the Austin Pavilion lobby floor and that it looks really nice. She is receiving requests for summer employment for PlayDay. As in the past, returning councilors in good status will have the first opportunity for positions. She will be sending letters out to those councilors who worked last year to see if they are interested in returning. She also reported that the Health Department was implementing new rules and regulations regarding all water safety plans. A 16-page addendum was sent and she will be working with Keri Steves, Head Lifeguard to complete the requested information.

*Outreach, Conservation, Historian, Cemeteries, Town Hall:* Councilor Murray reported that the new signs were now in place at the Conservation Areas. She also reported that all donations submitted to Outreach are tax deductible. She commended Jackie McConnaghy and Pat Snyder for the tremendous job they do and for making sure that so many families receive Christmas through the adopt a family program.

*Codes:* No Report.

*Budget:* Bridgett Winkelman reported that she submitted to each department their detailed budget information for 2014. She submitted an invoice to the Village for reimbursement from the LGE Grant for the UV Project. She requested that the Town Board consider allowing for an early payroll next week due to the Thanksgiving Holiday. She would need time cards by late Tuesday or very early Wednesday.

On a motion of Councilor McGlynn, seconded by Councilor Keyes and with unanimous affirmation (4-0) of the Town Board Bridgett Winkelman was authorized to prepare an early payroll due to the holiday and require each department to turn in their time sheets by Tuesday.

*Resolution #13-188*

**Budget Amendments/Adjustments:** Councilor McGlynn made a motion, seconded by Councilor Murray and with unanimous affirmation (4-0) of the Town Board to approve the following budget amendments:

**General Fund**

\$ 18,000.00	Increase	081601.01.001.00	Refuse/Garbage – P/S
\$ 18,000.00	Decrease	019904.01.004.00	Contingency – C/E

Additional support – Due to using Town employee as work force

\$ 75.00	Increase	014404.01.004.00	Engineer – C/E
\$ 75.00	Decrease	019904.01.004.00	Contingency – C/E
Cost of doing business			
\$ 100.00	Increase	035104.01.004.39	Animal Control – C/E-support labor
\$ 100.00	Decrease	035102.01.002.00	Animal Control – C/E
Balance support with c/e expense			
\$ 50.00	Increase	070204.01.004.00	Recreation admin – C/E
\$ 50.00	Decrease	070204.01.004.85	Recreation Admin – C/E- Telephone
Cost of doing business			
\$ 600.00	Increase	071404.01.004.48	Winter Rec. – C/E – Utilities
\$ 600.00	Decrease	071104.01.004.48	Summer Rec. – C/E – Utilities
Balance Utilities between seasons			
\$ 15.00	Increase	090898.01.008.00	Other employee Benefits
\$ 15.00	Decrease	019904.01.004.00	Contingency
Cost of doing business			
<u>Part Town</u>			
\$ 125.00	Increase	016804.02.004.00	Central Data Processing
\$ 125.00	Decrease	019904.02.004.00	Contingency
Cost of doing business			
<u>Highway Town wide</u>			
\$ 600.00	Increase	051302.03.002.00	Machinery - Equipment
\$ 7,000.00	Increase	051304.03.004.55	Machinery – Repair/ Maintenance
\$ 7,600.00	Decrease	051424.03.004.00	Snow Removal C/E
Costs associated with Machinery and Repairs			

*Resolution #13-189*

**Abstract #13-22:** On a motion of Councilor Murray, seconded by Councilor McGlynn and with unanimous affirmation (4-0) of the Town Board, vouchers # 1433 to #1533 were approved for payment from the following funds:

General Fund:	\$71,672.76	Part Town:	\$ 5,967.25
Highway:	\$66,327.78	Highway P/T:	\$25,890.16
Water:	\$ 3,274.13	Sewer #6:	\$ 358.74
T & A:	\$ 2,302.61		

Total: \$175,793.43

*Resolution #13-190*

**Authorize ReAdvertising for Town Attorney:** Deputy Supervisor Greenfield reported that Supervisor Elect Sennett had requested that the Board consider readvertising for the Town Attorney position. Supervisor Elect Sennett and the Councilors Elect have reviewed the applications that have been submitted and requested reaching out one more time to see if there are any other potential candidates before making a decision.

On a motion of Councilor McGlynn seconded by Councilor Murray and with unanimous affirmation (4-0) of the Town Board, it was authorized to readvertise for the Attorney position.

*Resolution #13-191*

**Authorize Supervisor to Sign Agreement for Cuddy & Ward Town Audit:** On a motion of Councilor Murray, seconded by Councilor Keyes and with unanimous affirmation (4-0) of the Town Board, Deputy Supervisor Greenfield was authorized to sign the Cuddy & Ward agreement to perform the audit of the 2013 Town records.

*Resolution #13-192*

**Minutes:** On a motion of Councilor Murray, seconded by Councilor McGlynn and with unanimous affirmation (4-0) of the Town Board the minutes of November 7, 2013 were accepted as presented.

*Resolution #13-193*

**Request to Use Austin Park – Y & Community Center Winterblast:** Deputy Supervisor Greenfield said that Dorothea Hughes and Dick Searing from the Y requested the use of Austin Park for their first annual Winterblast team relay race event on January 26, 2014 that will be part of the Sunrise Rotary's Winterfest weekend. The relay consists of a swim, skate, run and cross-country skiing. They requested the use of Austin Park for the run and cross-country ski portions of this event. The race is scheduled to be held between 10 a.m. and 1 p.m. They anticipate the run and ski event will take place between 11:30 a.m. and 1 p.m.

Sue Murphy said that normally the Village of Skaneateles plows and salts the walking path that Winterblast will be using. Councilor McGlynn said he would contact Dick Searing and Bob Lotkowitz regarding this.

On a motion of Councilor McGlynn, seconded by Councilor Keyes and with unanimous affirmation (4-0) of the Town Board the use of Austin Park was approved for the Winterblast team relay race event on January 26, 2014 subject to determining who will make sure the walking path is plowed and salted and that the Y provide a certificate of insurance naming the Town and Village as additional insured.

**Announcements/Correspondence/Updates**

**•Town Awarded \$10,294 State Assistance:** Deputy Supervisor Greenfield reported that the Town was awarded \$10,294 from NYSDEC that will pay for one-half of the costs of having the household hazardous waste disposal day at the Transfer Station.

**•Skaneateles Lake Watershed Meeting:** Deputy Supervisor Greenfield reported that Cornell Cooperative Extension of Onondaga County was hosting a Skaneateles Lake Watershed Municipal Stakeholder meeting on December 4<sup>th</sup> from 6 p.m. to 8 p.m. at the First Presbyterian Church. Councilor Steve McGlynn of Twin Birch Farms will be speaking about

the anaerobic digester at the farm and its environmental attributes. Watershed updates will also be given. Anyone wishing to attend should register with the Cooperative Extension

•**CNYSPCA Contract:** Councilor Murray stated that she was concerned about Matt Olszewski's comments regarding the service that CNYSPCA provides to our Town. She wants him to log in the times he has to call them and their response to the issue. She would like Matt and Rose to log in this information and keep the Town Board updated. She said she would talk to them regarding this service.

Meeting adjourned at 7:50 p.m.

Respectfully submitted,



Janet L. Aaron  
Town Clerk