

**Town Board Meeting
July 1, 2019
5:30 p.m.**

Present: Supervisor Aaron, Councilor Badami, Councilor McCormack, Attorney Smith.

Absent: Councilor Coville and Councilor Tucker

Executive Session: On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (3-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 5:33 p.m. to discuss contract negotiation.

On a motion of Councilor McCormack, seconded by Councilor Badami the meeting was returned to open session at 6:30 p.m.

Councilor Tucker arrived

Also, Present: Sue Murphy, Bridgett Winkelman, Allan Wellington, Martin Dillion, Beth Battle, Christopher Legg, Jason Gabak (Skaneateles Press).

Department Reports

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported they had paved 1.2 miles of Highway on Gully and Short Roads with the help of Marcellus, Spafford, Elbridge and Sennett. They cleaned drainage ditches along County Line Road and Heifer Road, mowed roadsides and removed trees along highways. In the water Department the repaired fire hydrants along Jordan and Sheldon Roads and repaired six lawns damaged from watermain breaks. At the Transfer station the next load of cardboard is ready for pickup and will be picked up tomorrow and employees are telling contractors they may not drop off C&D (Construction and Demolition) debris.

Parks: Sue Murphy reported in the Parks Department Playday had started. She stated the Sims Building construction was moving along and going well. She reported they had completed the mock water rescue with the lifeguards, and it went well. Both the State and Mandana Boat launches are open and staffed, and they are preparing for the Antique Show to start next week at the Pavilion.

Supervisor Aaron reviewed the report from Architect Janice Miller regarding the construction of the Sims Building. She stated the construction is going as scheduled, they will start framing the walls this week. Once the walls are framed, they will start the exterior. She stated they do not see any delays at this time.

Planning & Zoning: Councilor Tucker reported there were currently 12 open projects. He reviewed the status of existing projects still open; Hidden Estates, Zechman Subdivision, Skaneateles Country Club, Skaneateles Aerodrome, Chris Graham and Gump.

Codes: Supervisor Aaron reported to the Board part-time Codes Officer, Ben Garrett had completed all the requirements of Basic Code Enforcement Training in New York State and is officially a Codes Enforcement Officer. The Board congratulated Mr. Garrett. Codes Enforcement Officer Garrett thanked the Board and Code Officer Bob Herrmann for their support.

Codes Officer Bob Herrmann reported to the Board that they were below their average of closing expired permits this month, it dropped to only 13, but it's getting more time consuming on the research of these older items. Originally the 320 expired permits went down to 40 compared to 43 last month. Their current total is 52 from 56 last month. A lot of newer permits are expiring at this time also. He stated they are getting requests for fire inspections. He renewed The Town's International Code Council (ICC) membership with Bridget's help.

Councilor Badami reviewed the Codes Office report for the month of June submitted by Codes Officer Bob Herrmann. He reported there were a total of 18 permits issued for the month of June with a total valuation of \$1,274,895 and \$9,255.64 in permit fees collected.

Councilor Badami commended Codes Enforcement Officer Herrmann for his diligence and timely manner they faced the open permits with and had done a great job completing this task and cleaning up the office. The Board agreed.

Budget: Budget Officer Winkelman reported she had completed some of the outstanding grants. She had completed the grant paperwork for the Old Seneca Turnpike water line replacement, the Boat Washing Station and the Skaneateles Falls playground. These grants totaled approximately \$200,000. The Board thanked Budget Officer Winkelman for her work on completing these grants.

Historian: Town Historian Beth Battle gave a report on the Glen Haven Hotel.
*report attached

Resolution #19-125

Minutes of June 17, 2019: On a motion of Councilor Tucker, seconded by Councilor Badami, and with a (4-0) affirmation of the Town Board the Minutes of June 17, 2019 were accepted as presented.

Resolution #19-126

Transfer Station Full Time Position: Supervisor Aaron reported to the Board the Parks Department had been advertising for a year- round part time position and to date has not had luck in finding someone to fill this position. Next year, the Union has required that we turn the two part-time positions at the Transfer Station into a full- time position. Lou Loiodice, a part time employee at the Transfer Station is not interested in full-time.

Allan Wellington stated Lou has been an invaluable worker at the Transfer Station, and we don't want to lose him. Recently, Sue Murphy had the opportunity to discuss with Lou the part time position at the Parks Department. Both agreed that transferring Lou to the Parks Department could work to the benefit of both. Bridgett has stated that she could find funding in the budget to do this transition this year, and to change the other part-time position at the transfer station to a full- time position this year.

In order to start this process, the Board would be required to create a full- time position at the Transfer Station and to post the position in each department of the Town to see if any other employees would be interested. Allan Wellington and Councilor Tucker should interview any employee interested in this full-time position and make their recommendation at our July 15th Town Board meeting.

On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the Town Board authorized the creation of a full-time position at the Transfer Station to begin in 2019 and post the position in each department of the Town.

Resolution #19-127

Five Year Capitol Projects Plan: Supervisor Aaron reviewed the 5 Year Capitol Projects Plan for the Town of Skaneateles:

2019

1. Professional support to plan relocation of services at Fennell Street location:
 - a. Park equipment storage
 - b. Laker Limo
 - c. Loan Closet
2. Identify costs and funding necessary for relocation of Town Services
3. Discuss with Laker Limo Board the need to move their vehicles to a new location. Determine what financial support the Town can provide and if there is a location on town or school property.
4. Upgrade Fennell Street landscaping – improve neighbor relations
5. Begin funding for Town wide Assessment Re-Val to begin in 2021

2020

1. Implement storage structure for Park Equipment / Loan Closet
2. Laker Limo Relocation
3. Obtain zoning permits from the Village for demolishing the buildings on Fennell Street
4. Consider paid parking for Fennell Street location
5. Seek professional support for future options for Austin Pavilion
6. Identify possible breakdown of capital project into stages

2021

1. Look for funding and grant opportunities for upgrades to Austin Pavilion
2. Start Austin Pavilion Capital Project – stage project
3. Update proposal for a new Town Hall on Fennell Street

2022

1. Stage two of Austin Pavilion Capital Project
2. Look for funding and grant opportunities for new Town Hall on Fennell Street
3. Prepare bid documents / or timing for Town Hall Project

2023

1. Spring - break ground on Town Hall Project

Supervisor Aaron stated the Board would like to begin Phase I of the Capitol Projects Plan this year. She stated the Board would like to ask King & King, SPACE Architecture and Anchor Marketing to submit a proposal to the Town Board for Phase I.

On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the Town Board approved the 5-Year Capitol Projects Plan for the Town of Skaneateles and authorized the request for a proposal for professional services Attorney from King & King, SPACE Architecture and Anchor Marketing for Phase I of the Plan.

Resolution #19-128

Amended contract with National Grid – LED Street Lighting: Supervisor Aaron reported to the Board there is an amendment to the Agreement with National Grid to purchase the streetlights to complete the Town’s LED Street Lighting Project. This amendment is regarding the pole attachments for the “Smart City Package” the Town may consider in the future. Attorney Smith reviewed the “Conditions and Liability” section of the amendment that applies to the Town:

Conditions and Liability. Section 6.1 of the PSA is amended to include the following clause: “Seller will conduct stray voltage testing of the Street Lights in conformance with the requirements of the Commission’s Electric Safety Standards (established in Case 04-M-0159 and any other applicable requirements). In the event Seller identifies a stray voltage condition, Seller will make the condition safe and immediately notify Buyer of its responsibility to take all steps necessary to safeguard, mitigate, and permanently repair the stray-voltage condition. Buyer shall indemnify, defend, and hold Seller, its affiliates, and their respective, officers, directors, employees, representatives, and contractors, harmless for all injuries, damages, losses, or claims resulting from the failure of Buyer, or any of its agents, employees, or contractors, to exercise reasonable care in permanently repairing such stray-voltage condition. Buyer will report to Seller when it has completed the permanent repairs.”

He stated in the event National Grid discovers a stray voltage problem it may be the Town’s obligation to fix the problem since the Town will now own the poles. Supervisor Aaron asked what the definition of stray voltage would be. Councilor Tucker stated stray voltage would be if there was short in the line and the electricity was not going where it was intended.

Supervisor Aaron asked if the Town is only required to sign the amendment at this time and not the License Agreement for the attachments since the Town is not installing the “Smart City package” now but possibly in the future. Attorney Smith stated that was his understanding.

Councilor Tucker asked Attorney Smith if he reviewed the amendment. Attorney Smith stated yes, and he felt comfortable with the Board approving it. Supervisor Aaron stated she had also sent it to the Central New York Regional Planning and Development Board and the New York Power Authority for their review.

On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the Town Board authorized Supervisor Aaron to sign the “Amendment No. 1 to the Agreement for Purchase of Street Lights Among Niagara Mohawk Power Corporation d/b/a National Grid and The Town of Skaneateles”

Mirbeau Escrow Account - \$3,000 request: Supervisor Aaron reviewed with the Board the request from Town Engineer John Camp for an escrow deposit of \$3,000 from Mirbeau for their request to the Town to move the Town's water line so they can continue with their housing project on Fuller Street.

Engineer John Camp stated in his email to the Board that he suggested requesting another \$3,000 from Mirbeau/Gary Dower. Any balance can be applied to the securities that he will have to submit when the water line relocation is approved.

The Board discussed the \$3,000 request and if would be enough to cover both engineering and legal fees. The Board agreed the amount should be \$5,000 to have enough to cover the engineering and legal fees associated with this waterline relocation. If the \$5,000 is not used it can be returned to the applicant.

On a motion of Councilor Tucker, seconded by Councilor Badami and with unanimous (4-0) affirmation of the Town Board the Town Board authorized the request of \$5,000 for an escrow deposit from Mirbeau/Gary Dower to cover any engineering and legal fees associated with the waterline relocation.

Resolution #19-129

Finalize West Lake Street Sewer District – Mezzalingua: Supervisor Aaron reported to the Board the West Lake Sewer District Agreement needed to be finalized. She stated one correction is that the Keenan properties needed to be removed from the agreement since they are not billed by the Town.

Attorney Smith reviewed the agreement with the Board. He stated this sewer agreement is between the Town and the Village. This is extending the services to properties in the Town outside the Village. The capitol improvements to these properties were paid for solely by the property owners with this extension. This agreement confirmed the properties and the Keenan property should be removed which are currently being billed by the Village. He stated this agreement provides the terms by which they receive sewer services. He recommended the Board approve this agreement.

Budget Officer Winkelman asked when this will take affect and when will the Town begin billing these properties. Attorney Smith stated it would be immediately. Budget Officer Winkelman stated she would coordinate the billing with the Village.

Councilor Tucker asked if the Keenan property could be separated. Attorney Smith stated currently the three parcels owned by the Keenan's is billed by the Village with one bill. The Town would not benefit from billing these parcels.

Supervisor Aaron asked if the rate, that is currently in the contract should be there. Attorney Smith stated this is the standard contract for a term of 5 years and could be revisited at that time.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board the Town Board authorized Supervisor Aaron to sign the "Sanitary Sewer Agreement of the Town of Skaneateles West Lake Sewer District No. 1"

Resolution #19-130

CNYRPDB – County Loan 9 Element Plan: Supervisor Aaron reviewed contract with the Central New York Regional Planning and Development Board regarding the loan of \$106,400 from Onondaga County to begin the data collection portion of the 9 Element Plan that the Town was successful in receiving a grant for the purpose of this plan. This funding will allow the project to begin the data collection portion of the plan. This is a loan that will be repaid to Onondaga County once the Town receives the grant funding. This will be managed by Kathy Burtuch of the CNYRPDB. This is the contract between the Town and the CNYRBDB to manage the spending of the \$106,400 loan from the County. This will assure the funding is spent on qualified tasks and criteria.

Attorney Smith reviewed Article 10 of the agreement:

ARTICLE 10: HOLDHARMLESS AND INDEMNIFICATION: The Contractor and its consultants assumes all risk in performing their work and services under this Agreement and shall be solely responsible and answerable in damages for all accidents or injuries to person or tangible real property. The Contractor hereby covenants and agrees to indemnify and save harmless the Town and its officers and employees from any and all claims, suits, losses, damages for death or bodily injuries to person or tangible real property whether direct or indirect, arising out of any actions of the Contractor or any of the Contractor's consultants, agents or employees, in connection with the performance of any services under this Agreement, which responsibility shall not be limited by reason of any insurance coverage the Contractor may provide.

He stated the only section he would ask if they could provide additional information is Article 6:

ARTICLE 6: PAYMENT FOR SERVICE: The total costs for the completion of all Phase I work by the Contractor under this Agreement is \$106,400.

The total costs for the completion of all Phase II work by the Contractor under this Agreement is \$129,300.

In order to receive payment, the Contractor must submit to the Town a progress report, task deliverables, and an invoice. All invoices shall set forth the total project costs incurred for the completion of each task and the amount which will be reimbursed by the Town. All invoices must be accompanied by the submission of appropriate documentation which provides evidence of such costs. All payments for invoices submitted by the Contractor and accepted by the Town will be made in a timely manner and completed within 30 days of submission.

He stated the Town could ask for additional information repayment on the approved tasks. Supervisor Aaron stated all the work is being done by the Upstate Freshwater Institute and being approved by Kathy Burtuch at the CNYRPDB. She stated she is comfortable with this agreement.

Attorney Smith stated he did not have a problem with the terms of this agreement he just wanted the Board to be aware of this section and the list of tasks. And to be clear what the list of tasks will be. Supervisor Aaron stated the list of tasks is listed in the agreement. Councilor Badami stated the funding is the funding. He agreed with Supervisor Aaron and as long as the amount does not exceed the \$106,400 there should not be a problem.

On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (4-0) affirmation of the Town Board the Town Board authorized Supervisor Aaron to sign the contract with Central New York Regional Planning and Development Board for the management of the \$106,400 loan from Onondaga County to begin Phase I, Data Collection, of the 9 Element Plan.

Announcements/Correspondence/Updates

▪ *Electronic Recycling at the Transfer Station – Peter Wells Request:* Supervisor Aaron reviewed the request from Peter Wells to repurpose electronics at the Skaneateles Transfer Station. She stated she was not comfortable with allowing this request due to people's personal information that could be stored on these electronics at the Transfer Station. She stated she is favoring of repurposing but not at the risk of compromising people's information. Highway Superintendent Wellington stated in the past the Town's insurance company would allow no corded items to be removed from the Transfer Station. Attorney Smith agreed that the Town is responsible for safeguarding residents' personal information when the items are left at the Transfer Station for proper disposal. Supervisor Aaron stated the Town's current insurance company, Haylor, Freyor and Coon state it could be a security issue.

The Board agreed not to grant the request from Mr. Peter Wells at this time.

▪ *Thank you from the 4th grade for their visit to the Town Hall:* Supervisor Aaron announced a thank you letter was received from the 4th grade classes that visited the Town Hall.

▪ *Hans Spillmann Letter:* : Supervisor Aaron announced a letter was received from Hans Spillman commending the work the Water Department did during a water break in Mottville, especially Joe Dwyer, Water Foremen

▪ *David Johnson and Gretchen Messer Letter:* Supervisor Aaron stated letters were received from David Johnson and Gretchen Messer regarding the Skaneateles Aerodrome Expansion of Runway 28 regarding their concerns. The letter was forwarded to the Planning and Zoning Boards.

▪ *Senator Antonacci Letter regarding Extreme Winter Recovery Funding:* Supervisor Aaron stated a letter was received from Senator Antonacci that there will be \$65 million in Extreme Weather Recovery funding available for the 2019 -2020 season.

▪ *Update – Zoning and Comprehensive Plan:* Attorney Smith reported to the Board he, Attorney Scott Molnar, Karen Barkdull and Howard Brodsky had been meeting to review Joel Russel's updated Zoning and Comprehensive Plan. He stated Howard Brodsky is now putting together their review and comments and sending it to Joel Russel. After Mr. Russel's final review, it would be ready for public input. He stated they are hoping to schedule public information sessions and public hearings in September.

Supervisor Aaron thanked the committee for all their hard work on this review.

▪ *Update – Village Water Rate Proposal:* Supervisor Aaron stated they are currently in negotiations with the Village regarding the water rates.

▪ *Cory Dauphin letter regarding the Pride (Rainbow) Flag:* Supervisor Aaron stated the Town received a request from Cory Dauphin to fly the Pride (rainbow) Flag during the month of June. She stated they responded to Cory Dauphin asking if he meant the Town or the Village. No response was received. The Board discussed appointing a committee in the future to establish a policy for flags on Town property.

Public Comment: Historian, Beth Battle stated there was a new exhibit at the Creamery on a fossilized turtle that was found and encouraged the Board to see it.

Resolution #19-131

Budget Amendments: On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (4-0) affirmation of the Town Board the following budget amendment was approved:

General Fund

\$ 78,000.00	Increase	071102.05.002.00	Summer Rec. – Capital Imp.
\$ 78,000.00	Decrease	000909.01.000.00	Fund Balance - GF
Fund Balance Transfer – Capital Project Sims Building			

Resolution #19-132

Abstract #19-13: On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (4-0) affirmation of the Town Board vouchers #19-0821-19-0898 were authorized from the following funds:

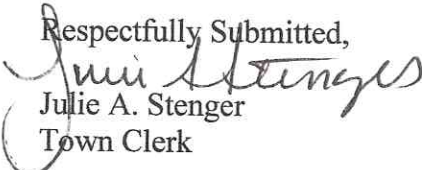
General Fund:	\$ 23,267.82	Co. Dev.:	\$76,475.00
Highway:	\$ 111.94	Water:	\$ 3,737.70
Highway PT	\$ 23,209.71	Part Town	\$ 1,981.06
Street Lgt.:	\$ 876.96	T & A	\$ 2,187.12
Total:	\$130,390.10		

Resolution #19-133

Executive Session: On a motion of Councilor McCormack, seconded by Councilor Badami and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:42 p.m. to discuss contract negotiation, potential litigations and personnel.

On a motion of Councilor McCormack, seconded by Councilor Tucker the meeting was returned to open session at 8:47 p.m.

On a motion of Councilor Tucker, seconded by Councilor McCormack and with unanimous (4-0) affirmation of the Town Board the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

 Julie A. Stenger
 Town Clerk

The Glen Haven

When the City of Syracuse obtained the right to use Skaneateles Lake for its water supply, City officials were concerned about keeping that water as free as possible from contamination. A main concern was the popular Glen Haven Sanitarium located at the head of the lake in Cayuga and Cortland counties. The property was owned by Charles S. Bull and the Glen Haven Hotel Company.

This property consisted of about 160 acres of land and 4,000 feet of lake frontage. On this site stood the main 3-story wooden hotel and 12 cottages, plus several barns. A nearby spring provided soft water that was claimed by the owners of the resort to cure many illnesses.

On March 14, 1911 the City purchased the site for \$40,000. The City agreed to pay \$10,000 and assumed the \$30,000 mortgage held against the property. The money came from the surplus funds of the Bureau of Water. The City was to receive a warranty deed giving a free and clear title to the property. This set a precedent, for as long as the City used the lake for its water supply, it would be next to impossible for another hotel to be built on the lake.

The owners had six months to remove their personal belongings. They were also required to tear down the three story hotel and remove the other buildings. The buildings were not to be put up again within a mile of the lake.

Much of the lumber, 300,000 feet, along with hundreds of doors and windows, was loaded on rafts and taken to the Village to be shipped to Syracuse where it was used to build homes in Minoa. By September of 1913 all that remained of the once famous hotel was a gaping hole in the ground.

Also dashed were the plans of the Cortland and Auburn Railroad Company to build a line to the area and establish a summer resort on the 14 acres of the nearby Hemlock Island. This property was also included in the transfer of land to the City of Syracuse.

Removal of the Glen Haven hotel also resulted in a decrease of steamboat traffic on the lake. Syracuse officials had also been concerned about the contamination coming from the steamboats.

However, the Skaneateles Lake Transportation Company, which held a government contract for carrying the mail, said it was planning for the busiest summer ever.

Today a historical marker stands on the empty property to remind visitors of the days when this beautiful area was a popular summer resort and supposedly a water cure for debilitating diseases.