

**Town Board Meeting**  
**August 19, 2019**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Coville, Councilor McCormack, Attorney Smith.

**Absent:** Councilor Badami, Councilor Tucker

**Also, Present:** Sue Murphy, Bridgett Winkelman, Allan Wellington, Dana Pickering, Jason Gabak (Skaneateles Press), Martin Dillon, Courtney Alexander, Karen Barkdull, Chris Legg, Robert Herrmann.

**Department Reports**

***Highway, Water, Transfer Station:*** Highway Superintendent, Allan Wellington reported the highway crew had worked on a drainage project in Austin Park's north baseball field, mowed brush along several highway right of ways, reformed a drainage ditch along Chapman Road, rebuilt a road shoulder on a portion of Hoyt Road, picked up fallen tree limbs, cleared a plugged catch basin on Hencoop Road and made equipment repairs.

Highway Superintendent Allan Wellington stated he would like the Town Board to consider the following snowplow trucks as surplus in order to sell at auction: 1969 Walters and a 1974 Walters

He stated he would like to place these trucks on an online auction service and if they don't sell he would take them to a municipal auction.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (3-0) affirmation of the Town Board the Town Board declared the 1969 and 1974 Walter snowplows as surplus and authorized the Highway Superintendent to place the equipment on an online auction service or sell at municipal auction.

Highway Superintendent Wellington reported in the Water Department they replaced a curb box and rod on Highland Avenue, installed a new electrical box at the pump station for Sewer 6 and removed the top half of multiple fire hydrants for repairs. He reported at the Transfer Station they had shipped out a container of scrap steel, DeMarco had started hauling wood mulch again and a new bobcat skid steer will be delivered this week.

***Parks:*** Sue Murphy reported Playday had completed another successful year. The waterfront is still open and will close August 26<sup>th</sup>. They had been lining the soccer fields getting ready for Fall and painted the lobby of the Austin Pavilion. They are working on getting the Austin Pavilion ready for the Fireman's Field Days on Labor Day weekend. She reported McGinnis Construction is continuing to work on the new Sims Building restrooms in Austin Park and is scheduled to be completed at the end of the month.

Supervisor Aaron referred to a letter received from Amy Hughes of Marcellus complimenting the lifeguard staff at the waterfront.

\*letter attached

Supervisor Aaron displayed pictures of the progress at the Sims Building project.

**Skaneateles Fire Department:** Dana Pickering reviewed the July Chief's report stating there had been 53 calls during July bringing the total to 207 for the year. He reviewed the members hours for the month including training and drills. He reported the annual inspection will be held Sunday September 1<sup>st</sup> and members of the Village and Town Boards are invited.

\*report attached

*Resolution #19-151*

**Minutes of August 5, 2019:** On a motion of Councilor Coville, seconded by Councilor McCormack, and with a (3-0) affirmation of the Town Board the minutes of August 5, 2019 were accepted as presented.

*Resolution #19-152*

**Free Little Library:** Supervisor Aaron reported to the Board the Free Little Library had been installed at the Conservation Area. She stated Nickie Marquis, Director of the Skaneateles Library said they would add the news to the Library's website, and she would submit a letter to the editor of The Press thanking the Town Board and Rotary for the Town's help.

Supervisor Aaron and the Town Board thanked the Library and the Rotary Club for the addition of the Free Little Library at the Town of Skaneateles Conservation Area.

*Resolution #19-153*

**Property Maintenance – 711 School Street:** Codes Enforcement Officer, Bob Herrmann reported to the Board he had a complaint from a resident regarding the property at 711 School Street. He stated the property had been abandoned. There is no bank to contact, it is an estate and the property owners are deceased. He proposed to the Board the Town contract with a third party to clean up the property. The property is currently in violation of the Town's Property Maintenance Code and the New York State Safety Code. Supervisor Aaron stated the overgrowth on this property is also causing a site hazardous on the corner of School Street and Stump Roads for traffic. Mr. Herrmann stated; for the health and safety of the neighbor this property needs to be cleaned up so it can be monitored since it is abandoned.

Supervisor Aaron stated Chapter 110 of the Town Code, "Property Maintenance" allows the Town to go on the property and do the work to bring the property into compliance with the Town Board's approval.

Councilor McCormack asked who owns the property? Codes Officer Herrmann stated Hazel Gallagher owned the property and that she and her daughter are both deceased. In this case the property will go up for Onondaga County Tax auction for unpaid taxes after three years. This will

happen next year. Mr. Herrmann stated he had spoken to the Land Bank and they are interested when it goes to auction. The Land Bank helps first time home buyers. He proposed the Town do what is necessary this year to clean up the property and continue with 2 to three more times next year to minimally maintain the property until it goes to tax auction in the fall of 2020.

Supervisor Aaron stated it is not fair to the neighborhood for this to continue for another year and agreed with Mr. Herrmann for the Town to take action and bring the property back in compliance.

Attorney Smith stated according to the Town Code a notice must be sent to the property owner and if in 10 days after service of the notice there has been no response the Town Board can authorize work to be done to bring the premises into compliance and pay the cost out of general Town funds. The Town shall be reimbursed for the cost of the work performed or services rendered by the property owner by a lien on the property and shall be added to the property taxes. If the owner does not pay the property taxes the County makes the Town whole by paying any unpaid taxes.

Codes Officer Herrmann stated he had walked the property with Nathan Card of Card Mowing and he gave an estimate of \$2,300 to clean up the property including mowing, removing brush, cutting limbs and securing the building. This also includes the mowing up to 4 times in the next year to maintain the property.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (3-0) affirmation of the Town Board, Codes Enforcement Officer Robert Herrmann was authorized the sent notice to the property owner of 711 School Street that they are in violation of Town Code Chapter 110 "Property Maintenance", and if after 10 days no response is received the Town Board authorized Codes Officer Herrmann to contract with Card Mowing to clean up the property including mowing, removing brush, cutting limbs and securing the building and mowing up to 4 times in the next year to maintain the property. The cost will be levied on to the 2020 Onondaga County Taxes.

*Resolution #19-154*

**Abundant Solar Estoppel Certificate Lease and Agreement:** Attorney Smith stated at the last meeting it was brought to the attention of the Board that Abundant had proposed an amendment to the lease agreement with the Town regarding the solar project at the Transfer Station. The Board at that time approved 8 or the nine changes to the lease and Abundant's attorney is working on a solution with the Town for the amendment not approved by the Town Board. He stated in the mean-time Abundant has prepared 2 notices; "Estoppel Certificate Lease and Agreement" and "Estoppel Certificate Amended and restated Community Distributed Generation Subscriber Agreement". Attorney Smith recommended to the Board they authorize the Supervisor to sign these agreements with the provision it is only signed when it comes back to the Town with an acceptable solution.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (3-0) affirmation of the Town Board, Supervisor Aaron was authorized to sign the "Estoppel Certificate

Lease and Agreement” and “Estoppel Certificate Amended and restated Community Distributed Generation Subscriber Agreement” with Abundant Solar contingent upon an acceptable Lease Agreement.

*Resolution #19-155*

**Schedule Budget Meetings:** Supervisor Aaron stated it was time to schedule meetings for the Board to review the 2020 Town Budget.

Budget Officer Winkelman reviewed the time schedule with the Board.

On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (3-0) affirmation of the Town Board, the following meeting schedule was approved to review the 2019 Town of Skaneateles Budget:

7:30 a.m. – 9:30 a.m.	Monday, September 9 <sup>th</sup>	Personal Service, Benefits
7:30 a.m. – 9:30 a.m.	Thursday, September 12 <sup>th</sup>	Highway, Transfer Station, Water
7:30 a.m. – 9:30 a.m.	Monday, September 16 <sup>th</sup>	TBD
7:30 a.m. – 9:30 a.m.	Thursday, September 19 <sup>th</sup>	Parks and Recreation
7:30 a.m. – 9:30 a.m.	Monday, September 23 <sup>rd</sup>	TBD
7:30 a.m. – 9:30 a.m.	Thursday, September 26 <sup>th</sup>	TBD
7:30 a.m. – 9:30 a.m.	Monday, September 30 <sup>th</sup>	Overview

#### **Announcements/Correspondence/Updates**

- *Comprehensive Plan and Zoning Update:* Planning and Zoning Secretary Karen Barkdull stated the final draft has been completed and sent to Attorneys, Scott Molnar and Brody Smith for their review, then it will be sent to Joel Russell for his review.
- *Update Sims Building:* Supervisor Aaron stated the construction for the new Sims building at Austin Park should be completed by the end of August.
- *Update Mandana Boat Launch:* Supervisor Aaron reported the Mandana Boat Launch repair project will begin after Labor Day and completed by mid-October.
- *Russell’s Landing Association Letter:* Supervisor Aaron stated a letter was received from the Russell’s Landing Association regarding mitigation and runoff into the lake. Supervisor Aaron stated she would forward this letter to the Town Planning Board.
- *NYS Department of Transportation Aviation Bureau- Skaneateles Aerodrome :* Attorney Smith stated a letter was received in response to the Town’s submittal to the NYS Department of Transportation Aviation Bureau. The applicant is aware of the additional information they are requesting and will respond.
- *James P. Murphy named Administrative Judge for the Fifth Judicial District:* Supervisor Aaron read the Press Release from the New York State Unified Court System announcing the appointment of Hon. James P. Murphy as Administrative Judge for the Fifth Judicial District. She stated Judge Murphy had been the Town of Skaneateles Town Attorney for over 10 years and she

had the privilege of working with him during those years and will do a great job in this new position.

▪ *Town Assessor Agricultural Assessment Notice:* Supervisor Aaron stated the Town Assessor's office will be sending out notices regarding Agricultural Assessment Exemptions. This notice will be requesting property owners to provide the Town with an updated soil map. This was a requirement of the State during their recent audit of the Town's exemptions.

**Public Comment:** Chris Legg asked if Codes Enforcement Officer, Bob Herrmann had contacted the Town's fire departments or the Sherriff's regarding the unoccupied home at 711 School Street. Mr. Herrmann said he had contacted the fire Chiefs of Mottville and Skaneateles and he will contact the Onondaga County Sherriff's Department .

*Resolution #19-156*

**Budget Amendments:** On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (3-0) affirmation of the Town Board the following budget amendments were authorized for the abstract #19-16:

General Fund

\$ 500.00	Increase	013554.01.004.58	Assessor – CE - Legal
\$ 500.00	Decrease	014204.01.004.00	Attorney
Cost of Town Attorney - assessment disputes			
\$ 200.00	Increase	071104.01.004.45	Summer Rec.-C/E-Equip. Rent.
\$ 200.00	Decrease	071104.01.004.51	Summer Rec.-C/E-Fields. Rent.
Cost of associated with Rental of Porta Potties at Austin Park			
\$ 50.00	Increase	085101.01.001.00	Comm. Beautification P/S
\$ 50.00	Decrease	019904.01.004.00	Comm. Beautification C/E
Cost of employees doing maintenance at Conservation area			

*Resolution #19-157*

**Abstract #19-16:** On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (3-0) affirmation of the Town Board vouchers #19-0714 to 19-0820 were authorized from the following funds:

General Fund:	\$ 62,704.18	Part Town:	\$ 3,409.75
Highway:	\$ 3,880.58	Water:	\$ 2,513.81
Highway PT	\$ 47,455.57	Sewer:	\$ 29.31
T & A	\$ 1,958.81		
<b>TOTAL:</b>	<b>\$121,952.01</b>		

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (3-0) affirmation of the Town Board the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

*Julie A. Stenger*

Julie A. Stenger  
Town Clerk

# Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152  
Phone: 315-685-3496 Fax: 315-685-3480

## August 19, 2019 - Town Board Report

### Calls for the month:

- See attached Chief's Report (7/1/2019 – 7/31/2019)

### Member hours for the month:

- See attached Members Hour Report (7/1/2019 – 7/31/2019)

### Upcoming trainings:

- 8/12-Diving, Water Rescue-18:30, Dry Hydrants-19:30
- 8/19-Ladders, Driver Training-19:30
- 8/26-Station Clean-up
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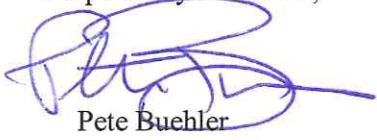
### Meetings for the month:

- Labor Day – None
- Truck – 8/8-19:30
- Trustees & Board of Directors-9/5-19:00
- Officers-9/5-20:00
- Recruitment Committee-8/6-19:00
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### Other business:

- The new Engine 11 production is continuing. The new truck is estimated to be delivered around Labor Day.
- Annual Inspection - Sunday September 1<sup>st</sup> @ 8:00 AM Station #1. Members of the Village and Town of Skaneateles Boards are invited to the inspection.
- Letter from CNY EMS-Central New York Regional Call Commendation-Rob Bailer, Pete Buehler, Gordon Carlson, Chris Caza, Randy Clarry, Dan Evans, Jacob Kipp, Frank Lessaongang, Marcus Lockhart, Kevin Mead, Dick Perkins, Dana Pickering, Clint Woodford
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- Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at [www.skaneatelesvfd.com](http://www.skaneatelesvfd.com). As of August 1<sup>st</sup>, 650 tickets have been sold. The winning numbers of the 3-\$100.00 monthly drawings are of the 46,360,488. This year there are only 850 tickets available for purchase. Mark your calendars now for the 7<sup>th</sup> Annual Casino Night and High Stakes Money Drawing scheduled for Saturday September 28, 2019 at Skaneateles Station #1.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Pete Buehler', with a stylized, cursive script.

Pete Buehler

Chief

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# Chief's Report

Skaneateles

**From: 7/1/2019**

**To: 7/31/2019**

**Year to date**

**Membership**

Total calls: 53	Total calls: 207	Active: 56
Structure Fires: 0	Structure Fires: 2	Inactive: 28
Vehicle Fires: 0	Vehicle Fires: 0	Probationary: 4
Vegetation Fires: 1	Vegetation Fires: 2	Military Leave: 0
Acres Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 8	EMS: 36	Disability: 0
Rescue: 1	Rescue: 5	Social: 6
MVA: 4	MVA: 27	
Extrication: 0	Extrication: 2	
Hazardous Condition: 11	Hazardous Condition: 38	
Service Call: 2	Service Call: 16	Firefighter: 58
Good Intent Call: 2	Good Intent Call: 5	Interior Firefighter: 26
False Alarm: 21	False Alarm: 69	CFR: 0
Cancelled Enroute: 3	Cancelled Enroute: 7	EMT: 8
Other: 0	Other: 0	Paramedic: 0
Mutual Aid Given: 6	Mutual Aid Given: 28	Driver: 18
Mutual Aid Received: 22	Mutual Aid Received: 77	Diver: 10
Average Personnel: 11.94	Average Personnel: 11.84	Fire Police: 4
Average Enroute Time: 1.38	Average Enroute Time: 1.47	Haz-Mat: 26
Average Onscene Time: 3.94	Average Onscene Time: 4.69	Juniors, Explorers, RAMS: 1
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 5

Meetings: 1

Meetings: 7

Drills: 9

Drills: 42

Training: 1

Training: 6

Miscellaneous: 10

Miscellaneous: 51

Stand-by: 0

Stand-by: 4

Comments: \_\_\_\_\_

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Prepared by: \_\_\_\_\_

Friday, August 09, 2019

# Member Hours Report

From: 7/1/2019

To: 7/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Training	TOTAL
17 Atkinson, Bill	0	0	0	0	2.0	0	2.0
79 Bailer, Dennis	0	0	0	0	2.0	0	2.0
13 Bailer, Richard	2.0	1.2	20.3	2.0	2.0	0	27.5
80 Bailer, Rob	10.0	4.6	4.7	2.0	2.0	0	23.3
6 Battle, Jorge	0	8.8	13.2	0	2.0	0	24.0
68 Buehler, Pete	4.5	15.2	18.9	15.0	2.0	0	55.6
12 Buff, Jim	0	3.7	23.6	7.0	2.0	0	36.3
160 Busa, Steve	5.0	11.1	27.3	0	2.0	0	45.4
14 Card, David	0	0	0	2.0	0	0	2.0
15 Carlson, Gordon	10.0	17.9	21.0	22.0	2.0	0	72.9
4 Casper, Steve	0	0	0	2.0	0	0	2.0
180 Caza, Christopher	8.0	4.7	19.4	2.0	2.0	0	36.1
39 Clarry, Randy	2.5	11.2	22.4	8.0	2.0	0	46.1
115 Cross, Don	0	0	0	2.0	2.0	0	4.0
29 D'Amico, Adam	2.0	7.3	22.5	0	2.0	0	31.8
183 Dove, Ryan	7.5	0	1.1	0	2.0	3.0	13.6
2 Evans, Daniel S	7.0	13.5	35.8	11.0	0	0	67.3
117 Frank, Bob	4.5	2.4	1.2	2.0	2.0	0	12.1
186 Frank, William	2.0	0	0	0	2.0	0	4.0
62 Gannon, Pat	7.5	1.2	20.2	0	0	0	28.9
19 Hall, Todd	2.0	1.2	17.7	6.0	2.0	0	28.9
25 Jones, Paul	3.0	6.6	22.2	2.0	2.0	0	36.0
170 Kipp, Jacob	12.5	8.9	27.3	11.0	2.0	0	62.7
127 Lessaongang, Frank	10.0	6.1	23.8	5.0	0	0	44.9
101 Lessaongang, Ray	2.0	6.4	22.5	0	2.0	0	32.9

# Member Hours Report

From: 7/1/2019

To: 7/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Training	TOTAL
174 Lockhart, Marcus	3.0	5.5	11.0	10.0	0	0	29.5
107 Loperfido, Joe	0	0	0	0	2.0	0	2.0
157 Lynn, Bill	2.0	1.4	0	2.0	2.0	0	7.4
156 Lynn, Marty	2.0	0	0	4.0	2.0	0	8.0
51 Major, Charlie	0	1.2	8.9	0	0	0	10.1
904C Major, Peter	0	0	0	2.0	0	0	2.0
185 Mead, Ariel	10.0	0	0	2.0	2.0	0	14.0
162 Mead, Kevin	8.0	0	1.1	5.0	2.0	0	16.1
181 Mead, Paul W	0	0	0	0	2.0	0	2.0
131 Murphy, Bill	2.0	2.8	2.4	5.0	2.0	0	14.2
7 Murphy, Kathy	2.0	5.0	2.4	5.0	0	0	14.4
60 Murphy, Paul	4.5	7.5	24.7	0	2.0	0	38.7
96 Newell, David	0	7.4	30.6	0	0	0	38.0
184 Orsen, Joe	4.5	0	1.1	2.0	2.0	0	9.6
171 Paddock, Mike	0	0	5.6	0	0	0	5.6
63 Perkins, Dick	2.0	3.6	1.3	4.0	2.0	0	12.9
116 Pickering, Dana	13.5	15.3	47.0	14.0	2.0	0	91.8
44 Pola, Alberto	2.5	10.0	21.7	4.0	2.0	0	40.2
88 Rusin, Jim	0	4.6	4.5	2.0	2.0	0	11.1
66 Russell, Gene	0	10.2	11.9	0	2.0	0	24.1
103 Sell, Eric	7.0	2.6	23.5	2.0	2.0	0	37.1
176 Sell, Thomas	7.0	1.4	3.5	0	2.0	0	13.9
109 Shappell, Gary	0	0	0	0	2.0	0	2.0
74 Sheppard, David	2.0	6.1	22.3	8.0	2.0	0	40.4
133 Short, Scott	4.0	2.4	1.1	4.0	2.0	0	13.5

# Member Hours Report

From: 7/1/2019

To: 7/31/2019

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	Training	TOTAL
82 Squires, Fred	0	0	0	0	2.0	0	2.0
24 Stebbins, Mark	2.0	1.2	15.4	0	2.0	0	20.6
146 Tate, Jodi	0	0	2.5	0	2.0	0	4.5
76 Wallace, Charles	2.0	0	1.4	2.0	2.0	0	7.4
92 Wellington, Allan	2.0	9.0	20.8	2.0	2.0	0	35.8
159 Williams, Jay	6.5	0	0	2.0	2.0	0	10.5
41 Woodford, Clint	14.0	15.2	27.2	14.0	2.0	0	72.4
<b>Total Hours</b>	<b>204.5</b>	<b>244.4</b>	<b>657.0</b>	<b>196.0</b>	<b>92.0</b>	<b>3.0</b>	<b>1329.9</b>

**Central New York Regional Emergency Medical Services Council, Inc.**

Jefferson Tower – Suite LL1  
50 Presidential Plaza  
Syracuse, New York 13202  
www.cnyems.org

Phone: (315) 701-5707  
(800) 295-2195  
Fax: (315) 701-5709



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Jeffrey J. VanBeveren

**Vice-President**

Warren R. Darby

**Secretary**

Patricia Hansen

**Treasurer**

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of the REMSCO**

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Scott Clark

Warren R. Darby

Robert Duell

Shawn Flynn

Patricia Hansen

Troy Hogue

John Marko

Zachary Menter

Matthew Smokoski

Susie Surprenant

Jeffrey J. VanBeveren

**Executive Director**

Susie Surprenant

**Regional Medical  
Director**

Daniel J. Olsson, DO

**Associate Medical  
Director**

Joseph Markham, MD

**Serving**

Cayuga County

Cortland County

Onondaga County

Oswego County

Tompkins County

June 24, 2019

Chief Pete Buehler  
c/o Skaneateles Fire Department  
77 West Genesee Street  
Skaneateles, New York 13152

Re: Regional Call Commendation

Dear Chief Buehler:

I would like to congratulate your agency on being recommended and receiving a Central New York Regional Call Commendation for the call that occurred on April 22, 2019.

Skaneateles Fire Department and Skaneateles Ambulance Volunteer Emergency Service were dispatched for an unconscious person. The patient was found to be in cardiac arrest. The crew emergently instituted the appropriate interventions.

While enroute to the hospital, there was a return of spontaneous circulation. The care and teamwork demonstrated by all crew members are commendable.

Sincerely,

Susie Surprenant  
Executive Director

# *Central New York Call Commer*

presented to

## *Skaneateles Fire Departmen*

Skaneateles Fire Department and Skaneateles Ar  
Volunteer Emergency Service were dispatched  
unconscious person on April 22, 2019. The patient  
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*David J. Blom, D.O.*

Regional Medical Director

*Susie*

Executive D