

**Town Board Meeting**  
**July 7, 2014**  
**7:00 p.m.**

**Present:** Supervisor Sennett, Councilor Greenfield, Councilor Murray, Councilor Brace, Councilor Howard, Attorney Taylor.

**Also Present:** Bridgett Winkelman, Allan Wellington, Sue Murphy, John Behrens, Justice Kathleen Dell, Jonathan Monfiletto (Skaneateles Journal).

**Department Reports**

▪*Highway, Water, Transfer Station:* Highway Superintendent, Allan Wellington reported that the Highway Department had been working on drainage on Crow Hill Road, and mowing. He said that they assisted Marcellus and Spafford with paving and stoning their roads. Councilor Howard asked when the highway department helps other Towns was there an exchange of services. Superintendent Wellington answered, yes Spafford and Marcellus will be helping the Town of Skaneateles Highway with paving and stoning next week. They are planning on oil and stoning Sheldon, Masters, County Line and Andrews Roads. He reported that the Water Department had repaired a water main break on Route 20 and repaired a damaged hydrant on Highland Avenue. At the Transfer Station they are continuing to truck out mulch and are getting ready to start grinding brush this week.

▪*Parks:* Sue Murphy reported that Playday was into the second week and all was going well. The Playday kids are going to Wonderworks this week, which they really enjoy. The Waterfront was open and going well. They were weeding and mowing the fields. And, they were getting ready for the Antique Show, which starts this week.

▪*Codes, Planning, Zoning:* Councilor Brace reviewed the activity report for June showing 23 building permits, 3 pre-application meetings, 1 site plan application, 1 subdivision application, 7 certificates of occupancy and 37 inspections. She stated that there have been 88 building permits issued to date this year as compared to 82 last year, but there have been 97 inspections year to date this year as compared to 142 last year. She stated that there have been 6 special permit applications to this date this year which was the same last year, 3 site plan applications this year compared to 5 last year and 4 subdivision applications compared to 3 last year.

▪*Budget:* Bridgett Winkelman reported that she had billed water district #2 and had completed the second quarter payroll reporting. She stated that she was starting to pull information together for the 2015 budget.

*Resolution #14-105*

**Minutes:** On a motion of Councilor Murray, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board, the minutes of June 19, 2014 were accepted as presented.

**Updates to the Conservation Area Rules:** Supervisor Sennett explained that due to the increase in activities at the Conservation Area there was a need for an application and guidelines for people to use when there is a request. She stated that this was created by Town Attorney Tom Taylor and that it was a thorough document. Councilor Brace stated that Attorney Taylor had

done a good job creating this application and guidelines. Councilor Murray agreed and said that she would bring it to Dick Marx and the Conservation Committee. Supervisor Sennett stated that it had been sent to Dick Marx and she wasn't received any response yet. Councilor Howard stated that it could be amended if needed after the Conservation Committee reviews. The Board agreed to put the "Town of Skaneateles Application and Agreement for using Old Seneca Turnpike Conservation Area" into effect.

*Resolution #14-106*

**Authorization to Bid for Western Gateway Landscaping:** Supervisor Sennett stated that since the selections for the landscaping plan had been completed it is time to prepare a bid package. Councilor Murray said she had spoken to Mr. Hasard and that he was going to email her all the approvals this week. Supervisor Sennett said that we need his information this week due to the time frame to advertise for the bid opening. The notice will need to get to the paper by Friday in order for it to be in the paper next week.

On a motion of Councilor Murray, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board a resolution was authorized for Tom Taylor, Town Attorney to prepare the bid package for the Western Gateway landscaping according the NYS Department of Transportations specifications.

*Resolution #14-107*

**Appointment of Justice Court Clerk:** Supervisor Sennett stated that at the last Town Board meeting it was announced that the Court Clerk had resigned. She stated that Justice Dell and Justice Major have recommended the appointment of Laura Carver of 15 Flower Lane, Marcellus. She explained that the Town of Skaneateles has a residency requirement. Since the applicant the judges have recommended does not fulfill this requirement the Board has been requested by the Judges to waive the requirement. She stated that since the Judges have recommended this candidate and explained that she had the most experience of all the candidates which most closely relates to the requirements of this position they interviewed, she supported waiving the residency requirement. Councilor Brace stated that she wanted to reiterate that it was the Judge's decision after their interview process to recommend a candidate from outside the Town. Councilor Murray said she was sorry that they were unable to find someone from the Town of Skaneateles. Councilor Greenfield said that the Judges must have done their homework to have made this recommendation so he would support the waiver.

On a motion of Supervisor Sennett, seconded by Councilor Brace and with unanimous (5-0) affirmation of the Town Board a resolution was passed to waive the Town of Skaneateles residency requirement for the Court Clerk Position.

On a motion of Supervisor Sennett, seconded by Councilor Greenfield and with unanimous (5-0) affirmation of the Town Board a resolution was passed to hire Laura Carver of 15 Flower Lane, Marcellus, effective July 17, 2014 at the currently budgeted rate of \$15.38 per hour.

*Resolution #14-108*

**EBS –RMSCO:** Supervisor Sennett explained to the Board that EBS-RMSCO administers the employee health reimbursements accounts and their rates are increasing from \$62.50 to \$75.00 per month.

On a motion of Councilor Murray, seconded by Councilor Howard and with unanimous (5-0) affirmation of the Town Board a resolution was passed to accept the EBS-RMSCO monthly rate increase from \$62.50 to \$75.00.

**Announcements/Correspondence/Updates:**

*Citizens Academy Applications:* Supervisor Sennett announced that Syracuse University was sponsoring a Citizens Academy, Wednesdays from 5:30- 8:00 p.m. September 10-November 5, 2014. There is no charge for the program and it is to help citizens find out how local government works. If anyone is interested they could register online.

*Just Energy sales agents going door to door the week of July 7<sup>th</sup>:* Supervisor Sennett announced that a company called Just Energy will be going door to door in the Skaneateles area the week of July 7<sup>th</sup>. Just Energy is a company that is selling energy options.

*Time Warner Cable Contract Renewal:* Supervisor announced that the Time Warner Cable contract was coming up for renewal. She stated that at the Sheppard Settlement and the Mandana Hamlet meetings residents had concerns about the lack of internet service in these areas. She suggested that the Town form an advisory committee for this contract renewal. Attorney Taylor stated that the federal law encourages community input and that this was a good idea. Councilor Brace asked what the time frame of this committee would be. Supervisor Sennett stated that it should be about 6-9 months.

*Request for Speed Detection Signs on East Street:* Supervisor Sennett stated that the Board received a letter from John Behrens of 3916 East Street. He stated in the letter that there is a blatant disregard for the posted 30 mph speed limit at the north end of East Street. In the letter he requested that the Town install a speed detection sign on East Street to help with the problem. Mr. Behrens addressed the board from the audience. He stated that there have been several incidences on his street with regards to cars speeding. He stated that he has trouble getting out of his driveway. He said that cars could be going a speed of 45-50 mph, and that would be 73 feet per minute. He stated that he had his mailbox knock over and the fire hydrant in his front yard damaged. He spoke of his concerns for the people who walk along this road with very narrow shoulders. Councilor Murray agreed with Mr. Behrens, she is a neighbor and also has experienced problems with speeding cars.

Supervisor Sennett said that the Town should look into purchasing a speed detection sign. This is a problem on other Town roads as well. She said she could check with the state DOT since 321 is a state road, maybe they have a program to help with this.

Councilor Brace asked about the right of way with 321 and suggested that the Town look into having an engineering study done of the East Street and 321 intersection. Supervisor Sennett stated that she thought the speed detection signs was a better option right now.

Councilor Greenfield stated that there should be more patrols by the State Police and County Sherriff. He stated that they had borrowed a speed detection sign from Skan Races in the past. He would check with them again.

Supervisor Sennett said she would talk to Allan Wellington, Highway Superintendant, about the cost and possibly purchasing a speed detection sign.

*Skaneateles Fire Flow Testing Report-C&S Engineering:* Supervisor Sennett announced that they are in receipt of the Skaneateles Fire Flow Testing Report from C&S Engineers. She stated that it reviews the recent improvements in the Village which included a new 12 inch line on East Street and the replacement of a broken valve in the vicinity of Genesee Street. She stated that these improvements helped the fire flow on the east side of the Town, in the Manor Heights area, but not on the west side or the Hillside Drive area. She said the Town will have to address these fire flow issues.

Supervisor Sennett said she had spoken to Shawn Rush at the Onondaga County Health Department and she would forward the report to her.

*Shred Day – September 20, 2014* – Councilor Greenfield announced that the Town has scheduled a shred day at the Transfer Station, for residents to shred their paper documents at no charge. It will be September 20, from 9a.m. -12:00p.m. at the Town of Skaneateles Transfer Station.

**Budget Amendments:** No Budget Amendments

*Resolution #14-109*

**Abstract #14-13:** On a motion of Councilor Brace seconded by Councilor Murray and with unanimous (5-0) affirmation of the Town Board, vouchers #14-0777 to #14-0824 were authorized for payment from the following funds:

General Fund:	\$21,231.89	Part Town:	\$ 2,363.17
Highway:	\$ 6,020.48	Highway P/T:	\$14,231.01
Street Light:	\$ 844.11	Water:	\$ 7,541.28
Water #5:	\$ 273.00	T & A:	\$ 4,117.67

Total: \$56,622.61

*Resolution #14-110*

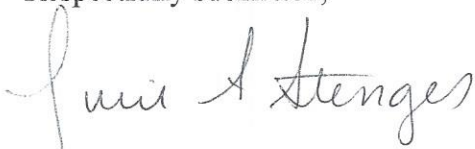
**Executive Session:** On a motion of Councilor Brace seconded by Councilor Murray with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 7:45 p.m. and entered into Executive Session to discuss litigation.

**Meeting Returned to Open Session at 8:45 p.m.**

*Resolution #14-111*

On a motion of Supervisor Sennett, seconded by Councilor Brace and with unanimous approval (4-0) of the meeting was adjourned at 8:45p.m.

Respectfully submitted,



Julie A. Stenger  
Deputy Town Clerk