

TOWN OF SKANEATELES
NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Skaneateles will conduct a public hearing to consider the proposed 2017 Fire Service Agreement with the Village of Skaneateles for the furnishing of fire protection services within the Skaneateles Fire Protection District at a cost of \$270,465.72, representing the Town's share of the cost of operating the Skaneateles Fire Department. The hearing will be held at 7:00 p.m. on December 15, 2016 at the Skaneateles Fire Department, 77 W. Genesee Street, Skaneateles, New York 13152. Copies of the proposed contract are available for public inspection during regular business hours at the Town Clerk's Office at the Town Hall, 24 Jordan Street, Skaneateles, New York.

All interested parties are urged to attend the hearing. All persons for or against the proposed contract will be heard. Any questions concerning the proposed contract may be asked at the hearing.

Janet L. Aaron
Town Clerk
Town of Skaneateles

Dated: November 18, 2016

**RENEWAL OF FIRE SERVICE AGREEMENT
BETWEEN
THE VILLAGE OF SKANEATELES, NEW YORK
AND
THE TOWN OF SKANEATELES, NEW YORK**

AGREEMENT made effective the 1st day of January, 2017, between **THE VILLAGE OF SKANEATELES, NEW YORK** (hereinafter referred to as the “Village”), and **THE TOWN OF SKANEATELES, NEW YORK** (hereinafter referred to as the “Town”).

WITNESSETH:

WHEREAS, the Village of Skaneateles, New York, is a municipal corporation duly incorporated under the Village Law of the State of New York; and

WHEREAS, the Town of Skaneateles, New York, is a municipal corporation duly incorporated under the Town Law of the State of New York; and

WHEREAS, the Village operates a fire department, staffed by the Skaneateles Volunteer Fire Department, Inc., which provides for fire service within the Village’s corporate limits; and

WHEREAS, the Town has duly established a Town Fire Protection District known as the Skaneateles Fire Protection District, embracing territory in the Town of Skaneateles which is more fully described in the Resolution establishing such District and duly adopted by the Town Board of the Town of Skaneateles on July 8, 1959; and

WHEREAS, the Village and Town have annually entered into a Fire Service Agreement for services to be rendered in each calendar year; and

WHEREAS, the Village and Town and the Skaneateles Volunteer Fire Department, Inc. desire to renew the existing Fire Service Agreement for a period of one (1) year; and

WHEREAS, the Town Board has, following a public hearing on more than 10 days public notice, duly authorized a Contract with the Village for the purpose of continuing fire protection to said District upon the terms and conditions set forth herein; and

WHEREAS, the Trustees of the Village have authorized and approved this Contract and its execution by the Mayor; and

WHEREAS, the Skaneateles Volunteer Fire Department, Inc. ("Fire Department") has approved the form of this Contract:

NOW THEREFORE, the parties do agree as follows:

1. The Village hereby agrees to provide fire protection services to the District according to the terms and conditions of this Agreement.

2. The Skaneateles Volunteer Fire Department, Inc., as required by the provisions of §209-d of the General Municipal Law of the State of New York, does hereby consent to provide fire protection services in the Fire Protection District pursuant to the terms of this Agreement, and its duly authorized signature on this Agreement shall attest to such consent.

3. The term of this Agreement shall be for a period of one (1) year commencing January 1, 2017, and terminating December 31, 2017.

4. In consideration of the furnishing of fire protection service by the Village and the Skaneateles Volunteer Fire Department, Inc., during 2017, the Town hereby covenants and agrees, on behalf of the Skaneateles Fire Protection District, to pay to the Village the sum of Two Hundred Seventy Thousand Four Hundred Sixty Five and 72/100 Dollars (\$270,465.72) representing the Town's share of the cost of operating the Fire Department, as computed on Schedule A attached hereto. Such sum shall be paid in two installments as follows:

A. The first installment, representing one-half of the Town's annual cost for fire protection services, in the amount of One Hundred Thirty Five Thousand Two Hundred Thirty Two and 86/100 Dollars (\$135,232.86) shall be due and payable in full on or before February 15, 2017. Of that sum, the Village shall pay to the Fire Department for replacement equipment the sum of Ninety Four Thousand Six Hundred Sixty Three and 00/100 Dollars (\$94,663.00) which shall be paid on or before February 15, 2017.

B. The second installment, representing the remaining one-half of the Town's cost for fire protection service in the amount of One Hundred Thirty Five Thousand Two Hundred Thirty Two and 86/100 Dollars (\$135,232.86) shall be due and payable in full on or before May 15, 2017.

C. The Village shall submit a signed voucher to the Town for each installment at least five days before each installment is due.

5. The Village shall at all times maintain comprehensive liability and casualty insurance concerning all aspects of fire protection in reasonable amounts and shall provide the Town with insurance certificates identifying the policies and coverage limits. The Village shall list the Town as an additional insured on all liability insurance policies related to fire protection services.

6. The present level and scope of services shall not be significantly altered or decreased during the period of this Agreement without prior notification to the Town and opportunity for comment or input from the Town.

7. Monthly financial reports identifying and detailing the actual expenses incurred by the Fire Department for the preceding month, shall be delivered to the Town within fifteen (15) days from the end of each month. The Town Board is hereby authorized to contact the Fire Department directly in order to request any information concerning specific services provided. Any inquiries related to procedures, policies and department protocol must be made to the Village Board.

8. In the event that the Village reasonably anticipates or incurs any significant increases in the cost of operation of the Fire Department during the Contract term, which shall be defined as any single item of expense in excess of two percent (2%) of the Town's cost of operation of the Department, the Village will provide prompt notification to the Town that such additional expense is reasonably anticipated or has been incurred, the estimated amount of said expense and that the Town's anticipated cost of receiving services during the following year may be subject to increase.

9. The Village hereby agrees to defend (including reasonable attorneys' fees), indemnify and hold the Town harmless from any and all claims or actions related in any way to fire protection and/or related services, excepting such claims or actions resulting from the negligence of the Town, its officers, employees or representatives.

10. Except to the extent set forth herein, the Fire Service Agreement of December 9, 1991, and Amendment dated May 24, 1993, are hereby ratified and reaffirmed for an additional one (1) year period ending December 31, 2017.

11. The Village agrees to obtain the Town's approval prior to incurring any capital expenditures for which it will seek contribution from the Town in future fire agreements.

12. This Agreement represents the complete understanding between the parties and shall be construed in accordance with the provisions of §119-o of the General Municipal Law of the State of New York in particular, and the laws of the State of New York in general.

DATED: as of December 31, 2016

ATTEST:

THE VILLAGE OF SKANEATELES

Patricia Couch, Village Clerk

By: _____
Martin L. Hubbard, Mayor

DATED: as of December 31, 2016

ATTEST:

THE TOWN OF SKANEATELES

Janet Aaron, Town Clerk

By: _____
James Lanning, Supervisor

DATED: as of December 31, 2016

ATTEST:

**SKANEATELES VOLUNTEER FIRE
DEPARTMENT, INC.**

By: _____
Richard Perkins, President

Schedule "A"
8/16/2016

Computation
of
Fire Service Payment
for the
Town of Skaneateles Fire Protection District
For 2017 Contract

| | | | |
|----|---|--------------------|------------------|
| A. | SFD Expenditures FYE 5-31-16 per Fund Accounting Report | | \$331,498.85 |
| | Plus: 2016 Equipment Allocation | | 94,437.48 |
| | Firefighter's Service Awards Program | | <u>32,580.14</u> |
| | Total Expense per Fund Accounting | | \$458,516.47 |
| B. | Allocation of Expense: | | |
| | 2016 Village Real Property Assessments | \$ 522,289,984 | 41.0% |
| | 2016 Fire Protection District Assessments | <u>757,725,474</u> | <u>59.0%</u> |
| | Total | \$1,280,015,458 | 100% |
| C. | Town's 2017 Payment: 59.0% of Operating Expense \$458,516.47 = \$270,465.72 | | |
| D. | Equipment Option: | | |
| | Town's 2017 Payment | \$270,465.72 | |
| | Percent for Equipment | 35.0% | |
| | Equipment Allocation | \$ 94,663.00 | |

| | |
|---|---------------|
| General Fund Detail of Expenditures at May 31, 2016 Total | \$324,977.94 |
| Superlight LED Flashlight (SVFD Labor Day Gift) | 293.11 |
| Unifirst SFD Mats (May 2016) | 138.05 |
| Todd Hall Training | 401.20 |
| Thompson Apr/May 2016 | 47.22 |
| Fingerlakes Landscape & Landscape Maint. | 220.00 |
| Jerome flow test firehawk | 3,320.00 |
| Jerome repair pump to tank | 929.55 |
| Jerome repair pant knee | 171.90 |
| Jerome recharge ABC 5 | 16.50 |
| Lights Auto | 41.06 |
| Buehler reimbursement Eng 24X36 | 6.82 |
| Buehler reimbursement Toner Cartridges | 435.51 |
| Evans reimbursement - Toshiba Satellite | <u>499.99</u> |
| SVFD Expenditures FYE 5-31-16 | \$331,498.85 |

Village of Skaneateles

26 Fennell St., Skaneateles, New York 13152



August 16, 2016

(315) 685-3440 or 685-3481

Fax 685-0730

info@villageofskaneateles.com

Mario L. Hubbard, Mayor

Marc C. Angelillo, Trustee

Susan H. Dove, Trustee

Gregg Eriksen, Trustee

Carol Stokes-Cawley, Trustee

Jordan R. Pavlus, Village Attorney

Shannon L. Harty, P.E., Director of Man. Op.

Daniel R. Coon, Police Chief

Patricia A. Couch, Village Clerk/Treasurer

Bridgett Winkelman, Budget Officer
Town of Skaneateles
24 Jordan Street
Skaneateles, NY 13152

Dear Bridgett:

Enclosed is a summary of Fire Department expenses for the Village's fiscal year ending May 31, 2016, as well as a "computation" sheet establishing the annual budget estimate for the Town's 2017 Budget. As always, the detailed ledgers are available for review.

As you know, the percentage allocated for Fire Department equipment varies somewhat from year to year, depending on the department's level of overall expense the preceding year. I've copied Mayor Hubbard, Supervisor Lanning, and Chief Evans on this letter with the "computation" sheet, so they can determine whether the 35% (\$94,663.00) equipment allocation is acceptable.

Once the parties agree on the equipment funding, Village Attorney Pavlus will draw up the renewal contract.

Please feel free to call should you have any questions or concerns. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Patty".

Patty Couch

Vil. Admin./Clerk-Treasurer

Attachments

cc: Mayor Hubbard
Supervisor Lanning
Chief Evans

Schedule "A"
8/16/2016

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| | Total | \$1,280,015,458 | 100% |

C. Town's 2017 Payment: 59.0% of Operating Expense \$458,516.47 = \$270,465.72

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| D. | Equipment Option: | Town's 2017 Payment | \$270,465.72 |
| | | Percent for Equipment | 35.0% |
| | | Equipment Allocation | \$ 94,663.00 |

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