

Town Board Meeting
December 3, 2018
6:00 p.m.

Present: Supervisor Aaron, Councilor Tucker, Councilor Badami.

Executive Session: On a motion of Councilor Tucker, Seconded by Councilor Badami and with unanimous (3-0) affirmation of the Town Board the Board adjourned to executive session to interview a potential Planning Board member candidate.

6:15 p.m. Councilor Coville arrived.

On a motion of Supervisor Aaron, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the meeting returned to open session at 6:30 p.m.

Present: Supervisor Aaron, Councilor Tucker, Councilor Badami, Councilor Coville, Councilor McCormack, Attorney Smith.

Also Present: Sue Murphy, Bridget Winkelman, Allan Wellington, Karen Barkdull, Robert Herrmann, Megan Ehrhart (The Citizen), Jason Gabak (Skaneateles Press), Thomas Potucek, James Condon, Nancy Murray, Joseph Southern.

Department Reports

Highway, Water, Transfer Station: Allan Wellington reported they had plowed 16 times since the last Board meeting and 24 times for the season. They had cleaned up fallen tree limbs, made equipment repairs and installed a driveway culvert on Railroad Street. In the Water Department they resolved a high-water usage for a resident, replaced 2 water meters, and updated the Emergency Response Plan and the Vulnerability Assessment Plan for the County Health Department. He also reported at the Transfer Station the new building for the construction and demolition is almost completed and they are preparing the site for the concrete floor. They made repairs to an open topped container and had a latex paint day on December 1st and only collected a few cans.

Parks: Sue Murphy reported in the Parks Department they had removed the covering on the ceiling in the Austin Pavilion. They repaired the drain and vent on the roof of the Austin Pavilion on the Nursery School side. This had caused a roof leak with the backup of water on the roof.

Planning & Zoning: Councilor Tucker reviewed the Planning Department's Open Project Report. He stated there are currently 4 open projects. A driveway application at 2595 West Lake Road, a retaining wall at 1914 West Lake Road, a subdivision on Rickard Road and a 6-month extension to a 2017 approval at 3101 East Lake Road.

Codes: Councilor Badami reviewed the building permit monthly report for November. He reported there were 9 permits issued. The total valuation was \$432,900 and permit fees totaled \$2,759.40 and there were 6 Certificates of Completion issued. Codes Enforcement Officer Bob Herrmann

reported he has been working on closing out the older permits. There is a back log of about 300 and he stated he had completed approximately 30. He hoped the process will speed up as he gets to the newer permits, the older ones have been difficult to complete. Supervisor Aaron asked if he was starting the interviews for the part time Codes Officer. Mr. Herrmann stated yes, they are scheduled for Thursday, December 6th. Mr. Herrmann stated he and Allan Wellington had been working on the Onondaga County Hazard Mitigation Plan. Supervisor Aaron thanked Bob for all his hard work.

Budget: Budget Officer Winkelman reported she had completed water billing for District 1 and the monthly accounts. She had posted the 2019 Budget to the general ledger and prepared the employees 2019 paperwork.

Historian: Town Historian Beth Batlle gave a report to the Board on the historic newspaper collection at the Creamery.

*report attached

Resolution #18-245

Minutes of November 19, 2018: On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the Minutes of November 19, 2018, were accepted as presented.

Resolution #18-246

Parks Part Time Position – Ronald Abbott: Sue Murphy reported they had completed interviews for the part-time Parks position and she is recommending to the Board to hire Ronald Abbott. He is retired from the Onondaga County Parks Department and is very qualified for this position. Supervisor Aaron stated she participated in the second interview with Ron Abbott and she was impressed with his qualifications and thinks he will be an asset to our Parks Department.

On a motion of Supervisor Aaron, seconded by Councilor Coville and with (5-0) affirmation of the Town Board, Ronald Abbott was approved for hire for the part-time, year-round Parks Laborer position to begin as soon as possible.

Resolution #18-247

Laker Limo Updated Contract: Supervisor Aaron stated Attorney Smith had sent out an amended contract and resolution to the Board today for them to consider regarding Laker Limo. The Laker Limo is going to be removed from the Town's insurance and obtain their own policy, therefore they need to take ownership of the vehicles and amend the current contract with the Town. She stated she would like the resolution and contract amendments to go to Laker Limo for their review also.

Attorney Smith reviewed the process of the vehicle transfer and the amendments to the contract with the Board. The contract would still allow Laker Limo to house their vehicles in the Town garage. The term of this contract would end in July 2019, at which time the Board could amend the contract if it was not adequate. Supervisor Aaron explained Laker Limo has always paid for their vehicles, expenses and insurance through money raised by them and Budget Officer Winkelman would deposit into a trust and agency account. Supervisor Aaron stated she is happy the Town can still support Laker Limo and they are able to go under their own insurance.

Supervisor Aaron asked the Board to review the contract amendments and be prepared to vote at the December 17th meeting. This will give Laker Limo time to review the amendments also.

Councilor Badami asked when this would take effect and how would it effect the Town's current insurance. Supervisor Aaron stated Laker Limo would have their insurance take effect January 1, 2019 and the Town has requested insurance proposals with and without the coverage of Laker Limo as part of the Town's request for insurance bids for 2019.

Resolution #18-248

December 2018 Town Departments Schedule – Town Hall and Transfer Station Closed 12/24 and 12/25: Supervisor Aaron stated the Town Hall and Town Departments are closed December 24th and 25th. The Town Hall employees will be using their floating holiday for the 24th. The Town employee luncheon will be December 21st at 1:00 p.m. and in order for all the employees to attend, the Transfer Station will close at noon on the 21st. She asked the Town Board to approve these closings. Supervisor Aaron stated we have closed the Transfer Station on the day of our luncheon for the past several years and it will reopen regular hours, 7:00a.m. to 2:30 p.m. on Saturday December 22, 2018. We know this is difficult, but the schedule will be posted at the Transfer Station and on the website.

On a motion of Councilor Badami, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the closing of the Transfer Station on December 21, 2018 at noon, allowing the employees to attend the Christmas luncheon at Town Hall and closing the Town Hall December 24, 2018 and December 25, 2018 for the Christmas holiday.

Resolution #18-249

December 2018, January & February 2019 Town Board Meeting Schedule: Supervisor Aaron reviewed the meeting schedule with the Board for December, January and February. She stated they needed to schedule the Organizational Meeting for 2019 and since there are no Board changes, they could schedule this before January 1st. In January there is a Town Board meeting scheduled for January 21st, which is the Martin Luther King Jr. holiday and the Town Hall is closed and in February there is a meeting scheduled for February 18th, which is Presidents day and again the Town Hall is closed.

The Board reviewed their options for dates and decided on the following revised Town Board Meeting schedule for December, January and February:

| | | |
|-------------------|------------|--|
| December 27, 2018 | 10:00 a.m. | Town of Skaneateles Organizational Meeting |
| January 7, 2019 | 6:30 p.m. | Regularly Scheduled Town Board Meeting |
| January 24, 2019 | 10:00 a.m. | Rescheduled January 21, 2019 Town Board Meeting |
| February 4, 2019 | 6:30 p.m. | Regularly Scheduled Town Board Meeting |
| February 21, 2019 | 10:00 a.m. | Rescheduled February 18, 2019 Town Board Meeting |

On a motion of Supervisor Aaron, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the following meeting schedule for December 2018, January 2019 and February 2019:

| | | |
|-------------------|------------|--|
| December 27, 2018 | 10:00 a.m. | Town of Skaneateles Organizational Meeting |
| January 7, 2019 | 6:30 p.m. | Regularly Scheduled Town Board Meeting |
| January 24, 2019 | 10:00 a.m. | Rescheduled January 21, 2019 Town Board Meeting |
| February 4, 2019 | 6:30 p.m. | Regularly Scheduled Town Board Meeting |
| February 21, 2019 | 10:00 a.m. | Rescheduled February 18, 2019 Town Board Meeting |

Resolution #18-250

Board of Assessment Review Appointments: Supervisor Aaron stated to the Board there are two openings on the Board of Assessment Review. One is due to a member Amy Tewksbury moving and one is an expired position held by member Joseph Calipari. She stated Councilor McCormack and Councilor Coville had interviewed Joseph Paduda for one of the openings and he also spoke to Joseph Calipari, who submitted a letter of interest to continue on the Board.

Councilor McCormack stated he and Councilor Coville interviewed Joseph Paduda and had spoken to Joseph Calipari and would recommend them both for the Board of Assessment Review. He stated with Mr. Paduda's background of being on the Board of Assessment Review in Connecticut and Mr. Calipari's years of experience on this Board they were both good candidates.

Councilor McCormack stated he would recommend Joseph Paduda to fill the position expiring in 2023 and Mr. Calipari to the position expiring in 2021. Supervisor Aaron agreed.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the Town Board appointed Joseph Paduda to the Board of Assessment Review, term expiring 9/30/2023 and Joseph Calipari to the Board of Assessment Review, term expiring 9/30/2021.

Resolution #18-251

Planning Board and Zoning Board Appointments: Supervisor Aaron reported there is currently one vacancy on the Planning Board, one term expiring on the Zoning Board of Appeals and the Chairman of both the Planning Board and Zoning Board of Appeals will need to be appointed for 2019.

Supervisor Aaron stated the Board met with one candidate earlier this evening and Councilor Tucker stated they are currently interviewing for the Planning Board position. Supervisor Aaron stated after completing the interviews for the Planning Board they will have a recommendation at the next Town Board meeting. She also stated she will work with the Board to schedule interviews for the other positions.

Announcements/Correspondence/Updates

▪*Update Hamlet Committee – Councilor Badami:* Councilor Badami stated he had meet with 5 of the 6 people who are interested in being a part of the Hamlet Committee and he will make his recommendations to the Board for appointments at the next meeting. The first meeting will be

scheduled for January and the Committee is tasked with developing an action plan for the Hamlets. He stated he had a concern there was no representative from Shepard Settlement. Supervisor Aaron and Councilor Badami stated Shepard Settlement is not a zoning hamlet but the Board could encourage someone from Shepard Settlement to be part of the committee.

▪*December 17th Senator Bob Antonacci will be attending Town Board Meeting:* Supervisor Aaron reported newly elected Senator Bob Antonacci will be here at the Town Hall before the December 17th Town Board meeting at 6:00 p.m. for residents to come and bring their questions or concerns.

▪*Town Hall Meeting December 6, 2018 at 6:30p.m.-Ryan McMahon County Executive:* Supervisor Aaron announced County Executive, Ryan McMahon will hold a Town Hall meeting at the Skaneateles Town Hall on December 6, 2018 at 6:30 p.m. and encouraged the Board members and residents to attend.

▪*2019 Transfer Station Permits on Sale:* Supervisor Aaron announced the 2019 Transfer Station Permits are on sale. Councilor Badami asked if there would be a discount on the second permit per household this year. Supervisor Aaron stated the Board had not voted on the discount yet. Budget Officer Winkelman said it was discussed and put in the 2019 budget.

On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized residents to be able to purchase a one permit for the transfer station for \$20 and a second transfer station permit for the same household for \$10.

▪*2019 Onondaga County Soil & Water Conservation District Tree & Shrub Seedling Sale:* Supervisor Aaron stated there is information regarding this at the Town Clerk’s Office.

▪*Town Annual Christmas Luncheon – December 21 at 1:00 pm. Transfer Station will close at noon.*

Public Comment: Tom Potucek spoke about his concerns regarding the tree cutting Local Law that was proposed a few meetings ago by the Town Board. He didn’t think this law was fair to property owners such as himself who cut trees down on their own property to burn as firewood. Supervisor Aaron and the Board explained this Local Law has been withdrawn for further review. Councilor Badami stated this proposed Local Law was never intended to prohibit residents from cutting down trees on their property, it was meant for commercial businesses.

Resolution #18-252

Budget Amendments: On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the following budget amendments were authorized for the abstract **#18-023:**

General Fund

| | | | |
|----------------------------|----------|------------------|-----------------------------------|
| \$ 150.00 | Increase | 011104.01.004.00 | Justice C/E |
| \$ 150.00 | Decrease | 011104.01.004.67 | Justice C/E – Training |
| Cost of increased supplies | | | |
| \$ 325.00 | Increase | 014102.01.002.00 | Town Clerk – Equip |
| \$ 175.00 | Increase | 016704.01.004.00 | Central Print – C/E |
| \$ 300.00 | Increase | 016802.01.002.00 | Cent. Data Processing – Equipment |

\$ 800.00 Decrease 016802.01.002.93 Cent. Data Processing – Resr.
Additional Costs of Computers

\$ 300.00 Increase 071104.01.004.52 Summer Rec. – Supplies

\$ 300.00 Decrease 071104.01.004.51 Summer Rec. – Fields

Costs associated with maintenance

Part Town Fund

\$ 50.00 Increase 080104.02.004.65 Zoning C/E – Advertising

\$ 50.00 Decrease 080104.02.004.00 Zoning C/E

Costs associated with publishing public notices

\$ 300.00 Increase 080204.02.004.59 Planning C/E – Engineering

\$ 300.00 Decrease 080204.02.004.58 Planning C/E - Legal

Costs of Doing Business

\$ 50.00 Increase 080114.02.004.00 Codes Officer – C/E

\$ 50.00 Decrease 080114.02.004.39 Codes Officer – Other Cont.

Additional cost associated with change in personal

\$ 350.00 Increase 090308.02.008.00 Social Security

\$ 350.00 Increase 002555.02.000.00 Building Permits

Additional cost associated with change in personnel

Highway Town Wide Fund

\$ 1.00 Increase 090558.03.008.00 Disability Insurance

\$ 1.00 Increase 002650.03.000.00 Sale of surplus scrap

Cost of doing business

Highway Part Town Fund

\$ 800.00 Increase 051104.04.004.00 General Repairs – C/E

\$ 175.00 Increase 051101.04.001.55 General Repair – P/S

\$ 975.00 Increase 003501.04.000.00 State Aid / CHIPS

Additional roadwork supported by State Aid – East Elizabeth

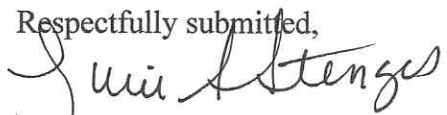
Resolution #18-253

Abstract #18-023: On a motion of Councilor Coville, seconded by Councilor Tucker and with Unanimous (5-0) affirmation of the Town Board voucher #18-1665 to #18-1714 were authorized from the following funds:

| | | | |
|---------------|---------------------|-------------|-------------|
| General Fund: | \$ 18,443.59 | Part Town: | \$ 736.79 |
| Highway: | \$ 9,786.20 | Water: | \$ 5,700.03 |
| T & A: | \$ 700.00 | Highway P/T | \$ 941.96 |
| Lighting | \$ 1,431.96 | | |
| Total: | \$ 37,740.53 | | |

On a motion of Councilor Coville, Seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 7:15 p.m.

Respectfully submitted,



Julie A. Stenger
Town Clerk