

**Town Board Meeting**  
**June 17, 2019**  
**6:30 p.m.**

**Present:** Supervisor Aaron, Councilor Badami, Councilor Tucker, Councilor Coville, Councilor McCormack, Attorney Smith.

**Also Present:** Sue Murphy, Bridgett Winkelman, Allan Wellington, Dana Pickering, Jason Gabak (Skaneateles Press).

Supervisor Aaron reported to the Board that the fourth-grade classes came to Town Hall today and will be coming back tomorrow. She stated they had prepared and had the children participate in a mock Town Board meeting. The children and teachers all seemed to enjoy the afternoon.

**Department Reports**

***Highway, Water, Transfer Station:*** Highway Superintendent, Allan Wellington reported they had helped the Town of Spafford with road paving, repaired blacktop on several of the Town highways, finished mowing roadsides, installed two 35 MPH speed signs on Fennell Street, installed four 35 MPH speed signs at Windward Estates and installed a driveway culvert on Visions Drive. He reported they also filed for reimbursement from Onondaga County Soil and Water, for the cost to line road ditches with stone and contacted the same agency to hydroseed over a thousand feet of highway ditches. In the Water Department they repaired a water main on State Street and finished flushing hydrants in water district #1. At the Transfer Station they are working with employees to limit all contractors from dropping off construction debris.

Supervisor Aaron asked Allan Wellington about the new speed signs in Windward Estates. Mr. Wellington stated they had installed the signs and after the installation, there had been some vandalism and the neighbors are watching if it happens again.

***Parks:*** Sue Murphy reported they had been preparing the Austin Pavilion for the Rotary Pancake Breakfast and for the Highschool's Graduation rain location. The rafts will be going in at Clift Park this week and they are working on the application for the permit for Playday from Onondaga County. All the Playday Councilors had completed their Seasonal Safety Training and the boat launches are up and running.

Parks Manager Sue Murphy stated she is interviewing additional candidates to work at the boat launches. Since there is not another meeting until July 1<sup>st</sup> and she would like to hire someone before July 1<sup>st</sup>. Ms. Murphy asked the Board if she could have approval to hire before the next Town Board meeting on July 1<sup>st</sup>.

On a motion of Supervisor Aaron, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board authorization was given to Parks Director Susan Murphy to hire additional recreation attendants for the summer season for the Town boat launches.

**Skaneateles Fire Department:** Dana Pickering reviewed the May Chief's report stating there had been 26 calls during May bringing the total to 119 for the year. He reviewed the members hours for the month including training and drills. He reported as of June 3<sup>rd</sup> 600 tickets have been sold for the High Stakes Money Drawing.

He stated they are starting training with the new air packs that were purchased with some of the Town funding and they are working great. The old air packs have all been sold.

\*report attached

*Resolution #19-118*

**Minutes June 3, 2019:** On a motion of Councilor Tucker, seconded by Councilor Badami, and with a (5-0) affirmation of the Town Board, the minutes of June 3, 2019 were accepted as presented.

**Bid for the Household Hazardous Waste Day:** Supervisor Aaron stated there had been a bid opening for the 2019 Household Hazardous Waste Day on June 12<sup>th</sup> and the following two bids were received:

Environmental Product and Services of Vermont  
531 State Fair Boulevard  
Syracuse, NY 13204

Can do the Event on all dates: 10/5/2019 and 10/12/2019  
\$60/vehicle minimum \$6,000.00  
For Scenario Presented in Bid: **300 vehicles \$18,000**

MXI Environmental Services  
26319 Old Trail Road  
Abingdon, VA 24210

For Scenario Presented in Bid: **300 Vehicles \$13,055.00**

Presented a per 55-gallon charge for certain wastes and a 5-gallon charge for certain wastes.

Supervisor Aaron asked Town Clerk Julie Stenger to review the bids received. Town Clerk Stenger stated it is difficult to verify the low bid since each company had prepared their bid differently. Environmental Product and Services of Vermont, located in Syracuse, prepared their bid proposal based on a flat fee per vehicle of \$60 and MXI Environmental Services, located in Virginia, prepared their bid proposal based on gallons of material collected.

In 2016, MXI Environmental Services was awarded the bid based on their low bid proposal of \$10,760 yet the actual invoice for the items collected was \$22,875.00. The cost of the same amount of materials collected in 2016 based on the increased cost of materials in the 2019 bid proposal would be \$28,700 with the fees from MXI Environmental Services.

There is no record of how many vehicles attended the event in 2016, since it was based on gallons of material, but in 2013 there was a record of 350 vehicles that participated. Based on an average

of 350 cars at \$60 per car the bid price from Environmental Products and Services of Vermont would be \$21,000.

Based on these two scenarios, the low bid would be Environmental Products and Services of Vermont with a fee of \$60 per car.

Supervisor Aaron stated she was in favor of the per vehicle bid, since we have no idea what will come in that day from residents. There is no way of knowing but we can assume it will be similar to the previous Household Hazardous Waste event in 2016. She stated the Town would also like to dispose of the paint that had been collected from our paint days that had not been disposed of and some miscellaneous hazardous items. Highway Superintendent Allan Wellington stated there are about 19 gallons of paint that need to be properly disposed of. Budget Officer Winkelman stated they had contacted Environmental Products & Services of Vermont, Inc. and the additional cost to dispose of the paint currently at the Transfer Station would be about \$5,200. This cost could be less by October since the employees at the Transfer Station are continuing to dry the paint and properly dispose of it. This would be outside the bid price quoted.

Supervisor Aaron stated the State will reimburse the Town for 50% of the cost of the Household Hazardous Waste Event. She stated since the company who had presented the low hypothetical bid, MXI Environmental Services was actually about double the cost of their hypothetical bid in 2016, the best value for the Town would be the per vehicle scenario from Environmental Products and Services of Vermont, located in Syracuse. This company works with OCRA and other counties such as Cayuga, Oneida, Madison and Oswego. The Board agreed.

On a motion of Supervisor Aaron, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the 2019 Household Hazardous Waste Event bid was awarded to Environmental Products and Services of Vermont for an event date of either 10/5/2019 or 10/12/2019, \$60/vehicle minimum \$6,000.00 as the best value for the Town.

*Resolution #19-119*

**Authorize Transferring not to exceed \$20,000 from Transfer Station Equipment Reserve Fund for a 35- yard compactor for garbage with a hydraulic unit:** On a motion of Councilor Badami, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Clerk was instructed to advertise to transfer, not to exceed \$20,000 from Transfer Station Equipment Reserve Fund to install a new 35 yard compactor for garbage without a hydraulic unit, subject to the permissive referendum requirements of Town Law and General Municipal Law. The new compactor will replace a similar unit that was purchased used.

*Resolution #19-120*

**Updated Water District Map:** Supervisor Aaron reviewed the final version of the updated water district map as prepared by Town Engineer, John Camp. She stated it was reviewed from Joe Dwyer and Bridgett Winkelman, of the Town Water Department, the only change was to reflect the annexation of the Mirbeau property to the Village.

On a motion of Councilor McCormack, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board, the June 2019 Town of Skaneateles Water District Map was approved as prepared by Town Engineer, John Camp.

*Resolution #19-121*

**Street Light Final Design:** Supervisor Aaron reported to the Board they had a meeting with the NYPA (New York Power Authority) regarding the LED Street Light project. She stated they reviewed the design of the lights. The lights are LED fixtures with attached modules. The smart mode attached will be able to notify us if any of the lights are out or if there has been any damage, such as if a pole is knocked down due to an accident. It also has the ability to dim or brighten the light.

Councilor Badami asked if it will also allow color selection of the bulbs. Supervisor Aaron stated the color was chosen as best for the location by the NYPA. It is a warm blue. Councilor Tucker stated they can adjust the brightness of the lights to 80% to start. This will allow the ability to increase the brightness if needed in certain areas. Councilor Tucker also stated there is a “Smart City Package” available for these lights. This package could include cameras and sensors. This would give the ability to check the weather conditions or count cars and it would display in the software that runs the program. Budget Officer Winkelman stated this will also boost the signal for our automatic meter reading system for the water meters. This additional “City Package” would be able to attach to these types of fixtures in the future. Budget Officer Winkelman stated there will be grant money for these additional options that the Town can apply for.

Supervisor Aaron stated the total cost of the project is \$183,599. This total includes the cost of the smart technology that will allow the future installation of the Smart City Package. Budget Officer Winkelman stated the Town would not be financing or bonding for this project. Supervisor Aaron stated the NYPA and the contractor will have a presentation for the Town Board in July or August.

Supervisor Aaron stated there would be meetings in the future regarding the smart technology and the Smart City Package available for the fixtures. Budget Officer Winkelman said the City of Syracuse would be installing the packages and the Town is waiting to learn from the City how the technology works before the Town purchases the additional Smart City Package.

Councilor McCormack asked if these fixtures would be able to be attached to the existing poles or would the light poles need modification. Supervisor Aaron said the existing poles would not have to be modified and National Grid would still own the poles and we would own the lighting and smart technology fixtures. We will only be paying National Grid for the rental of the poles.

Supervisor Aaron stated the Board needed to approve the final design as presented by the NYPA and authorize her to sign the Approval of the Final Design and Authorization to Proceed.

On a motion of Councilor Badami, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board approved the Final Design for the Town of Skaneateles LED Street Lighting Project with the New York Power Authority (NYPA) and authorized Supervisor Aaron’s signature on the Approval of Final Design and Authorization to Proceed with the New York Power Authority (NYPA).

#### **Announcements/Correspondence/Updates**

- *I-81 Viaduct Project – June 18<sup>th</sup> 3pm-8pm at the Oncenter, 800 S. State Street, Syracuse:* Supervisor Aaron announced she would be attending a meeting regarding the I81 Viaduct Project at the Oncenter June 18<sup>th</sup> with a public information presentation at 6:00p.m.

- *Comprehensive Plan and Zoning Update:* Supervisor Aaron stated Attorney Smith, Planning & Zoning Secretary Karen Barkdull, Planner Howard Brodsky and Attorney Molnar had been meeting to review and finalize the proposed changes from Joel Russel.
- *NYS Division of Criminal Justice Services – Use of Force Model Policy:* Supervisor Aaron stated the Town received a letter from the NYS Division of Criminal Justice Services regarding a “Use of Force Policy”. She asked Attorney Smith to look into this further.
- *Letter from Richard Lynch regarding water shortage in Lowville NY:* Supervisor Aaron stated a letter was received from Richard Lynch regarding a water shortage in Lowville, New York. She said the Board would refer the letter to the Planning and Zoning Boards.
- *Mortgage Tax Apportionment:* Supervisor Aaron stated a notice was received from Onondaga County regarding the County’s Mortgage Tax Apportionment. The Town of Skaneateles portion for the period of October 1, 2018 to March 31, 2019 was \$119,409.47.
- *Municipal Shelter Inspection Report – NYS Ag. & Markets:* Supervisor Aaron stated the Town received their annual Municipal Shelter Inspection Report and there were no violations listed.

**Public Comment:** No public comments

*Resolution #19-122*

**Budget Amendments:** On a motion of Councilor Coville, seconded by Councilor Badami and with unanimous (5-0) affirmation of the Town Board the following budget amendments were authorized for the abstract #19-12:

General Fund

\$ 4,200.00	Increase	013204.01.004.00	Auditor
\$ 4,200.00	Decrease	019904.01.004.00	Contingency
Cost of contract for 2018 audit contract			
\$ 225.00	Increase	019504.01.004.00	Taxes & Assessments
\$ 225.00	Decrease	019904.01.004.00	Contingency
Amount of sidewalk tax on Town Properties			
\$ 1,600.00	Increase	071104.01.004.45	Summer Equipment - Rental
\$ 1,600.00	Decrease	019904.01.004.00	Contingency
Cost of Port – a - potties in the park for public use			

*Resolution #19-123*

**Abstract #19-12:** On a motion of Councilor Coville, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board vouchers #19-0714 to 19-0820 were authorized from the following funds:

General Fund:	\$ 126,151.84	Part Town:	\$ 10,523.41
Highway:	\$ 10,761.35	Water:	\$ 19,139.75
Highway PT	\$ 11,061.19	Sewer:	\$ 2,020.00
T & A	\$ 2,169.07		

**TOTAL:                   \$ 181,826.65**

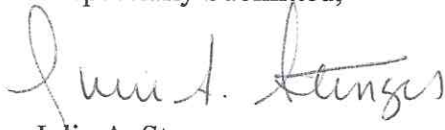
*Resolution #19-124*

**Executive Session:** On a motion of Councilor McCormack, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:17 p.m. for contract negotiations, Attorney advice and litigation.

On a motion of Councilor McCormack, seconded by Councilor Coville the meeting was returned to open session at 7:40 p.m.

On a motion of Councilor Tucker, seconded by Councilor Coville and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Julie A. Stenger  
Town Clerk

# Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152  
Phone: 315-685-3496 Fax: 315-685-3480

## June 17, 2019 - Town Board Report

### Calls for the month:

- See attached Chief's Report (5/1/2019 - 5/31/2019)

### Member hours for the month:

- See attached Members Hour Report (5/1/2019 - 5/31/2019)

### Upcoming trainings:

- 6/10-SCBA Training with MSA Rep.-19:00
- 6/17-SCBA Training at Smoke House-19:00
- 6/24-Auto Extrication @ Skan. Landfill with E-Hydraulic Tools-19:00
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### Meetings for the month:

- Labor Day - 6/20-19:00
- Truck - 6/19-19:30
- Trustees & Board of Directors-6/27-19:00
- Officers-6/27-20:00
- Recruitment Committee-6/18-19:30
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### Other business:

- The new Engine 11 has start production at 4 Guys; the pump has been installed on the body. We estimate that the truck will be delivered around Labor Day. The Truck committee will be going down to look at the production of the truck sometime in early July.
- Annual testing of Firehose and ladders was completed this week
- Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at [www.skaneatelesvfd.com](http://www.skaneatelesvfd.com). As of June 3<sup>rd</sup>, 600 tickets have been sold. The winning numbers of the 3-\$100.00 monthly drawings are of the 334, 529,586. This year there are only 850 tickets available for purchase. Mark your calendars now for the 7<sup>th</sup> Annual Casino Night and High Stakes Money Drawing scheduled for Saturday September 28, 2019 at Skaneateles Station #1.

Respectfully submitted,



Pete Buehler

Chief

# Chief's Report

Skaneateles

**From: 5/1/2019**

**To: 5/31/2019**

**Year to date**

**Membership**

Total calls: 26	Total calls: 119	Active: 56
Structure Fires: 0	Structure Fires: 2	Inactive: 28
Vehicle Fires: 0	Vehicle Fires: 0	Probationary: 3
Vegetation Fires: 0	Vegetation Fires: 0	Military Leave: 0
Acres Burned: 0	Acres Burned: 0	Medical Leave: 0
EMS: 3	EMS: 21	Disability: 0
Rescue: 2	Rescue: 4	Social: 6
MVA: 1	MVA: 16	
Extrication: 0	Extrication: 2	
Hazardous Condition: 4	Hazardous Condition: 24	
Service Call: 3	Service Call: 14	Firefighter: 56
Good Intent Call: 0	Good Intent Call: 1	Interior Firefighter: 26
False Alarm: 13	False Alarm: 35	CFR: 0
Cancelled Enroute: 0	Cancelled Enroute: 2	EMT: 8
Other: 0	Other: 0	Paramedic: 0
Mutual Aid Given: 2	Mutual Aid Given: 14	Driver: 18
Mutual Aid Received: 11	Mutual Aid Received: 46	Diver: 10
Average Personnel: 11.58	Average Personnel: 11.74	Fire Police: 4
Average Enroute Time: 1.62	Average Enroute Time: 1.56	Haz-Mat: 26
Average Onscene Time: 4.96	Average Onscene Time: 4.99	Juniors, Explorers, RAMS: 2
Firefighter Injuries: 0	Firefighter Injuries: 0	Student, Bunk-in: 0
Firefighter Deaths: 0	Firefighter Deaths: 0	Support Staff: 5

Meetings: 1	Meetings: 5
Drills: 4	Drills: 26
Training: 0	Training: 5
Miscellaneous: 10	Miscellaneous: 33
Stand-by: 0	Stand-by: 4

Comments: \_\_\_\_\_

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Prepared by: \_\_\_\_\_

Wednesday, June 12, 2019



# Member Hours Report

From: 5/1/2019

To: 5/31/2019

Skaneateles

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
79 Bailor, Dennis	0	0	0	0	1.0	1.0
13 Bailor, Richard	0	0	2.7	0	0	2.7
80 Bailor, Rob	2.0	0	1.2	2.0	1.0	6.2
6 Battle, Jorge	0	3.2	13.5	0	1.0	17.7
136 Blum, Tory	0	0	0	0	1.0	1.0
68 Buehler, Pete	5.0	9.5	22.6	14.0	1.0	52.1
12 Buff, Jim	0	3.1	15.6	5.0	1.0	24.7
160 Busa, Steve	5.0	4.5	15.2	4.0	1.0	29.7
14 Card, David	2.0	0	1.2	0	1.0	4.2
15 Carlson, Gordon	5.0	5.0	20.0	3.0	1.0	34.0
4 Casper, Steve	0	0	6.6	0	0	6.6
180 Caza, Christopher	8.0	1.9	8.2	0	1.0	19.1
39 Clarry, Randy	3.0	3.3	8.1	2.0	1.0	17.4
115 Cross, Don	0	0	0	0	1.0	1.0
29 D'Amico, Adam	0	0	1.1	0	0	1.1
2 Evans, Daniel S	3.0	4.6	12.5	5.0	1.0	26.1
178 Fedor, Christopher	0	0	0	3.0	1.0	4.0
135 Forgham, Brandon	0	0	0	0	1.0	1.0
117 Frank, Bob	2.0	0	2.3	2.0	1.0	7.3
62 Gannon, Pat	5.0	0	6.3	5.0	1.0	17.3
19 Hall, Todd	0	0	4.0	0	0	4.0
25 Jones, Paul	5.0	1.4	11.0	8.0	0	25.4
170 Kipp, Jacob	5.0	1.9	9.8	6.0	1.0	23.7
127 Lessaonang, Frank	5.0	1.4	1.2	3.0	1.0	11.6
101 Lessaonang, Ray	5.0	0	10.8	3.0	1.0	19.8

# Member Hours Report

From: 5/1/2019

To: 5/31/2019

Skaneateles

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
174 Lockhart, Marcus	5.0	7.7	16.3	3.0	1.0	33.0
107 Loperfido, Joe	0	0	0	3.0	1.0	4.0
157 Lynn, Bill	2.0	1.3	1.2	2.0	1.0	7.5
156 Lynn, Marty	0	0	0	8.0	1.0	9.0
51 Major, Charlie	0	0	0	0	1.0	1.0
54 Manilla, John	0	0	0	0	1.0	1.0
182 McKeel, Matthew	0	1.8	1.1	0	0	2.9
185 Mead, Ariel	8.0	0	1.2	0	1.0	10.2
162 Mead, Kevin	5.0	0	2.3	0	1.0	8.3
181 Mead, Paul W	5.0	1.9	0	0	1.0	7.9
131 Murphy, Bill	0	0	1.5	12.0	0	13.5
7 Murphy, Kathy	0	0	2.6	12.0	0	14.6
60 Murphy, Paul	0	1.3	13.5	0	1.0	15.8
96 Newell, David	2.0	1.4	14.9	0	1.0	19.3
184 Orsen, Joe	3.0	0	1.5	0	0	4.5
171 Paddock, Mike	0	0	1.1	0	0	1.1
63 Perkins, Dick	5.0	6.3	12.6	5.0	1.0	29.9
116 Pickering, Dana	6.0	8.2	24.5	9.0	1.0	48.7
44 Pola, Alberto	3.0	0	2.8	0	1.0	6.8
88 Rusin, Jim	2.0	2.7	9.2	4.0	1.0	18.9
66 Russell, Gene	2.0	1.4	19.1	3.0	1.0	26.5
103 Sell, Eric	8.0	0	5.1	6.0	1.0	20.1
176 Sell, Thomas	3.0	0	0	0	0	3.0
74 Sheppard, David	5.0	5.0	19.6	2.0	1.0	32.6
133 Short, Scott	0	3.2	0	3.0	1.0	7.2

# Member Hours Report

From: 5/1/2019

To: 5/31/2019

Skaneateles

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Monthly Meeting	TOTAL
82 Squires, Fred	0	0	0	0	1.0	1.0
24 Stebbins, Mark	0	0	8.7	0	0	8.7
146 Tate, Jodi	0	0	2.4	3.0	1.0	6.4
76 Wallace, Charles	2.0	0	3.6	3.0	1.0	9.6
92 Wellington, Allan	2.0	0	8.8	0	1.0	11.8
159 Williams, Jay	0	0	0	0	1.0	1.0
41 Woodford, Clint	8.0	9.5	21.2	13.0	1.0	52.7
<b>Total Hours</b>	<b>136.0</b>	<b>91.5</b>	<b>368.7</b>	<b>156.0</b>	<b>45.0</b>	<b>797</b>

