

Town Board Meeting
September 3, 2015
7:00 p.m.

Present: Supervisor Sennett, Councilor Greenfield, Councilor Howard, Attorney Taylor.
Absent: Councilor Brace, Councilor Murray.

Also Present: Sue Murphy, Bridgett Winkelman, Jonathan Monfiletto (Skaneateles Journal), Allan Wellington, Jason Gabak (Skaneateles Press), Gene LaForte, Jim Lanning.

Department Reports

Highway, Water, Transfer Station: While pictures were being displayed on the progress of the Fennell Street Bridge, Allan Wellington reported that the concrete had been poured for the foundation of the Bridge on August 24th. They removed the concrete forms and started the assembly of the aluminum bridge structure on August 25th. The arch portion of the bridge is complete and they are now assembling the headwalls and wing walls. In the Water Department they repaired a hydrant valve and repaired a 12” water main break on Jordan Road near Visions Drive. Allan reported that he spoke to the facility manager at Stauffer that they will begin the process of dismantling their building and would like the water service disconnected. The Transfer Station is busy with normal operations.

Parks Department: Sue Murphy reported that the summer staff did a great job and she commended the PlayDay Counselors, Park Laborers, the Lifeguards and the boat launch staff. They are lining the fields for fall soccer and doing grounds maintenance. Because of the Firemen Field Days there will not be a Farmers Market on Saturday. Sue explained, as pictures were being shown, that Gene LaForte and his summer crew replaced the deck on one of the bridges on the Charlie Major Nature Trail and added stone dust to the entire trail. Gene stated that the two kids he had this year did a great job.

Animal Control Report: Councilor Greenfield reviewed the 18 calls submitted by the Dog Control Officer for the month of August.

Codes, Planning & Zoning Reports : Supervisor Sennett reviewed the Codes Enforcement Officer August report showing 21 permits issued with permit fees totaling \$9,313. \$33,372 in permit fees have been collected year to date. The Open Project Reports shows 6 projects still open before the Planning Board

Budget: Bridgett Winkelman said Water District #1 was billed this week and she is working with Department Heads on the 2016 budget.

Resolution #15-151

Minutes: On a motion of Councilor Howard, seconded by Councilor Greenfield and with unanimous (3-0) affirmation of the Town Board the minutes of August 20, 2015 were accepted as presented.

Winter Farmers Market: Sue Murphy reported that with no ice in Austin Pavilion this year the Thursday Farmers Market is being extended to the end of December inside the Pavilion. All

existing vendors have agreed to participate. Supervisor Sennett said she is thrilled about this. Baltimore Woods holds their winter market on Saturdays so the two markets will not compete with each other. The last remarkets will be September 12th and October 3rd.

Resolution #15-152

Authorize Sue Murphy to attend SUNY Farmers Market Manager Certification Program:

On a motion of Councilor Howard, seconded by Councilor Greenfield and with unanimous (3-0) affirmation of the Town Board, Sue Murphy was approved to attend a 3-day Market Manager Certification Program at SUNY Cobleskill through Farmers Market Federation of New York.

Resolution #15-153

General Recreation Reserve Fund Transfer: Supervisor Sennett said that this reserve fund transfer is to purchase a plow with hydraulics to add to an existing Parks Department pick-up truck so they can plow the walking track in Austin Park as well as other sites. She said that Dana Pickering plows the Conservation Areas one time a day in the morning and having this plow may supplement that plowing if needed.

Councilor Howard said there is an area in Austin Park going down the path to Austin Pavilion that gets icy in the winter. Gene Laforte said drainage has been added in some areas to alleviate that problem and they will take care of that area before winter.

On a motion of Councilor Greenfield, seconded by Councilor Howard, and with unanimous (3-0) affirmation of the Town Board a transfer from the General Recreation Reserve Fund not to exceed \$5,500 for a plow blade and hydraulics subject to the permissive referendum of Town Law and General Municipal Law.

Resolution #15-154

Veterans Committee: Supervisor Sennett reported that Charlie Major contacted her requesting to add Dan Banks to the Veterans Committee. Mr. Banks is a Vietnam Veteran. The Committee is currently working on a new monument at Shotwell Park that would recognize Veterans of the Afghanistan and Dessert Storm Wars. Kurt Reilley is Chair of this Committee.

On a motion of Councilor Greenfield, Seconded by Councilor Howard and with unanimous (3-0) affirmation of the Town Board, Dan Banks was approved as an addition to the Veterans Committee.

Resolution #15-155

Justice Court: Supervisor Sennett reported that Laura Carver was resigning as Justice Court Clerk but would stay on during September in order to train the new Clerk. Fortunately, Jessica Stone who has worked part time for just over a year as Second Deputy Town Clerk has now been offered the full time position by Judge Major and Judge Dell. Supervisor Sennett said that everyone really hates to see Laura leave as she has been a great addition to the staff at Town Hall but said the Town is lucky to have Jessica, who has done a great job in the Town Clerk's Office, and is willing to step up to this full time position.

On a motion of Councilor Greenfield, seconded by Councilor Howard and with unanimous (3-0) affirmation of the Town Board, Jessica Stone was appointed to the full time position of Clerk to Town Justice at \$14.50 per hour effective September 8, 2015.

Announcements/Correspondence/Updates

▪*NYS Department of Public Service Regional Information Sessions:* Supervisor Sennett said that one notice is about energy affordability for low-income utility customers and the other is about the proposed merger of Charter Communication Inc. and Time Warner Cable Inc. Unfortunately the information sessions are not nearby. Supervisor Sennett requested that the Town Clerk add the information to our website.

▪*Email from Steve McGlynn Re: Comprehensive Plan SEQR procedure:* Supervisor Sennett requested that the Town Clerk read Mr. McGlynn's letter which expressed concerns whether the Town Board followed the correct procedures in adopting the Comprehensive Plan. In particular he stated that Part I of the Full EAF must be completed by the applicant or project sponsor and believes that Part I was completed without public review which is a requirement. He stated that he is concerned that the process followed may be exposed to an Article 78 filing.

Attorney Taylor said he had the procedure reviewed by other attorneys, and based upon what they have stated, attorney Taylor believes that the Town Board went above and beyond what the law requires. He said that the entire process has been open to the public starting with the Special Board who held two information hearings and a public hearing that was well attended by the public. After the Town Board received the Draft Joint Comprehensive Plan from the Special Board, Part I of the EAF was completed and sent to various agencies as required by law including the Town Board, the Town Planning & Zoning Boards, the Town Clerk, Village of Skaneateles, SOCPA and 27 interested agencies for their comments. SOCPA recommended the adoption of the Comprehensive Plan. The Town Board held a public informational/workshop session on the EAF and the Town Board and Village Board held a joint public hearing. Attorney Taylor said that he is confident the Town Board has met the requirements of the law.

▪*Primary Election 9/10/15 Conservative Party – Voting Noon to 9 p.m. at Skaneateles Fire Station.*

▪*Parade Sunday, September 7th at 4 p.m. and Labor Day Weekend Activities*

▪*Letter from Michele Domke re: Town property:* Supervisor Sennett said that Ms. Domke is concerned about the legality of public parking on the Town's Fennell Street property and other issues on the property. She said that Attorney Taylor spoke to the Village Attorney, Mike Byrne and that the Town is in compliance with the parking. Supervisor Sennett said she has met with Ms. Domke and understands her concerns. She is looking into suggestions and options.

Resolution #15-156

Abstract #15-17: On a motion of Councilor Greenfield, Seconded by Councilor Howard and with unanimous (3-0) affirmation of the Town Board, voucher #15-1074 to #15-1137 were approved from the following funds:

General Fund:	\$16,558.66	Part Town:	\$ 853.25
Highway:	\$20,961.01	Highway P/T:	\$ 31.25
Lighting:	\$ 1,176.74	Water:	\$ 589.10
Sewer #6:	\$ 6.53	Bridge:	\$ 470.27
T & A:	\$ 6,230.43		
Total:	\$46,877.24		

Resolution #15-157

Attorney Advice: On a motion of Councilor Howard, seconded by Councilor Greenfield and with unanimous (3-0) affirmation of the Town Board the meeting was adjourned to Attorney Advice at 7:25 p.m.

Meeting returned to open session and adjourned at 7:50 p.m.

Respectfully submitted,



Janet L. Aaron
Town Clerk