

**Town Board Meeting
November 21, 2022
Zoom: Meeting ID: 852 8472 9447 Password: 515927**

Present: Supervisor Aaron, Councilor Tucker, Councilor Legg, Councilor Dove, Attorney Smith.

Present Via Zoom: Councilor Alexander

Also, Present via Zoom: Brian Buff, Keri Fey, Sue Murphy, Tim Dobrovosky, Jason Gabak, Aimie Case, Paula Powell.

Present In Person: Dessa Bergen

Recognition of Skaneateles Varsity Soccer Team: Supervisor Aaron announced the Skaneateles Varsity Soccer Team, with their Coach Pete O'Connor, won their third consecutive New York State Public Highschool Athletic Association Class B Championship Title. A letter would be sent to Eric Knuth, Skaneateles Central School Superintendent congratulating the team from the Skaneateles Town Board.

Supervisor Aaron announced the Skaneateles Fire Department would be doing a toy donation on December 10th for Toys for Tots.

Minutes of November 7, 2022: On a motion of Councilor Dove, seconded by Councilor Tucker, and with a (4-0) affirmation, of the Town Board, minutes of November 7, 2022, were accept as presented.

Budget Amendments: On a motion of Councilor Dove, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board the following budget amendments for abstract #21-21:

General Fund

\$130.00	Increase	10104.01.004.00	Town Board Contractual Expense
\$130.00	Decrease	12204.01.004.00	Supervisor Contractual Expense
Charges for the 2023 Association of Town Conference			

\$1,300.00	Increase	85101.01.001.00	Community Beautification PS
\$1,300.00	Decrease	85104.01.004.00	Community Beautification CE
Employee hours spent on conservation area			

Abstract #22-21: On a motion of Councilor Legg, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board vouchers #22-1546 - #22-1615 were authorized from the following funds:

General Fund:	\$ 49,361.21	Highway:	\$ 3,850.51
Water:	\$ 2,820.65	Part Town:	\$ 33,636.65
T&A:	\$ 1,330.15	Sewer:	\$ 25.10

Highway PT	\$ 2,287.73	Butters Farm Drainage	\$1,221.75
TOTAL:	\$94,533.75		

Authorized Reserve Fund Transfer – Highway Equipment Reserve Fund \$233,000:
Supervisor Aaron stated this amount was approved with the 2023 budget.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer from the following fund subject to the permissive referendum requirements of Town Law: an amount not to exceed \$233,000 from the Highway Equipment Reserve Fund a new Highway Department Truck and Skid Steer.

Swap Shop Volunteers Recognition: Councilor Legg stated Amy Rolleri organized the Swap Shop each weekend. She had led 26 volunteers. Their efforts diverted tons of items from disposal, which saved the town significant expense. Since April the volunteers braved the outdoor elements in the cold, the wind and rain every Saturday. The Town’s Municipal Recycling Liaison, Brian Buff relocated the Swap Shop this year, which was very successful. He thanked the workers at the Transfer Station for all their assistance to the volunteers.

Councilor Legg and the Town Board thanked Amy Rolleri and the following volunteers:

- Kelly Howard
- Jane Wainwright
- Romayne LaBaron
- Sally Millier
- Lisa Blystone
- Merrily Heyer
- Georgia Peach
- Emily & Will Sawtell
- Rachael Green
- Ann Fey
- Sharron Camp-Reed
- Diane Hawley-Mueller
- Valerie Hanbury
- Sue Moran
- Jean McGlynn
- Ellen Leahy
- Paula Conan
- Alison Rutter
- Kathy Foote
- Claudia Smith
- Jane Stinson
- Barb Bryant
- Chris Legg
- Joe Steencken

Morgan Moss
Mark Aberi

Onondaga County Snow Removal Contract: Supervisor Aaron stated the snow removal contract with Onondaga County had expired. This contract is the same for all Towns in Onondaga County. In 2018 when this contract was signed Towns were receiving \$7,287 per mile of every County Road the Town plows. This new contract is \$8,125 per mile and would increase each year by 3% for the 5 years of the contract. Additional payments would be made for additional snow fall as approved under the NYS DOT Severity Factor. Also, if diesel fuel goes over \$7.00/gallon or salt over \$60.00/ton they would renegotiate the contracted per mile rate.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board approved the 2022 Onondaga County Snow Removal Contract as presented, \$8,125 per mile.

NYS Water Infrastructure Improvement Grant: Supervisor Aaron announced the town of Skaneateles had been awarded \$4,423,500 from the NYS Water Infrastructure Improvement grant. This grant would be used for the Andrews Roads Water Tower Project. Supervisor Aaron thanked previous Town Engineer, Miranda Robinson, and Town Engineer John Camp for getting this together and for the Town's success in receiving funding. She thanked Town Attorney Brody Smith and Andrews Road resident Marty Cregg. This would provide 60% of the anticipated cost of this project. The Town should now be looking for additional funding.

Supervisor Aaron stated the Town needed to acknowledge and accept this grant award by December 2, 2022. This is very exciting opportunity for the Town.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board accepted the grant from the NYS Water Infrastructure Improvement grant for the amount of \$4,423,500 for the Town of Skaneateles Andrews Road Water improvement/water tower.

Capitol Grant Funding Application for Andrews Road Water District– C&S Engineering: Supervisor Aaron stated additional funding for the Andrews Road Water Project is still needed after the \$4,423,500 grant received from the NYS WIIG. Town Engineer John Camp submitted a proposal to apply for capitol grant funding from the Regional Capital Fund available through the State's Regional Economic Development Council initiative. Engineer Camp's proposal to apply for the additional funding opportunities was \$3,000. This grant application would need to be submitted by December 31, 2022.

This grant focuses on the economic opportunities this project would provide the Town and surrounding areas. There currently are projects in this western portion of the Town that can continue with this additional water and would have a positive economic impact on the Town.

Councilor Legg stated applying for this grant would have no effect on the WIIG grant for \$4,423,500 awarded for the same project. This money would help fund the additional 40% of the cost.

On a motion of Councilor Tucker, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board authorized John Camp and C&S Engineering to prepare and submit the grant application through New York Stat's Regional Economic Development Council Initiative for a fee not to exceed \$3,000.

NYMIR Subscriber's Agreement: Supervisor Aaron stated Eastern Shore and NYMIR require the Town to sign the Subscriber's Agreement with the New York Municipal Insurance Reciprocal. This agreement is for joining the New York State Municipal Reciprocal. As a member of the non-profit group. The Town would participate in profit and losses of the group based on the percentage of premium to the entire group. It lays out responsibility of the NYMIR to group members and vice versa.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board authorized Supervisor Aaron to sign the Subscriber's Agreement with NYMIR.

Maintenance Agreement – Town Facilities: Supervisor Aaron stated the Town Board is in receipt of a quote from Welch Construction for maintenance at the Mandana Boat Launch. Town Parks Director Sue Murphy contacted companies in the area that have the ability to perform the maintenance at the Boat Launch and only received one quote. This quote was from Welch Construction in the amount \$6,500.

Supervisor Aaron stated with the lake levels being so low this is a great opportunity to complete this maintenance project. The procurement policy requires 3 quotes, but we have done our best to get quotes with only one response and we feel this is a reasonable quote the Board can accept the quote and authorize the work.

Councilor Legg stated due to the low lake levels this is an opportunity for the Town to do this work with no addition costs that could occur with a higher lake level.

On a motion of Councilor Legg, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Board accepted the quote not to exceed \$6,500 from Welch Construct to preform maintenance at the Town of Skaneateles Mandana Boat Launch.

Resignation Joanne Dusel – Board of Assessment Review: Supervisor Aaron announced the Board was in receipt of a letter of resignation from Board of Assessment Review member Joanne Duessel. Due to other travel commitments Ms. Duessel would not be able to participate on the Board of Assessment Review.

On a motion of Councilor Tucker, seconded by Councilor Dove, and with unanimous (5-0) affirmation of the Town Board, the Board accepted the resignation from Joanne Duessel, Board of Assessment Review member.

Appoint Jeff Liccion – Board of Assessment Review: Supervisor Aaron stated the Board was in receipt of an application from Jeff Liccion for the previous opening on the Board of Assessment Review. This previous opening was filled with returning member Molly Elliot. With the resignation of Joanne Duessel Supervisor Aaron recommended the Board appoint Jeff Liccion to the open position on the Board. The Board agreed he would make a good member.

On a motion of Councilor Dove, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board, the Board appointed Jeff Liccion to the Board of Assessment Review for November 21, 2022, to September 30, 2026.

Deputy Tax Collector – Linda White: Supervisor Aaron announced Lori Milne, Tax Collector had appointed Linda White as her Deputy Tax Collector. Lori Milne is the elected Tax Collector for the Town of Skaneateles; therefore, can appoint her deputy. The Town Board would approve the budgeted salary for the position.

On a motion of Councilor Dove, seconded by Councilor Legg, and with unanimous (5-0) affirmation of the Town Board, the Board supported the appointment of Linda White as Deputy Tax Collector and approved the 2023 budgeted salary of \$1,860 for 2023.

Planning and Zoning Board Expiring Positions: Supervisor Aaron stated there is one term expiring on each of the Planning and Zoning Board of Appeals. The Board also needed to reappoint the chair for each Board. Normally these positions are advertised, and the current Board members are asked if they wish to be reappointed.

Supervisor Aaron stated the Board had received Don Kasper’s letter of interest to continue on the Planning Board as Chair. She asked the Board to authorize to advertise for these positions on the Planning and Zoning Board of Appeals.

On a motion of Councilor Tucker, seconded by Councilor Legg, and with unanimous (5-0) affirmation of the Town Board, the Board authorized the Town Clerk to advertise for the two positions on the Planning and Zoning Board of Appeals.

Association of Towns Annual Conference – Delegate Designation: Supervisor Aaron stated her, and Councilor Alexander would be attending the NYS Association of Towns annual conference in New York City in February 2023. The Board would need to authorize her and Councilor Alexanders as voting delegates at the 2023 NYS AOT Annual Conference.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board, Supervisor Janet Aaron was designated as the delegate to attend the Annual Business Session of the Association of Towns in New York City to cast the vote of the Town of Skaneateles, and Councilor Courtney Alexander as alternate.

Town Board Meeting Schedule for December 2022- February 2023: Supervisor Aaron stated the Board needed to reschedule the meetings for January and February, also the Board would need to schedule the 2023 Operational Meeting.

Supervisor Aaron reviewed the following Town Board meeting schedule:

2023 Operations Meeting	December 30, 2022,	10:00 a.m.
January Town Board Meetings	January 9, 2023,	6:30 p.m.
	January 23, 2023,	6:30 p.m.
February Town Board Meeting	February 13, 2023,	6:30 p.m.

On a motion of Councilor Tucker, seconded by Councilor Legg, and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the Town Board meeting schedule for December 30, 2022, January 9, 2023, January 23, 2023, and February 13, 2023, as presented.

Supervisor Aaron reviewed the following Town of Skaneateles Department Holiday schedule:

Thanksgiving – November 24, 2022

Town Hall/Parks closed November 24th and 25th

Transfer Station closed November 24th

Christmas – December 25, 2022

Transfer Station Closed at 12:00 noon December 16th – Christmas Luncheon

Town Hall/Parks closed December 23rd and December 26th

Transfer Station closed December 24th and 26th

New Years

Town Hall/Parks closed January 2nd

Transfer Station closed December 31st and January 2nd

Skaneateles Fire District Contract: Supervisor Aaron stated the contract with the Village of Skaneateles for the Fire District is expiring this year. The 2018 contract was for 5 years and would expire at the end of 2022. The 2018 contract had a typo and stated it would expire at the end of 2023. The Board would need to schedule a public hearing.

Supervisor Aaron stated the Village is requesting no changes to the contract. The fire service agreement is based on actual numbers from the Fire Department, this will not affect the budget. Last year the expenses of the Fire Department were \$591,743.61 and the Town's portion is 60%. This percentage is based on the assessed value of the Town, as compared to the Village. The Village was not requesting any changes to this contract.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board, the Town Board scheduled a public hearing regarding the Fire Protection Contract with the Village of Skaneateles December 5, 2022, at 7:00 p.m.

Special Town Board Operations Meeting/Executive Session/Attorney Advice– November 29th at 7:00p.m.: Supervisor Aaron stated the Board would need to schedule a special Town Board Operations with the Town Board, Planning Board and Zoning Boards. The meeting would be an executive session with the Attorneys.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with (4-0) affirmation of the Town Board, with Councilor Dove voting no, commenting that the meeting should not be an executive session, the Town Board scheduled an operations meeting with the Planning and Zoning Boards, November 28, 2022, at 7:00 p.m.

Announcements/Correspondence/Updates

Transfer Station Permit Fee Increase to \$80 and Permits go on sale December 1, 2022: Supervisor Aaron stated the 2023 Transfer Station Permits would go on sale December 1, 2022, at the Town Hall and online. The 2023 price for the permits is \$80 per household.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the residential Transfer Station Permit fee of \$80 per household, up to two permits, third permits would be an additional \$10.

Onondaga County Empire State Trail Local Economic Opportunities Plan: Supervisor Aaron announced Onondaga County had an Economic Opportunities Plan for the Empire State Trail System. The County had done a fantastic job on this plan, and it would be great if the Town could connect to it. They had asked Dan Kwasnowski to meet with Karen Barkdull, Marty Cregg, and herself to review the opportunities for the Town. They had applied for a RAISE grant this past year for the trail system and were not successful. This might be another opportunity for the community wide trail system through Skaneateles.

Councilor Legg reviewed the existing trail and the proposed extensions of the Trail, through Elbridge and Camillus. He reviewed the opportunities for single trails through the community. Supervisor Aaron stated the link to this would be on the Town's website.

SMTC Unified Planning Work Program Plan: Supervisor Aaron announced The Syracuse Metropolitan Transportation Council (SMTC) is initiating the process of developing the 2023-2024 Unified Planning Work Program (UPWP) for the Syracuse Metropolitan Planning Area. Skaneateles did not have any opportunities prepared to apply for this year.

Community Solar Subscriber Agreement: Supervisor Aaron announced the Town had received a check in the amount of \$5,245.58 for the contract with True Green Capitol. This is the savings to the Town for using solar energy at the Town Departments.

TJA Clean Energy – Solar Project 740 Sheldon Road: Supervisor Aaron announced a letter was received from TJA Clean Energy informing the Town Board they are planning to construct an approximate 4.5 WWAC solar project within the Town of Skaneateles to be located at 740 Sheldon Road. Supervisor Aaron read the letter which stated they provided this letter to the Town as a Notice of Intent to Construct these systems, which commences the sixty-day notice period under Real Property Tax Law 487(9)(a).

Attorney Smith stated he had sent a letter in response. The Real Property Tax Law requires a solar project that wishes to be tax exempt send notice to the Town, which is this letter. If the Town does not respond within the 60 days, the project would be totally tax exempt. If the Town responded this is a requirement to request the solar company to have a Payment in Lue of Taxes (PILOT) with the Town. The developer could choose to negotiate a PILOT with the Town or the County

where the solar farm is located. If the developer negotiated with the County Industrial Development Agency for their PILOT, the County would consult with the Town and the school district.

Veterans Nonprofit Capitol Program: Supervisor Aaron stated Governor Kathy Hochul announced on Friday, November 11, 2022, the Veterans' Nonprofit Capital Program (VNCP). DVS is now seeking Applications from non-profit veterans' organizations for VNCP through the New York State Grants Reform Gateway website (search VNCP). Key dates for this opportunity are listed below. Any assistance in notifying veterans' organizations in your area of this opportunity would greatly be appreciated.

Public Comment: Dessa Bergen stated she and Holly Gregg had asked the Board for a moratorium on Solar Farms and since then she had tried to think of good solutions for these large farms. Maybe the Town needed to have an update to the Comprehensive Plan. Supervisor Aaron stated the Town had updated the Comprehensive Plan with in the past 5 years.

Ms. Bergen also stated maybe they could come up a regional solution and have these solar farms in a specified area of the county. She spoke to SOCPA. A representative from SOCPA stated many communities are looking at large solar projects and updated their zoning. The County Agency is also doing a comprehensive review. Ms. Bergen discussed other options throughout the County for large Solar Farms to keep them from being constructed in the watershed. She stated she would like the Town to be proactive with these projects.

Transfer Station -Declare 2 Compactors Surplus: Councilor stated he spoken to Municipal Recycling Liaison Brian Buff and there are 2 trash compactors that are no longer being used at the Transfer Station that needed to be declared surplus in order to send them out as scrap.

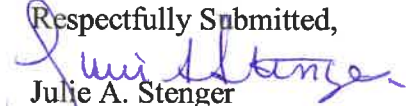
On a motion of Councilor Legg, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Town Board declared two additional compactors at the Transfer Station as surplus for disposal.

Executive Session: On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:45 p.m. for attorney advice and discussion of personnel.

On a motion of Councilor Dove, seconded by Councilor Tucker the meeting was returned to open session at 9:00 p.m.

On a motion of Councilor Dove, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:00 p.m.

Respectfully Submitted,


Julie A. Stenger
Town Clerk