

**Town Board Meeting**  
**May 7, 2018**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Badami, Councilor Coville, Councilor McCormack, Councilor Tucker, Attorney Smith.

**Also Present:** Sue Murphy, Beth Battle, Allan Wellington, Joe Calipari, Nancy Murray, Jason Gabak (Skaneateles Press).

**Department Reports**

***Highway, Water, Transfer Station:*** Allan Wellington reported the Highway crew had been out plowing two times since the last meeting, making it a total of 160 times for the year and the plow equipment has been removed from the trucks. The Highway Department had removed a tree that fell across Fennell Street caused by wind. They repaired road shoulders and yards damaged from the plows and filled pot holes. They also installed culvert pipe in ditch lines on Albring, Crowhill and Masters roads. He reported that the Water Department had begun flushing hydrants. They had performed the quarterly maintenance on the four pressure reducing valves. They replaced a damaged 2" water meter that feeds Ken Richards Farm. And, are working with John Camp from C&S Engineering regarding resident yard repairs from the water main replacement along Old Seneca Turnpike and Masters Roads. At the Transfer Station they had increased the door opening on the recycling building to accommodate for the new compactor. Another truck load of cardboard had shipped, and they ordered new steel panels to replace damaged ones on the garbage building.

***Parks Department:*** Sue Murphy reported she had met with Connie Brace regarding the Mandana parking lot design. She stated this season they are going to spray paint the lines. The shed for the Boat Washing Station will arrive tomorrow. She announced the Parks Department still needs an attendant for the boat washing station. The Farmers Market starts May 17<sup>th</sup>.

Supervisor Aaron stated Sue Murphy was able to get a grant in the amount of \$50,000 for repairs on the boat launching ramp at the Town's boat launch from Senator DeFransico's office. The last time repairs were made about 25 years ago. She stated there is a preliminary application to be submitted to Senator DeFransico's office for the grant and part of the application requires SEQR.

Attorney Smith stated the Board should complete a short EAF. He could work with engineer John Camp for technical support. Supervisor Aaron stated they had one estimate from John Dudden and they were waiting for more estimates.

Attorney Smith stated he would work with John Camp and have the SEQR prepared for next meeting. He asked if there was a time frame for the preliminary application. Supervisor Aaron said she would check on the time frame.

The Board agreed to complete SEQR at the next meeting, in order to complete the preliminary application and authorize Supervisor Aaron to sign the application.

**Budget:** Budget Officer Bridgett Winkelman reported she had been working on the grant paperwork for the Old Seneca Turnpike water main project. She stated she would like to schedule budget meetings with the Board to review the 1<sup>st</sup> quarter budget. Supervisor Aaron said this was something the board should do each quarter. Budget Officer Winkelman stated she will email the Board with potential dates and times and try to schedule quarterly review meetings before the next Town Board meeting. She stated the auditors had completed their audit and had filled it with the state. They will be reporting to the board at the next meeting.

**Codes:** No report submitted

**Planning & Zoning:** Councilor Tucker reviewed the open project report from the Planning and Zoning Boards. There are 9 open projects for the month of April. Supervisor Aaron stated the application for zone change came in today, this will be on the Town Board's next agenda.

Attorney Smith asked if the Planning Board will have a recommendation for the Town Board regarding the zone change application. Karen Barkdull, Planning and Zoning Secretary stated the Planning Board will review the application at this month's meeting and submit their recommendations after their discussion.

**Dog Control:** Supervisor Aaron reviewed Dog Control Officer Wawro's report. She stated the report was for the 1<sup>st</sup> quarter of 2018, January through April and he had 33 calls.

**Historian:** Town Historian, Beth Battle gave some history on Jordan Road. Jordan Road was constructed as a plank road in 1849.

\*report attached

*Resolution #18-99*

**Minutes of April 16, 2018:** On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the minutes of April 16, 2018 were accepted.

**Public Comment:** No one spoke.

*Resolution #18-100*

**Transfer Station Solar:** Supervisor Aaron asked Attorney Smith if he had heard anything from CNYRPDB on the solar project. Attorney Smith stated no, there had not been any communication. He stated to the Board that after the last meeting they needed to decide which option the Town is going to pursue for the Generated Energy. He stated the options are; behind the meter, which reflects behind the meter power only generated on this site. Remote Net Metering, which is an option whereby the Town's other meters, offsite, can use the power generated at the solar project site. And the third option is Community Solar, this reflects a broader opportunity for any electricity customer in the zone to purchase the power produced at the site at a reduced rate, this will include the Town's meters as the Anchor subscriber and homeowners, renters and small businesses.

Supervisor Aaron stated she is in favor of the Community Solar. Councilor Badami asked, how much energy will the Town buildings use. Attorney Smith said the Town buildings will use about 3-4%. Councilor Badami asked how we decide what happens and who gets the remaining power.



Supervisor Aaron stated Abundant Solar will sell the energy and sign people up. The Board will have the ability to choose how it is split up.

Supervisor Aaron stated residents that sign on to the Community Solar will have a 5-year commitment and the Town will have a 25-year commitment with Abundant Solar.

Supervisor Aaron reviewed the map of where the solar panels will be at the Transfer Station. She showed where part of the property is farmed by Mr. Cargile. The Town leased it to him in 2005. The lease agreement was only for one year, but it has continued. She stated Mr. Cargile had done quite a bit of work on the property to farm it and we should take this into consideration.

Attorney Smith stated legally the lease agreement would convert to a month to month agreement after the expiration of the original agreement.

Supervisor Aaron stated before they go any further they should contact Mr. Cargile. Councilor Badami asked if Attorney Smith should be the one to contact Mr. Cargile. Supervisor Aaron said she would talk to him first to explain the situation and update the Board.

*Resolution #18-101*

**Town Hall Cleaning Bids:** Supervisor Aaron reported to the Board the Bid Opening for the Town Hall cleaning services was published in the Skaneateles press, posted on the Town website and held on May 3<sup>rd</sup> at 10:00 a.m. and the following bids were received:

Servicemaster Clean of Central NY	
Total Yearly Bid Price	\$7,947.72

Skaneateles Cleaning Service	
Total Yearly Bid Price	\$11,580.00

On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the bid of \$7,947.72 per year was awarded to Servicemaster of Central New York for the Skaneateles Town Hall janitorial services.

*Resolution #18-102*

**Comprehensive Plan & Zoning - Authorize up to \$3500 for Joel Russell's Planning Services:** Supervisor Aaron reported to the Board Joel Russell had completed what he was assigned to do under his most recent contract with the Town. Supervisor Aaron suggested the Board authorize \$3,500 for Joel to continue working on the Zoning and Comprehensive Plan.

Supervisor Aaron stated the Comprehensive plan has been on the table for almost two and a half years and the Board should move forward with the next steps. Mr. Russel had conducted public meetings and informational review sessions with the Board and the community. She stated there are errors and additions to the 2015 plan that need to be changed and the Town should move forward. Attorney Smith had provided the Board with an overview of steps to amend the Zoning Law and Comprehensive Plan.

Supervisor Aaron asked the Board for their support in moving forward with the Comprehensive Plan and the Town Zoning. She stated the Town planner Howard Brodsky, Planning and Zoning Secretary Karen Barkdull and the Planning Board worked hard on preparing the updated Zoning Law and the Board should move forward.

Supervisor Aaron requested the Board make a motion to authorize up to \$3,500 for Joel Russell to continue working on the Comprehensive Plan and Zoning and for the Board to make a motion to introduce the proposed Comprehensive Plan and Town Zoning Laws at the next meeting.

Supervisor Aaron asked if the Open Space Plan was ready to also be introduced along with the Comprehensive Plan and Zoning introductory laws. Councilor Tucker stated he is still reviewing the easements on the maps with the City of Syracuse and Onondaga County and what the easements should be labeled. Attorney Smith stated the easements may be different and should all be labeled easements since they could be different types. He stated he would review the maps with John Camp, the Town's engineer.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board authorized up to \$3,500 for Joel Russell to continue working on the proposed Comprehensive Plan and Zoning Laws.

On a motion of Councilor Tucker, seconded by Councilor McCormack the Board directed Attorney Smith to draft the Comprehensive Plan, the Zoning and Open Space Introductory Laws to be introduced at the May 21<sup>st</sup> Town Board meeting.

*Resolution #18-103*

**Parks Seasonal Employees:** On a motion of Councilor Badami, seconded by Councilor Coville the following seasonal employees were approved for 2018:

**Lifeguards:**

Matthew Nesbit  
\*Jonathan Rickliff  
Tyler Priest

**Playday Counselors:**

Patrick Major-Head Counselor  
Levi Carvello  
\*Nate Wellington  
\*Matt Leveroni  
\*Michael Parks

**Parks Labor:**

Joshua Lotkowski

\* Returning

*Resolution #18-104*

**Update – Planning and Zoning Fees:** Supervisor Aaron reported to the Board that Planning and Zoning Secretary, Karen Barkdull had presented the Board a review of the Town's Planning, Zoning and Building fees. She had provided a comparative analysis of the building and zoning fees with nine other towns for the Board to consider potential fee increases.

Supervisor Aaron reviewed some of the proposed changes which included a \$750 violation fee. This is a fee we do not currently have. Councilor McCormack asked how we handle violations. Karen Barkdull stated a notice is sent to the property owner in violation and they work with them



to comply and if they do not comply the property owner is sent to court and the court can impose a fine.

Supervisor Aaron stated the Town of Skaneateles building and zoning fees have not been increased in ten years. Skaneateles is among the highest in towns of comparable size. She stated she will review these proposed increases with Karen Barkdull and Codes Office Curt Coville and it can be on the next agenda for the Board to determine if any increases in building and zoning fees need to be imposed.

Supervisor Aaron thanked Karen Barkdull for all her hard work on this comparison.

**Announcements/Correspondence/Updates:**

**Dry Hydrant Update:** Supervisor Aaron reviewed the letter from Director of Municipal Operations, Shannon Harty regarding the Dry Hydrant Project planned for Clift and Thayer Parks.

\* Letter Attached

**ZBA Secretary Position:** Supervisor Aaron stated the Town is still looking for a Zoning Board of Appeals Secretary. The position is part time and will be advertised again in the paper.

**Austin Park Committee:** Supervisor Aaron announced the Town is still looking for individuals for the Austin Park Committee.

**Joint Information Meeting with Skaneateles Lake Association – June 6, 2018 7:00 p.m. at Waterman School:** Supervisor Aaron announced there will be a joint meeting with the Skaneateles Lake Association on June 6<sup>th</sup> at 7:00 p.m. at Waterman School.

**Budget Amendments/Adjustments:** No Budget Amendments or Adjustments

*Resolution #18-105*

**Abstract #18-09:** On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (4-0) affirmation of the Town Board voucher #18-0403 to 18-0461 were authorized from the following funds:

General Fund:	\$ 70,926.98	Part Town:	\$ 5,805.76
Highway:	\$ 13,552.26	Highway P/T:	\$ 1,707.36
Water:	\$ 12,491.28	Fire District:	\$144,692.40
T & A:	\$ 1,019.59	Lighting District	\$ 1,174.60
Sewer:	\$ 1,875.50		
<b>Total:</b>	<b>\$253,245.73</b>		

**Public Comment:** Nancy Murray, 3861 East Street, stated to the Board she would be interested in being on the Austin Park Committee.

Town Historian, Beth Battle thanked the Board for their Hamlet meeting in Shepard Settlement and commented on how well attended it was by the Community.

*Resolution #18-106*

**Executive Session:** On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:30 p.m. to discuss Potential Property Transactions, Personnel and Potential Litigation.

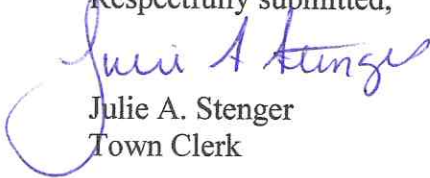
The meeting was returned to open session at 8:20 p.m.

*Resolution #18-107*

On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Board approved funding Brian Buff's Health Reimbursement account in the amount of 2,896.25 immediately, not on the July 1<sup>st</sup> funding date due to a family emergency.

On a motion of Councilor Coville, seconded by Councilor McCormack and with unanimous (4-0) affirmation of the Town Board the meeting adjourned at 8:45 p.m.

Respectfully submitted,



Julie A. Stenger  
Town Clerk