

Town Board Meeting
March 19, 2015
7:00 p.m.

Present: Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard, Attorney Taylor.

Also Present: Sue Murphy, Dimitri Christou, Bennett Morse, Jacob Patalino, Ben Russell, Raymond Falso, Matt Benson, Jonathan Monfiletto (Skaneateles Journal, Jason Gabak (Skaneateles Press), Sam Clymer, Matt Leveroni, Karl Eldredge, Julie Stenger, Bridgett Winkelman, Luke Lynn, Tim Lynn.

Department Reports

Highway, Transfer Station, Water: Councilor Greenfield reported that Allan Wellington was on a water break and asked him to report for his departments. He said that the Highway Department has plowed 7 times since the last meeting, repaired potholes, repaired equipment and they are doing preliminary work for the new bridge to be installed on Fennell Street. In the Water Department all water hydrants are now plowed out, they made repairs on the pressure reducing valve on Jordan Road, repaired broken water meters and thawed several frozen water services. In the Transfer Station they relocated the guard building and made repairs to the compactor. Two new compactors are set to be delivered next week and they did some loading of mulch. Councilor Greenfield also reported that Allan placed the ad in both local papers for the motor equipment operator position.

Parks: Sue Murphy reported that the ice is gone and this is the last time for ice at the arena. She is interviewing for the PlayDay counselor positions and lifeguard positions. She is also working with the Farmers Market vendors to prepare for the new season and organizing the upcoming Fishing Derby.

Budget: Bridgett Winkelman reported that she submitted the quarterly sales tax and payroll reports. Richard Ward from Cuddy & Ward will present the 2014 audit at the April 2nd meeting.

Resolution #15-044

Minutes: On a motion of Councilor Brace, seconded by Councilor Murray, the minutes of March 5, 2015 were accepted as presented.

Councilor Howard	Abstain (absent from meeting)
Councilor Brace	Yes
Councilor Greenfield	Yes
Councilor Murray	Yes
Supervisor Sennett	Yes

(Carried 4-0)

Resolution #15-045

Cemetery Fees: Councilor Murray said that Karl Eldredge has served as Cemetery Superintendent for over 20 years and complimented the work he does at the cemeteries saying that the cemeteries are always beautiful. She submitted the proposed fee increases to the Town Board stating that the fees have not been increased since 2009 and that even at that time the fees

were lower than other cemeteries. Comparisons were made with fees being charged at other cemeteries in the community and the fees now being proposed for Mottville and Shepard Settlement Cemeteries are still lower.

Councilor Howard asked about the pauper area on the fee schedule. Councilor Murray said pauper areas were established to provide for anyone who doesn't have family or the funds for a burial.

On a motion of Councilor Greenfield, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board the following proposed cemetery fees were approved effective immediately.

**CEMETERY FEES
MOTTVILLE CEMETERY
SHEPARD SETTLEMENT CEMETERY**

<u>Mottville & Shepard Settlement</u>			<u>PROPOSED</u>
Single Lot 3 1/3 ' x 10'	Resident	\$450.00	\$570.00
	Non-Resident	\$500.00	\$635.00
*Note: One (1) regular burial or up to three cremation burials with id stone or marker			
<u>Mottville Cemetery Only</u>			
Special Cremation Area	Resident	\$175.00	\$225.00
	Non-Resident	\$200.00	\$250.00
*Note: Up to two (2) cremation burials with I.D. flat stone or marker			
<u>Shepard Settlement Only</u>			
Burial Plots (6 lots) 20'x10'	Resident	\$1560.00	\$1,950.00
	Non-Resident	\$1800.00	\$2,250.00
<u>Grave Opening & Burial – Mottville & Shepard Settlement</u>			
Adult Container in excess of five (5) feet		\$475.00	\$600.00
Infant or stillborn container to three (3) feet		\$108.00	\$150.00
Cremation burial – remains and container		\$108.00	\$150.00
<u>Installation & Repairs – Mottville & Shepard Settlement</u>			
<i>Foundations -</i>			
Medium Gravestone (approx. 1'x2 1/2'x3' deep)		\$.40 per surface square inch	\$.55
Small Flat Gravestone (six (6)inches crushed stone)		\$.18 per surface square inch	\$.25
Minimum charge for concrete foundation (three (3) foot deep)		\$85.00	\$100.00
Corner Markers (4"x4")	- Ask Cemetery Superintendent for price		
General repairs and Cleaning	- Ask Cemetery Superintendent for price		

Resolution #15-046

Approval of Farmers Market Application and Guideline Update: Sue Murphy reported that she and Supervisor Sennett met with the farmers' market vendors in January to find ways to increase the traffic for the Saturday market. All vendors agreed to allow for a broader interpretation of the rules on Saturday to allow for vendors that might include coffee and granola makers to help strengthen the market. Any new vendors introduced under these new rules would not compete with the existing vendors.

Supervisor Sennett said that local products are used to make the product and said it would produce good synergy with the market.

Sue Murphy said that Attorney Taylor reviewed the changes to the application and guidelines for the farmer's market. She said the only change from last year was #26 which reads:

#26. I understand that the Market Manager, in her sole and exclusive discretion, may permit non-traditional vendors (i.e., vendors who do not meet the requirements for a vendor outlined herein) to participate in the Farmer's Market should: (1) there be unfilled vendor space and (2) the non-traditional vendor does not directly compete with an approved vendor. The purpose of the Market Manager's authority hereunder is to provide for as robust a marketplace as is possible should traditional vendors not make application or be able to fill all the potential openings.

On a motion of Councilor Brace, seconded by Councilor Howard, and with unanimous affirmation of the Town Board, the updated 2015 Application and Guidelines for Town of Skaneateles Farmer's Market was approved.

Resolution #15-047

Approval of Mandana Parking Lot Sign: Supervisor Sennett said the parking lot next to the Skaneateles Fire Department in Mandana is owned by the Town of Skaneateles and is used by residents to park their cars and trailers after they have launched their boat. The signs that are there currently state that there will be a \$5 fee to park there and that you have to pay at the site. However, the Town does not have anyone assigned there and does not plan to have someone there to enforce that rule. She said after meeting and discussing this with Councilor Greenfield they are recommending that the current sign be removed and a new one added that would state the following:

Town of Skaneateles

Resident Parking

Skaneateles residents - Please display your Transfer Station hang tag or resident sticker.

Tags and stickers are available at Town Hall.

For overnight parking

Please contact

Town Hall – 315-685-3473

Supervisor Sennett said that some people do not use the Transfer Station and permit stickers would be provided at no charge for those residents. She said the Town discourages overnight parking but if there is an occasion that someone needs to park overnight then they have to call the Town Hall first.

Councilor Greenfield said there has never been a problem with people parking overnight. Occasionally one or two cars have been there.

Supervisor Sennett said that some businesses work on the lake and they have boats and/or barges. They will be contacted by the Town and be required to pay an annual fee for keeping their commercial vehicles overnight.

Councilor Howard said that she believes this is a good solution.

On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board the new sign for the Mandana Parking lot was approved.

Skaneateles Library Poem In My Pocket Week: Supervisor Sennett said Nickie Marquis, Library Director sent a letter asking if the Town wanted to participate in their Poem in My Pocket Week which they are doing in collaboration with Waterman Primary School for grades K-2. Each child will be given a short poem they can read at participating businesses and organizations around the town to celebrate that April is National Poetry Month. They will be doing this from Monday, April 27th through Sunday May 3rd. The only request is to offer a small treat or prize to the students who read their poem.

The Town Board all agreed that this was a wonderful event and agreed that it would be fun to participate.

Proclamation For The High School Hockey Team NYS Division II Champions: Supervisor Sennett said she feels she has a connection to this team. When walking around the rink at the Y she would watch the team practice and said she always thought how fast and how big they were. She said something magic happened last weekend. There was buzz all around the community about this great team and their dream of winning the States. She said this is what this community is all about. She said we were all excited and supported the team whether or not you were in attendance at their final game.

Supervisor Sennett read the proclamation as follows:

A Proclamation to Honor the Skaneateles Lakers Boys Hockey Team

2015 Division II State Champions

WHEREAS, the 2015 Skaneateles High School Boys Ice Hockey team won the Division II State Title on March 15, 2015 against Williamsville East at the Utica Auditorium and,

WHEREAS, the winning team is made up of the following Players: Seniors; Briggs Carter, Owen Kuhns, Jarrett McDonald, Cullen McGlynn, James Motyl, Brett Singler, and Trey Wirth. Juniors; Karl Adams, Devin Callahan, Sam Clymer, Reece Eddy, Eric Huba, Bennett Morse, Kyle Ochsner, Jacob Patalino, and Ben Russell. Sophomores; Matt Benson, Reggie Buell, Dimitris Christou, Raymond Falso, Adam Lupo, Patrick Major, and Nick Rottger. Freshman; Matt Leveroni and Marc Welch and 8th grader Luke Lynn. And,

WHEREAS, in recognition of Head Coach, Mitch Major, who was on the 1989 team that last won a state championship and, Assistant Coach, Jeff Bobbett, who played hockey for Skaneateles throughout his youth and high school years, for leading this team during this outstanding season. And,

WHEREAS, these fine young men of varied skills and strengths pulled together to bring home the title and represented their school and community with honor, integrity and a competitive fighting spirit.

NOW THEREFORE, the Town Board of the Town of Skaneateles on behalf of all its residents would like to congratulate these young men and their dedicated coaching staff for securing the Title of NY State Champions and thank you for making us a very proud community.

PRESENTED by the Town Board of the Town of Skaneateles at their regular meeting held on March 19, 2015.

Supervisor Sennett handed the proclamation to each team member saying that this was a great achievement and lifted the community spirit. She said that for a small community we have a tremendous amount of talent. She said last year the girls' hockey team and the girls' lacrosse team won the States and she hopes that in the future more teams will come forward to be recognized.

Announcements/Correspondence/Updates

▪*Mark Tucker Family – Skaneateles Lake Watershed Ag Program – 2014 Environmental Seward:* Supervisor Sennett noted that the Tucker family was awarded the Skaneateles Lake Watershed Ag Program 2014 Environmental Seward Award. Mark Tucker is Chair of the Town Planning Board.

▪*NYS DOT Local Government Grant Opportunity:* Supervisor Sennett said that Onondaga County DOT submitted a letter regarding grant opportunities for local governments. \$200,000 is available. The deadline is March 27th. She said there is no criterion and there is not a selection committee. She said she would like to resubmit the Skaneateles Falls Playground information and also the highway bridge on Fennell Street to see if we may qualify for one or both projects. The Town Board agreed.

▪*Homeland Security & Emergency Services Letter:* Supervisor Sennett said that the Town is in receipt of a letter from Homeland Security & Emergency Services regarding participation in their Intrastate Mutual Aid Program (IMAP). The major benefit of the program is that it allows for mutual aid during a locally declared disaster without the need to enter into individual intergovernmental agreements or memoranda of understanding prior to, or during an event. Every local government is a participant in the program unless you choose to opt-out. Supervisor Sennett said she checked with SAVES and the fire departments and they all said that the Town should participate. The Town Board agreed. No further action was necessary.

▪*Letter from Residents of Shepard Settlement:* Supervisor Sennett said that Lonnie Warner submitted a letter on behalf of the residents of Shepard Settlement regarding discouraging mining in the Comprehensive Plan. Councilor Murray asked if the Town Board had any opinions on Lonnie Warner's letter. Supervisor Sennett said that the Town Board has not officially received the Comprehensive Plan from the Special Board so everyone should wait to discuss this letter until after we do.

▪*Comprehensive Plan Update:* Councilor Brace said that the Town Board needs to start looking at adopting the Comprehensive Plan. She said she is starting to draft an RFP for consultants. She would like to discuss this further at the Saturday morning roundtable so that this can be wrapped up soon so the Plan can be moved into fruition. She said Jeanie Gleisner at CNY Planning and Development Board may have a template she could use.

Councilor Greenfield said he had a concern about the Town Board accepting the Comprehensive Plan until a Planner was retained. He said that Joel Russell should be contacted to see if he can help or if he can recommend someone. He said in order for him to vote yes on the Comprehensive Plan he will need to have a Planner review it.

Councilor Brace said that the Comprehensive Plan has not been referred to the Town Board yet but once it is, the Town Board will refer it to SOCPA and the Town Planning and Zoning Boards for their review. The Town Board is also required to hold a public hearing before the Plan is adopted. She said that the Special Board conducted two informational meetings and a public hearing.

Budget Adjustments and Amendments: On a motion of Councilor Greenfield, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board the following budget amendments and adjustments were authorized:

Resolution #15-048

Budget Adjustment

Part Town Fund

\$ 500.00	Increase	08104.02.004.65	Zoning – C/E – Advertising
\$ 500.00	Decrease	08104.02.004.00	Zoning – C/E

Establish an advertising line to track expenses

Budget Amendments

General Fund

\$ 635.00	Increase	010104.01.004.00	Town Board – C/E
\$ 635.00	Decrease	019904.01.004.00	Contingency

To adjust for half the costs associated with transcript for joint annexation hearing.

\$175.00	Increase	013402.01.002.00	Budget - Equip.
\$175.00	Decrease	013404.01.004.00	Budget – C/E

Cost associated with updating set up of new computer

Part Town Fund

\$50.00	Increase	080202.02.002.00	Planning - Equip.
\$50.00	Decrease	080204.02.004.00	Planning - C/E

Cost associated with updating set up of new computer

Resolution #15-049

Abstract #15-06: On a motion of Councilor Greenfield, seconded by Councilor Murray and with unanimous (4-0) affirmation of the Town Board, voucher #15-0274 to #15-0368 were audited and approved to be paid from the following funds:

General Fund:	\$ 51,195.69	Part Town:	\$ 4,754.48
Highway:	\$186,853.85	Highway P/T:	\$ 6,273.99
Fire Protection:	\$245,125.00	Water:	\$14,058.27
Sewer:	\$ 918.52	Sewer #6:	\$ 209.37
Limeledge:	\$ 496.93	T & A:	\$ 4,447.89

Total: \$514,333.99

Meeting adjourned at 7:37 p.m.

Respectfully submitted,



Janet L. Aaron
Town Clerk