

**Town Board Meeting**

**June 7, 2021**

**6:30 p.m.**

**Remote Meeting via [www.zoom.com](https://www.zoom.com) (id#: 865 8484 6871password 620022)**

**Present:** Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Smith

**Also, Present:** Sue Murphy, Kim Benda, Miranda Robinson, Allan Wellington, Paula Powell, Jason Gabak (Skaneateles Press), Chris Buff, Robert Herrmann, Jeffrey Mayer, Martin Cregg, Noah Siegel, Chris VanNote, Amy Harris, John Rooney, Mike Drake, Sandy D 'Arrigo, Steve Datz, Scott Palmer, Tamara Place, Ann Frame, Dorothy Krause, Bev Feeney, Maria Murphy.

**Highway, Water, Transfer Station:** Highway Superintendent Allan Wellington reported in the Highway Department crews cleaned out highway ditches along Rickard Road, Gully Road and Giles Road, repaired a section of Sugar Maple Lane, repaired pavement on Albring Road over a cross culvert, trimmed trees on Hillside Drive and continued mowing roadsides. Cummins Northeast had begun rebuilding the engine for truck #1. He reported on attending a Winter Salt Usage meeting with the State DOT, County DOT and other Towns and Village Highway Departments. In the Water Department a water break on Gully Road was repaired, employees had cleaned and painted fire hydrants. They had trimmed grass around the fire hydrants and began to install meters and MXUs for the Talcott Water line. At the Transfer Station a truckload of baled cardboard was sold, and a load of scrap steel was shipped. DeMarco's continued to sort and load out last year's mulch pile and are beginning to grind the brush pile.

**Planning & Zoning:** Councilor Tucker reviewed the Planning and Zoning open projects report. A proposed 2 lot subdivision at 4086 Jordan Road, proposed project at 816 West Genesee Street, site plan for signage at My Network Realty, amendment to site plan at 4357 Jordan Road, proposed modifications at 867 Milford Drive and a proposed 2 car garage at 3342 East Lake Road.

Councilor Tucker reviewed the status of existing open projects. Hidden Estates – The application had been approved for a preliminary plat plan. Chris Graham – Application pending for re-design of multi-family residences for the RR district. Meunier -The application for 8 condo units in the "Block" building on Jordan Road, is pending with the Planning Board. ZBA approved the variances at their March 3, 2020, meeting and extended the time of approval through March of 2022. Victory Sports – The application is pending as the applicant is considering the potential for smaller scale development on the property. Other activities included four pre-application meetings, Planning and Zoning staff meeting on PUDs(Planned Unit Development). Eleven hours of training, including DOT Grant and Codes training. Created analysis of commercial lot in the town for lot size and location.

**Codes:** Codes Officer Herrmann reviewed the May Codes Enforcement report. He stated there were 21 new permits issued at a total construction cost of \$1,222,999.00 with permit costs for a total of \$10,618.50. They had closed out over 60 permits during the month of May. A lot of these permits were old, and they had been able to clean up the old files. The completed permits will go to the Assessor's office for their property review. They had also been working on Fire Inspections. Codes Officer Herrmann stated the office had been busy, but they have a great team and are

working together. He reported he had completed 3 additional hours of training on May 14, bringing his completed hours to 15 out of the 24 required. Mr. Herrmann stated the building permits are out piling last year by about 20 at this time. Expired permits are at 20 at this time-4 of the original are still open (again a couple have extended, looking to finish up outdated pools ).

Codes officer Herrmann thanked Karen and Kim for the updates on the Planning and Zoning fronts. Many thanks to Alan Wellington for helping with the Ford Ranger. Thanks to Sue Murphy for her patience with parking the Ranger at her facility. Thank you to Miranda Robinson for her keeping him up to date on the transfer station solar project.

Supervisor Aaron reported she found on the New York State Senate and Assembly website that on June 2<sup>nd</sup> they had approved the Town and Village of Skaneateles legislation for zoning authority on the Lake. This will now go to the Governor for his signature for final approval. This will give the Town and Village the authority to regulate structures in the Lake, such as docks and boat houses.

**Staff Engineer:** Supervisor Aaron reviewed Engineer, Miranda Robinson's report:

The Engineering Department is working with the water department to get connections ready for the Talcott waterline. They are formalizing a plan and process with the Budget office to make sure all of the record keeping is seamless and tidy.

Also, with the water department they had started to document required means and methods regarding the new lead and copper rule. We will need to inventory every service in the town before 2023, this included material and size of pipe both from the mainline to the curb box and from the curb box to the house/meter.

The solar project continues to move forward, and True Green is here tonight to present.

The engineering department had started the application process for the Federal RAISE grant for the walking and biking safety project. This application will be for the planning phase of the project only, it is anticipated that the town will reapply in the future for a construction grant if necessary.

The cameras have been installed at all of the different locations. They are working out the kinks of picture quality, streaming, latency, recording etc. There were a few unanticipated issues, but Syracuse Innovations Group had been very helpful at understanding the Town's needs and has been an integral part of making this project a success.

**Parks:** Parks Manager Sue Murphy reported they had their pre-inspection for the 2021 Playday Program from the Onondaga County Health Department. The playday registrations are coming in. They are still in need of more councilors to keep the ratio of campers to councilors where we need to be. Kim Kelly and Abby Adams are working on the preparations for Playday and are doing a great job. The Waterfront permit had been approved and we have just enough lifeguards to open, but with the limited number of lifeguards this will affect the days and hours of operation. This is a national problem, the shortage of lifeguards and there are many places that will not be able to

open this year. They are hoping to open mid- June. The Mandana Parking lot was busy over the weekend and they continue to mow and weed eat.

Councilor Alexander thanked Sue Murphy and Gene LaForte for all their hard work and dedication to the Town.

**Budget:** Bookkeeper Keri Key reported they were gearing up for budget season and scheduled the department workshops.

**New York Planning Federation Pomeroy Award for Zoning Achievement – Karen Barkdull:** Supervisor Aaron announced the New York Planning Federation Award for Zoning Achievement had been awarded this year to The Town of Skaneateles’ Planning and Zoning Clerk, Karen Barkdull.

Engineer Robinson began the process of nominating Karen Barkdull for this award. Supervisor Aaron stated she and the Board were overjoyed when notified that Karen Barkdull would be this year’s recipient of the New York Planning Federation Pomeroy Award for Zoning Achievement. On June 2<sup>nd</sup>, this award was presented to Karen. The award was given to Karen virtually by the New York Planning Federation. Supervisor Aaron and Councilor Tucker presented Karen Barkdull with a crystal clock in recognition of this achievement.

Supervisor Aaron and the Town Board congratulated Planning and Zoning Secretary Barkdull for receiving this award and thanked her for all her work and dedication to the Town and for her understanding of the Town of Skaneateles Zoning.

Planning and Zoning Clerk Barkdull thanked the Board and everyone who submitted letters on her behalf. She stated she was honored to have received this award.

**Minutes May 17, 2021, May 21, 2021, and May 24, 2021:** On a motion of Councilor Legg, seconded by Councilor Alexander, and with a (5-0) affirmation of the Town Board the minutes of May 17<sup>th</sup> and 21<sup>st</sup> were accepted as presented.

On a motion of Councilor Legg, seconded by Councilor Alexander, and with a (4-0) affirmation of the Town Board the minutes of May 24, 2021, were accepted with the correction of Councilor McCormack’s absence. He was listed as present in the minutes, but he was not present at the May 24<sup>th</sup> meeting.

**Solar Farms New York – How to Subscribe to the Skaneateles Transfer Station Community Solar Project:** Supervisor Aaron introduced True Green representatives Amy Harris, Noah Siegel, and Jeffrey Mayer.

Noah Siegel of True Green reported on the progress of the project. They were beginning to install the panels and the next phase will be to wire the panels and testing. The targeted date of completion is between Thanksgiving and Christmas of this year. They are very excited to work with the Town of Skaneateles. During this process they had worked with Town Engineer Miranda Robinson and Supervisor Janet Aaron, and they had been great to work with, as well as all Town representatives.

Jeffrey Mayer from Solar Farms of New York reviewed the Town of Skaneateles Community Solar Program. This is a Solar program for National Grid customers in Skaneateles, NY. They are promoting community solar in New York as part of an ambitious plan for New York to 100% renewable electricity by 2040. Thus far they have hooked up 16,000 to 17,000 homeowners throughout New York.

Community solar lets you share the benefit of cleansolar energy without the hassle of installing panels on your home. Instead, solar panels are located at community solarfarms across New York State. Mr. Mayer explained how this green energy option would work. He stated you and your neighbors support green energy by joining Solar Farms New York. The Solar farm feeds green power into your community's electricity grid. The electricity is not sold to homeowners as we cannot tell the electricity where to go. The electricity is generated into the grid. Then Nation Grid allocates to the subscribes the energy that is created from the solar panels. This electricity will be on your monthly National Grid bill and a 10% reduction will be allocated to your account, you would only pay for 90% of the electricity used.

Community Solar is helping New York State achieve its goal of 100% renewable electricity by 2040. The Skaneateles Community Solar will have about 3,700 panels.

Mr. Mayer explained everyone who is a National Grid customer can participate, homeowners and renters. There are guaranteed 10% savings and no upfront costs. You do not pay anything until after you receive credits from National Grid on your bill. No rooftops or land is required. Users can cancel anytime with no penalty and you would only be obligated to pay for credits already received.

Mr. Mayer stated residents who register for this Community Solar Farm will receive a \$50 Visa gift card when they use promo code "PRT".

Mr. Mayer stated the project is a 1.2-megawatt project, enough to offset 170 homes and generate about 1.5 million kilowatt hours of electricity per year. True Green will be sending out letters to all residents with the signup information. Residents can sign up at [www.skaneatelescommunitysolar.com](http://www.skaneatelescommunitysolar.com) or call 315-515-8742.

Mr. Mayer explained to register you must be a National Grid customer in the Skaneateles area. Customers can remain with a third-party electric supplier and still take advantage of the savings. Customers who already have solar panels on their property are not eligible to enroll. Customers will never pay enrollment fees, monthly fees, and cancelation fees. All customers will receive one bill from national grid which will show your savings.

Supervisor Aaron thanked the True Green representatives and Engineer Robinson. Engineer Robinson stated she is enjoying working with the team from True Green Capitol and thanked them for their presentation.

Supervisor Aaron stated flyers would be available for residents at the Town Clerk's Office and all the signup information will be on the Town of Skaneateles website.

Supervisor Aaron reminded residents they would not be eligible if they are serviced by the Village of Skaneateles Electric. You have to be a National Grid customer.

Councilor Legg asked about the 10% savings on the solar allocation. Is it limited to the production of our solar panels, or does it include other locations? Mr. Mayer stated the way Community Solar in New York State works is that you are only able to receive energy from a single community farm, if there are additional subscribers, they will do their best to allocate customers to additional farms in National Grid's territory.

Ed Conan asked about the savings. If his electric bill from National Grid is \$100 what is my solar allocation on which the 10% is based? Mr. Mayer stated their objective is to offset 100% of the customer's bill. If your bill is \$50 for electricity and \$50 for transmission, we want to give you a 100% credit. Community Solar tries to offset 100% but we may not always get there since it is based on a household's usage and this changes, it is based on the annual usage of the last year. That means as your usage changes the percentage will change and the Farm's production will change based on the weather.

Supervisor Aaron thanked Jeffrey Mayer for his presentation. Mr. Mayer stated he is excited about this opportunity to work in the Town of Skaneateles.

**7:00 p.m. Public Hearing regarding Introductory Local Law D of 2021 "A Law Amending the Town Code of the Town of Skaneateles with Respect to the Parking of Vehicles on Town Roads":** Supervisor Aaron reviewed the proposed Local Law D of 2021 regarding parking on Mill Road in the Town of Skaneateles. She stated the Local Law was originally proposed at the May 3, 2021, Town Board meeting. At that time, the Local Law was for no parking on the West side of Mill Road "1050 feet, along the South bound lane of Mill Road. Beginning approximately 1800 feet south of the intersection of Crow Hill Road and the ending approximately 1300 feet North of the intersection of Old Seneca Turnpike." After discussion by the Board and comments from the public at the May 3, 2021 and May 17, 2021 Town Board meetings it was decided by the Board to amend the original Proposed Local Law C of 2021 to have no parking on both sides of Mill Road at the following locations "On the east side of Mill Road (heading North), beginning at a point 1350 feet north of the intersection with Old Seneca Turnpike and ending at a point 1525 feet north of the intersection with Old Seneca Turnpike, then beginning again at a point 1750 feet north of the intersection with Old Seneca Turnpike and ending at a point 2200 feet north of the intersection with Old Seneca Turnpike. And, on the west side of Mill Road (heading South), starting at a point 1800 feet south of the intersection with Crow Hill Road and ending at a point 2000 feet south of the intersection with Crow Hill Road, then beginning again at a point 2050 feet south of the intersection with Crow Hill Road and ending at a point 2875 feet south of the intersection with Crow Hill Road." This "No Parking" zone would also be a "tow-away" zone. Since the proposed local law had significant changes, the Board reintroduced the Proposed Local Law. The new Introductory Local Law D of 2021 was introduced to consider "No Parking" on both sides of Mill Road in the designated area and a Public Hearing was scheduled for tonight, June 6, 2021, at 7:00 p.m. She noted receipt of the affidavit of posting and publication for this new Local Law.

Supervisor Aaron stated these changes were introduced due to the limited site distance along Mill Road and the safety concerns regarding parking on both sides of the road.

Councilor Tucker stated, for the record when he was chairman of the Planning Board, the Planning Board always required business parking be off the road, no matter the location. If they could not accommodate all the needed parking for their business, they were required to have satellite parking. No business had been allowed to offer parking on the roadside. Supervisor Aaron stated she had spoken to Codes Officer Bob Herrmann regarding their permit requirements, he stated the business had created the number of parking spaces on site required by the Planning Board.

Supervisor Aaron stated the Board wanted this and all business in Skaneateles to continue to prosper and in no way want to harm them, but they have to consider the safety of vehicles, residents, and emergency vehicles traveling on Mill Road.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board opened the Public Hearing for Proposed Local law 2021-D "A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads".

**Chris VanNote:** Mr. VanNote stated he was here this evening in support of the Skaneateles Brewery. He does understand the issue of parking on both sides of the street. He explained his concern for small businesses like the brewery and how hard they were hit during the pandemic and asked the Board to do to what they could to support this business. Can cars park at the ends of the Nature Trail?

Supervisor Aaron stated they want to see the brewery succeed as well. The no parking would only be for the specified area and yes, people could park at the head of the Nature Trail. They had been in contact with the building owner, John Menapace, owner of the building where the Skaneateles Brewery is located, and he is working on finding additional off-site parking.

**Dorothy Krause:** Ms. Krause, co-owner of Skaneateles Brewery, thanked the Town Board for their review of this issue. They have come and looked at the property and talked to the owners. We want safety first and to make it safe for our patrons and the residents.

Supervisor Aaron thanked her for her cooperation. Councilor Tucker thanked her for their work and their successful business in this older building.

**Bev Feeney:** Ms. Feeney stated she is also in favor of the Brewery. She lives directly across the street, and she has no problem with the parking. She is a happy to see a successful business in this location. She reviewed other areas that could accommodate parking for the Brewery.

**Tamara Place:** Ms. Place stated she is in favor of the Brewery and also understands the parking situation. Could there be signs posted for no parking instead of passing a law.

Supervisor Aaron stated people could still park where there are signs if there is no law to back it up. There are still the safety concerns about emergency vehicles being able to get through.

Bev Feeney asked who would be responsible for the towing. Supervisor Aaron stated the Town would engage a towing company.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board, the Board closed the Public Hearing on Introductory Local law 2021-D “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads”.

Attorney Smith stated he had reviewed Proposed Local Law 2021-D “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads”, and the Board has met all requirements to vote on the proposed local law tonight, it would be at the pleasure of the Board.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board adopted the Proposed Local law 2021-D “A Local Law Amending the Town Code of the Town of Skaneateles with respect to the parking of vehicles on Town Roads”, was adopted effective with the filing with the Secretary of State.

\*Resolution attached.

**7:15 p.m. Public Hearing “The Extension of the Consolidated Water District to Include an Addition to the Talcott Water District”:** Supervisor Aaron reviewed the history of the Talcott Water District. She stated the original district was never formally created but the residents had been receiving water from the Village and had been billed by the Village for many years. They had petitioned the Town to formalize the district. The Town had created the district and the residents are paying for the infrastructure and when the project is completed, inspected and approved by the Town Engineers it would then be turned over to the Town.

Supervisor Aaron stated know the Board had received another petition for an extension to the original approved Talcott Water District. The extension included 10 parcels. Engineer John Camp submitted the Map, Plan and Report for this extension and confirmed this extension would not require the water main to be extended from the original approved district. The additional property owners have agreed and signed to contribute to the expense of the water district. This had been submitted to the Village. The Village Municipal Board stated to the Village Board of Trustees they had no objections to the extension. The Village Board referred the extension to their engineer, and we have had no response from the Village to this date. Supervisor Aaron stated the Board decided to have this public hearing to hear any comment from the public.

On a motion of Councilor Legg, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board opened the Public Hearing for “The Extension of the Consolidated Water District to Include an Addition to the Talcott Water District”.

Supervisor Aaron asked if anyone wanted to speak in favor, against or have any comments.

**Edward Conan:** Mr. Conan asked, where does one go to find the protocol on setting up a water district and who determines what the all-in cost the water district has to absorb?

Attorney Smith stated the water district customers must pay all costs incurred by the Town when creating a water district. What defines the territorial extend. The petitioners submitted a “Map,

Plan and Report” created by Engineer John Camp. The petitioners are paying for the Map, Plan and Report, the Engineering, and the infrastructure for this district, rather than the Town bonding for cost of the district. Once this is completed and approved by the Engineers, it will be deeded over to the Town. This is how this district was created, it could have been done by the Town paying for the engineer, Map Plan and Report and the infrastructure. If the Town had paid for the creation and infrastructure the cost of bonding for the district would have been charged to the water customers in that district for the period of years the bond was for.

Supervisor Aaron stated any legal and engineering cost incurred by the Town for this district would be paid for out of an escrow account funded by the property owners that benefit from this water district being formed.

Attorney Smith stated the procedures for the creation of a Water District are pursuant to Town Law Section 198.

**Steve Datz:** Mr. Datz thanked the Board for all their work putting this together.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board closed the Public Hearing on the “The Extension of the Consolidated Water District to Include an Addition to the Talcott Water District”.

Supervisor Aaron stated since there has been no approval from the Village at this time the Board would table this until approval from the Village is received and reviewed by the Board.

**Skaneateles Walking and Biking Safety Project:** Supervisor Aaron reviewed the Eastern Gateway Project. She stated Marty Cregg and the Eastern Gateway Committee had worked on this project for a few years, looking at ways to improve the gateway into the Town on Route 20 East. They had looked at aesthetics, safety, and transportation needs. Marty Cregg had been involved since the beginning and he had recently been involved with the Syracuse Metropolitan Transportation Council and the work they are doing with the Village to try and find opportunities to expand pedestrian and bicycle transportation safely, and to take advantage of the NYS DOT Paving Project along Route 20. On top of that he is looking at new grant opportunities. The grant opportunity he is here to present to the Board is called a RAISE grant. This is a grant for Rebuilding America’s infrastructure with Sustainability and Equity. This has brought a new dynamic to the Eastern Gateway Project.

Marty Cregg reviewed his proposal for the Skaneateles Walking and Biking Project. Mr. Cregg gave some history to the Board. He stated he had been working with many committee members, the Town staff, and various agencies on the Eastern Gateway Project since its inception in 2016, taking the original recommendations and working with different entities to see how much could be accomplished. He reviewed the work that had done on the Eastern Gateway Project. A lot of the vision of this project was for safety with sidewalks and bike paths.

He stated they were looking at improving both the safety and aesthetics of the Eastern Gateway corridor to the Town. He reviewed the following proposed improvements:

**Improve Route 20 Aesthetics**



- Establish setbacks, lawns, and landscaping on the entire corridor.
- Lighting, signage, and trees creating an entry rhythm.
- Encouragement for addition of new businesses and roles
  - New professional offices
  - New light manufacturing
  - Agriculture services and supplies
  - New retail
  - Senior / lower income housing
  - Recreation

**Safety and Infrastructure issues**

- Roadway design including:
  - Sidewalks
  - Bike paths
- Site issues –
  - Detention basins
  - Small lot sizes
  - Services – sewer / water /
  - Bad prior practices – buildings and development

Mr. Cregg stated there are two drivers for this discussion. First, the NYS Route 20 project to mill and repave the roadway. This project involved the Eastern Gateway and other projects through the SMTC, NYSDOT and the Onondaga County Planning Agencies and RAISE Grants – Availability of federal funds for Rebuild American Infrastructure with Sustainability and Equity (RAISE).

Mr. Cregg reviewed the possibility to add a successful way to separate bicycle and pedestrian traffic to the Eastern Gateway Project. When working on this project this RAISE grant opportunity was brought to our attention.

With this opportunity they thought they could envision a bigger picture. They could explore a community system of paths and trails creating an expanded resource for the community. They could connect the trails with an emphasis on safe travel for a family with young children. This would be a major benefit in health and access to the outdoors. They also understood the influence of the pandemic over the last twelve months and the change in work culture, where more workers are working from home.

Mr. Cregg also noted the global focus on discontinuing Internal Combustion Engines (ICE's) and are seeing the technology development of ebikes, e-vehicles, and other alternative modes of transportation. He stated what if we created visitors as a model community helping to foster success for sustainability transportation and safety.

Mr. Cregg stated all this led him to the idea of a Skaneateles Community Trail System to enhance the living experience in Skaneateles. Working with the Town he had looked at the areas in the Town that could benefit from this community trail system.

Mr. Cregg reviewed the acceleration of the phasing out of vehicles using internal combustion engines. General Motors announced on January 28<sup>th</sup> they will completely phase out the manufacturing of vehicles using internal combustion engines by 2035.

Mr. Cregg reviewed other communities that are at the forefront of creating these trail systems such as Ithaca, Lake Placid and Madison, Wisconsin. We could learn from all these other places.

He stated he had spoken to members of the community, including families and bicyclists and visited the Town owned properties. He started laying out the trails on a map to look at the possibilities. He had explored the interest in the community and would ask for volunteers and work with Village and Town Boards to create a loose vision to enable the next step. If we could qualify for RAISE funds that are now available, the funding would help create this vision, engineering, and legal costs. He would also like to coordinate this with the Syracuse Metropolitan Transportation Council on their Route 20 Project. The Syracuse Metropolitan Transportation Council is in support of the Town pursuing the RAISE grant funding and would help with the project. The application deadline for the RAISE grant funding is July 12<sup>th</sup>. With the help of Budget Officer Winkelman, Engineer Robinson and Planning and Zoning Clerk Barkdull, we could work on getting this application in by July 12<sup>th</sup>.

Mr. Cregg reviewed the requirements for the RAISE funding. The project would have to incorporate safety, Environmental sustainability, innovation, partnership and reduce the impact of climate change along with delivering good paying jobs and racial equity.

He reviewed the need to create a community effort to plan, fund and implement a trail system. Mr. Cregg explained what we would not get from RAISE, or the State DOT paving projects would be funded from resources within the community. This will not be easy to do. If it is to work, we need community support and funding. It should be comprehensive and involve neighboring communities. The combined assets in Skaneateles are excellent. The immediate opportunity is the RAISE funds that is why he is here asking for the Town's support in applying for the RAISE grant opportunities.

Councilor Alexander stated this would be a huge benefit to the Town. She thanked Mr. Cregg for initiating this.

Supervisor Aaron stated Mr. Cregg worked with the community to gather support for the Community Center, and he has said the community made that project better. The Board is in support of keeping communication open with the community as this moves forward. This is perfect timing to fit into the Eastern Gateway Project and the NYS DOT's paving project on Route 20.

Supervisor Aaron thanked Mr. Cregg for his efforts on this project. Town Engineer Robinson and the Budget office are prepared to help apply for this funding.

Councilor Legg stated he was pleased how Mr. Cregg has presented the soft vision and framework for this project and enthusiasm for community input.

Supervisor Aaron thanked Engineer Robinson and the Budget Office for working with Mr. Cregg on this project.

On a motion of Councilor Legg, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board approved to apply for the RAISE Funding Grant opportunity as presented by Marty Cregg.

**Purchase Contract – 75 Fennell Street:** Supervisor Aaron announced the Board is in receipt of a contract to consider the sale of Town property located at 75 Fennell Street. The Board needed to review the draft contract and discuss with the Town Attorney. This will be on the next agenda to schedule a public hearing.

The Board tabled discussion for further review of the contract.

**Grant submission request for the Town of Skaneateles Outdoor Footpath Rehabilitation at Austin Park:** Bookkeeper Keri Fey stated she is asking for the Board's support in applying for a grant opportunity from the New York State Department of Parks and Historic Preservation. They are looking at the New York State Recreation Trail Program. They are applying for funding to restructure the Austin Park pathway. The Town had already been looking into repaving the path and we are hoping we can use this money to improve the pathway. The maximum award is \$250,000, it is 80% with 20% Town contribution. The 20% is available in the Town Parks reserve funds.

Supervisor Aaron stated during COVID it was well used and the Parks Department keeps it cleaned during the winter months as well. It will be expensive to restructure the path to make it handicapped accessible and this funding would be helpful. Ms. Fey found this grant and the Board appreciated her finding this opportunity.

Parks Director Sue Murphy stated she is thrilled Keri found this grant and brought it to our attention. The walking path is heavily used in the park year-round, and it does need repair.

Councilor Alexander agreed and thanked Keri for finding this. They had planned on working on the pathway and any funding would be great.

On a motion of Councilor Alexander, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, the Board approved to apply for the New York State Parks and Historic Preservation grant funding for improvements to the walking path at Austin Park.

**Request to Waive the 30- Day Advance Notice for Liquor License Application - Mr. Pudder's 687 West Genesee Street Road, Skaneateles, New York:** Supervisor Aaron stated the Town Board does not approve liquor licenses but there is a 30-day waiting period when applying for liquor licenses in New York State. In some cases, the applicant can request to waive the 30-day period and this request goes before the Town Board. Due to COVID all State agencies have slowed down the approval process and Michael and Chrissy Drake, owners of Mr. Pudders are requesting to have the 30-day waiting period waived to help speed up the process. They are looking to have the 30 days waived since they are about to begin their busy season and would like the opportunity as a new business to have more options for their customers. They do want the option to be able to offer the town another location to gather and eat food during the winter season as well. They do need to be able to do this in order to stay open during the slow season.

Supervisor Aaron stated they are only applying for a liquor license to serve beer and wine. She reviewed that in the past the Town Board had waived the 30-day waiting period for the Red Rooster when they originally opened to accelerate their application.

Michael Drake, owner of Mr. Pudder's thanked the Board for their time to consider their request. It has been a large project and a long road for them, and they are glad to have it open. The liquor license takes a while to be approved by the State and with COVID it is taking longer. They are looking for the opportunity to serve beer and wine. They are still considering whether they would be open during the winter and to be able to be open year they would like the ability to serve beer and wine.

On a motion of Councilor McCormack, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board approved to waive the 30-day waiting period for Mr. Pudder's to apply for their New York State liquor license to be able to serve beer and wine.

**Reschedule July 5<sup>th</sup> Town Board Meeting:** Supervisor Aaron stated the first meeting of the Town Board in July is scheduled for July 5<sup>th</sup>. The July Fourth holiday falls on Sunday making the legal holiday July 5<sup>th</sup> therefore they would need to reschedule the July 5<sup>th</sup> Town Board meeting.

On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Board approved to reschedule the July 5, 2021, Town Board meeting to July 8, 2021, due to the July Fourth Holiday.

**Town of Skaneateles Employee Handbook Updates – Section #404 “Corrective Action & Discipline” Section #905 “Drug Free Workplace/Drug Free Awareness Program”:** Supervisor Aaron stated the Town's Human Resource company, Public Sector, HR Consultants recommend updating a couple of sections of the handbook in response to newly legalized marijuana use. Basically, equating marijuana to alcohol as far as it goes in the workplace. They have recommended the following update:

*404 Corrective Action and Discipline*

*Prohibited Conduct – Any employee who, after investigation, is found to have committed any of the actions listed below will be subject to corrective action, up to and including termination of employment. This list is illustrative only and does not limit the Town's right to impose discipline in other appropriate cases.*

- *Possession, use, distribution/sale, or being under the influence of alcohol, marijuana products, or illegal drugs during hours of work or while on Town property or in Town vehicles.*

*905 Drug-Free Workplace / Drug Free Awareness Program*

*Prohibited Conduct – No employee shall use, sell, distribute, dispense, possess, or manufacture any alcoholic beverage, marijuana product, illegal drugs, or any other intoxicating substance, nor be under the influence of such, while on duty, at any job site or workplace, or in a Town vehicle, a vehicle leased for Town business, or a privately owned vehicle being used for Town business. An*

employee who, after investigation, is found to have violated this prohibition may be referred for counseling or rehabilitation and satisfactory treatment and will be subject to criminal, civil and disciplinary penalties, up to and including termination of employment. Any work-related accident or injury involving a Town vehicle, equipment, and/or property where it can be demonstrated that the use of alcohol, marijuana product, illegal drugs, or any other intoxicants may have been a contributing factor will result in disciplinary action which may include penalties up to and including termination of employment.

On a motion of Councilor Alexander, seconded by Councilor Legg and with unanimous (5-0) affirmation of the Town Board, the Board approved the update to Sections 404 Corrective Action and Discipline and 905 Drug-Free Workplace / Drug Free Awareness Program as recommended by the Public Sector, HR Consultants.

### **Announcements/Correspondence/Updates**

- *2021 NYS Department of Health Fish Consumption Advisory:* Supervisor Aaron stated a notice had been received from the NYS Department of Health regarding the consumption of fish out of Skaneateles Lake and the Finger Lakes. This notice would be posted on the Town’s website.
- *William G. Pomeroy Foundation Award for National Historic Register Plaque – Mottville Cemetery:* Town Historian Beth Batlle, with the help of Town Clerk Julie Stenger had applied for and was awarded funding of \$1400 for the National Historic Register plaque that will be installed at the Mottville Cemetery.
- *The Future of Austin Pavilion – Community Visioning Sessions: June 12<sup>th</sup> at 10:00 a.m., June 22<sup>nd</sup> at 7:00p.m. and June 23<sup>rd</sup> via zoom at 7:00 p.m.:* Supervisor Aaron announced the Town Board would be holding community visioning session to get the communities input on what they would like to see for the future for the Austin Pavilion on the following dates: June 12<sup>th</sup> at 10:00 a.m., June 22<sup>nd</sup> at 7:00p.m. at the Austin Park Pavilion, and June 23<sup>rd</sup> via zoom at 7:00 p.m.
- *Letter from John Sheldon – Complimenting Kim Benda for her help on Grievance Day:* Supervisor Aaron announced a letter was received from John Sheldon of Sheldon Road, thanking Assessor Clerk Kim Benda for her assistance to him through the process of grieving his assessment on Grievance Day. Supervisor Aaron stated this was Kim Benda’s first year as Clerk during grievance day and she thanked her for all her work.
- *Legislation on the Lake:* Supervisor Aaron announced the NYS Senate had passed the request for legislation of boat houses and docks on Skaneateles Lake in both the Village and Town. It now has to go on to the Governor for his approval.

**Public Comment:** No one commented.

**Budget Amendments:** No Budget Amendments.

**Abstract #21-11:** On a motion of Councilor McCormack, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board vouchers #21-018 - #21-0224 were authorized from the following funds:

General Fund:	\$ 50,761.01	Highway:	\$ 345.97
Water:	\$ 501.32	Part Town:	\$ 1,146.40
Highway PT:	\$ 1,601.25	T&A:	\$ 2,405.00

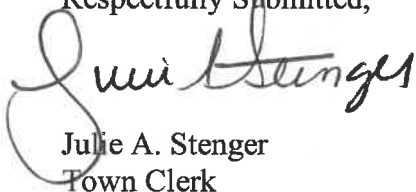
**TOTAL:                   \$56,760.95**

**Executive Session:** On a motion of Councilor McCormack, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 8:46 p.m. for attorney advice, property negotiations and potential litigation.

On a motion of Councilor Alexander, seconded by Councilor McCormack the meeting was returned to open session at 9:47 p.m.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:47 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Julie A. Stenger". The signature is written in black ink and is positioned to the left of the printed name.

Julie A. Stenger  
Town Clerk

# Special for residents of Skaneateles!



National Grid customers can sign up for a

## GREEN ENERGY PROGRAM



Help the planet



Lower your National Grid bill

**It's more important than money.  
But you'll save that, too.**

If you agree that our planet's health is a top priority, enrolling in the Green Energy Program from Solar Farms New York is a simple but powerful way you can help. It's available whether you own your home or rent. Plus, you'll even save 10% on your National Grid electric costs.



Our solar farms generate power from the sun



Clean solar power goes into the National Grid grid



You receive a 10% discount on the solar power directly on your National Grid bill, so you **pay less for electricity every month**

### It's easy and free to enroll:

- 1 Go online to [SkaneatelesCommunitySolar.com](http://SkaneatelesCommunitySolar.com) or call 1-315-515-8742.
- 2 We'll link your National Grid account to Solar Farms New York, a community solar program providing solar power to the National Grid grid. Your discount is deducted automatically, **saving you 10% on your electricity costs - guaranteed.**
- 3 **Bonus:** You will also receive a \$50 Visa Gift card to thank you for supporting New York State's goal of 100% renewable energy.

### Skaneateles, we can do this!

We can create a safer, healthier environment for our kids and generations to come.

Enroll at  [SkaneatelesCommunitySolar.com](http://SkaneatelesCommunitySolar.com)

Or scan



**solar farms**  
NEW YORK

  
**TANEN**  
DIRECTED ADVERTISING

Client Solar Farms  
Job 9047\_SFNY\_New Customer Flyer  
Size 8.5" X 11"  
Folds

CYAN  
MAGENTA  
YELLOW  
BLACK

PAGE  
1  
of 2



FREQUENTLY ASKED QUESTIONS

**Q. How does this option help the environment?**

**A.** By linking your National Grid account to Solar Farms New York, you'll support clean renewable energy being added into the National Grid grid. This energy reduces your carbon footprint and is healthier for the planet.

**Q. Do I keep National Grid as my utility provider?**

**A.** Yes, National Grid will continue to be your provider. There is no disruption to your service, you'll simply get a 10% discount on the solar power on your bill.

**Q. Do I have to pay Solar Farms New York separately?**

**A.** No! There are no additional bills to pay, nothing you need to do to receive your discount. Once you sign up, it happens automatically.

**Q. Do I need solar panels on my roof?**

**A.** No. The solar panels are all on our community solar farms, not your roof.

**Q. Does it cost anything to enroll?**

**A.** Enrollment is FREE. And with your discount, you'll actually be paying less than you do now on your regular National Grid bill.

Here's what our customers say...

*"Why not save on your bill while going green AND getting rewarded for it! You can't go wrong."*

Kristian C., Norwich



**16,350**

Solar Farms New York households and more joining every day

*"Who wouldn't embrace the opportunity to reduce their carbon footprint on the world at no higher cost than your normal electric bill."*

Tammy O., Waterloo



**100%**

New York State's goal for renewable energy by 2040

*"Anytime my family or my friends can save money, it is a benefit to me and them. Solar power is a benefit to everyone."*

Sharon E., Cortland



**10%**

You'll get a full 10% discount off the solar power on your bill

*"This program is a great win-win for everyone. Money saved and given back to the community. Best way to go green I've heard!"*

Carla B., Elmira



**100%**

Good feelings from knowing you're doing what's right for the Earth

Enroll now Visit [SkaneatelesCommunitySolar.com](http://SkaneatelesCommunitySolar.com) or Call 1-315-515-8742



**Notice of Public Hearing**  
**Proposed Local Law 2021-D “A Law Amending the Town Code of the Town of Skaneateles**  
**With Respect to the Parking of Vehicles on Town Roads.”**

NOTICE IS HEREBY GIVEN that a public hearing shall be held by the Town Board of the Town of Skaneateles at 7:00 p.m. on June 7, 2021 regarding Introductory Local Law D of 2021 “A Law Amending the Town Code of the Town of Skaneateles With Respect to the Parking of Vehicles on Town Roads”, regarding no parking (violators will be towed at owner’s expense) on Mill Road. On the east side of Mill Road (heading North), beginning at a point 1350 feet north of the intersection with Old Seneca Turnpike and ending at a point 1525 feet north of the intersection with Old Seneca Turnpike, then beginning again at a point 1750 feet north of the intersection with Old Seneca Turnpike and ending at a point 2200 feet north of the intersection with Old Seneca Turnpike.

On the west side of Mill Road (heading South), starting at a point 1800 feet south of the intersection with Crow Hill Road and ending at a point 2000 feet south of the intersection with Crow Hill Road, then beginning again at a point 2050 feet south of the intersection with Crow Hill Road and ending at a point 2875 feet south of the intersection with Crow Hill Road.

An opportunity to be heard in regard to this agreement will be given at the hearing to those favoring or opposing the same, as well as any comments. Communication in writing in relation thereto may be filed with the Town Board or at such hearing.

**Said Hearing** will be held on **Monday, June 7, 2021 at 7:00 pm** via Zoom at <https://us02web.zoom.us/j/86584846871>, meeting ID: 865 8484 6871 , Passcode: 620022 or dial by your location +1 646 876 9923 US (New York). At that time, all persons will be heard or have an opportunity to provide written comment.

Dated: Skaneateles, New York  
May 21, 2021

**Introductory Local Law No. 2021-D of the year 2021**

A Local Law to amend certain sections of the Town Code of the Town of Skaneateles, New York.

**Be it enacted by the Town Board of the Town of Skaneateles as Follows:**

**SECTION 1. TITLE**

This local law shall be known as “A Law Amending the Town Code of the Town of Skaneateles With Respect to the Parking of Vehicles on Town Roads.”

**SECTION 2. AUTHORITY**

This Local Law is enacted pursuant to the authority of Municipal Home Rule Law Section 10, of the Town Law.

**SECTION 3. PURPOSE AND FINDINGS**

The Town Board of the Town of Skaneateles finds that it would be beneficial for the health and safety of town residents for parking to be prohibited both sides of Mill Road, heading North on Mill Road starting at 1350 feet from Old Seneca Turnpike ending at 1525 feet. Beginning again at 1750 feet, ending at 2200 feet.

Heading South on Mill Road starting at 1800 feet from Crow Hill Road and ending at 2000 feet. Beginning again at 2050 feet ending at 2875 feet.  
**(violators towed at own expense)**

**SECTION 4. AMENDMENTS TO §141-33.**

Chapter 141 of the Town Code of the Town of Skaneateles is hereby amended as follows:

1. Amend § 141-33 to read as follows:

In accordance with the provisions of § 141-17, the stopping, standing or parking of vehicles is prohibited at all times, all vehicles in violation will be towed at the owners expense, in the following locations:

<b>Name of Street</b>	<b>Side</b>	<b>Location</b>
Mill Road	Both	<p>On the east side of Mill Road (heading North), beginning at a point 1350 feet north of the intersection with Old Seneca Turnpike and ending at a point 1525 feet north of the intersection with Old Seneca Turnpike, then beginning again at a point 1750 feet north of the intersection with Old Seneca Turnpike and ending at a point 2200 feet north of the intersection with Old Seneca Turnpike.</p> <p>On the west side of Mill Road (heading South), starting at a point 1800 feet south of the intersection with Crow Hill Road and ending at a point 2000 feet south of the intersection with Crow Hill Road, then beginning again at a point 2050 feet south of the intersection with Crow Hill Road and ending at a point 2875 feet south of the intersection with Crow Hill Road</p>

#### **SECTION 5. VALIDITY**

If any part or provision of this Local Law or the application thereof to any person or circumstance be adjudicated invalid by a court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Local Law or the application thereof to other persons or circumstances, and the Town Board of the Town of Skaneateles hereby declares that it would have passed this Local Law or the remainder thereof had such invalid application or invalid provision been apparent.

#### **SECTION 6. REPEAL**

All ordinances, local laws and parts thereof that are inconsistent with this Local Law are hereby repealed.

#### **SECTION 7. EFFECTIVE DATE**

This Local Law shall take effect after adoption by the Town Board and upon filing in the office of the New York State Secretary of State.

**NOTICE OF PUBLIC HEARING – “THE EXTENSION OF THE  
CONSOLIDATED WATER DISTRICT TO INCLUDE AN ADDITION  
TO THE TALCOTT WATER.”**

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Town Board of the Town of Skaneateles of New York, at Town Hall, 24 Jordan Road, Skaneateles, New York, on the 7<sup>th</sup> of June 2021 at 7:15 p.m. via Zoom at <https://us02web.zoom.us/j/86584846871>, Meeting ID: 865 8484 6871 and Passcode: 620022, regarding the extension of the Consolidated Water District and to include the former Talcott Water District.

A copy of the proposed Talcott Water District Map Plan and Report is available for review at the Town Clerk’s Office of the Town of Skaneateles, 24 Jordan Street, Skaneateles, New York and on the Town of Skaneateles website [www.townofskaneateles.com](http://www.townofskaneateles.com).

An opportunity to be heard in regards to the proposed extension of the Consolidated Water District to include the former Talcott Water District and acquisition, construction and installation of water system improvements will be given at the hearing to those favoring or opposing the same as well as any comments on the, if any, of the proposed.

DATED: Skaneateles, New York  
May 18, 2021

Julie A. Stenger, Town Clerk  
Town of Skaneateles



**C&S Companies**  
499 Col. Eileen Collins Blvd.  
Syracuse, NY 13212  
p: (315) 455-2000  
f: (315) 455-9667  
[www.cscos.com](http://www.cscos.com)

**MAP PLAN AND REPORT**

**EXTENSION OF THE**

**CONSOLIDATED WATER DISTRICT**

**TO INCLUDE**

**AN ADDITION TO THE**

**TALCOTT WATER SYSTEM**

**TOWN OF SKANEATELES**

**MAY 2021**



**C&S ENGINEERS, INC.**

**499 COL. EILEEN COLLINS BLVD.**

**SYRACUSE, NY 13212**

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## 1. BACKGROUND AND AUTHORIZATION

The Town of Skaneateles contained a non-standard water service area outside the boundary of the Town's Consolidated Water District. The Village of Skaneateles has been providing water and invoicing these customers to date. Because this water service area is in the Town, it was desired to formalize this arrangement with new infrastructure that meets 10-State Standards as well as Town of Skaneateles Standards. This new infrastructure is currently being designed and installed by current customers and will soon be deeded to the Town for ownership and operation. A previous report documented the current customers' efforts to extend the boundary of the Town's Consolidated District to include the newly created water distribution infrastructure. This report outlines a proposal to extend the water district further to the south. This report is prepared a short time after the previous report. It is anticipated that the Town Board will adopt this map plan and report by resolution.

## 2. PROPOSED DISTRICT EXTENSION

The Consolidated Water District Boundary is proposed to be extended to include all new publically owned water distribution infrastructure. This area generally consists of single family houses and agricultural lands. The public portion of the non-standard water system has recently been reconstructed to current standards.

## 3. EXISTING SYSTEM DESCRIPTION

The Town of Skaneateles purchases water from the Village of Skaneateles. The Village water system contains two storage tanks located on the same site in the vicinity of the northeast corner of the Village. These tanks are filled with water from Skaneateles Lake by pumps through the distribution system and a transmission line. One tank is elevated and the other is a surface stand-pipe. The Town distribution system is connected to the Village distribution system at several locations, each of which is metered. In the past, the Town owned and operated a small surface reservoir located on the same site as the Village tanks. The Town has recently disconnected this surface reservoir from the distribution system.

#### 4. PROPOSED DISTRICT BOUNDARIES

The Consolidated Water District is proposed to be extended generally to the south of the recent district extension in the vicinity of the southeast corner of the Village of Skaneateles. A map showing the extension is contained in Appendix A. A detailed description of the district extension is included in Appendix B.

#### 5. DISTRICT IMPROVEMENT COSTS

All costs associated with this district extension will be borne by the current and future users of the infrastructure described in this report.

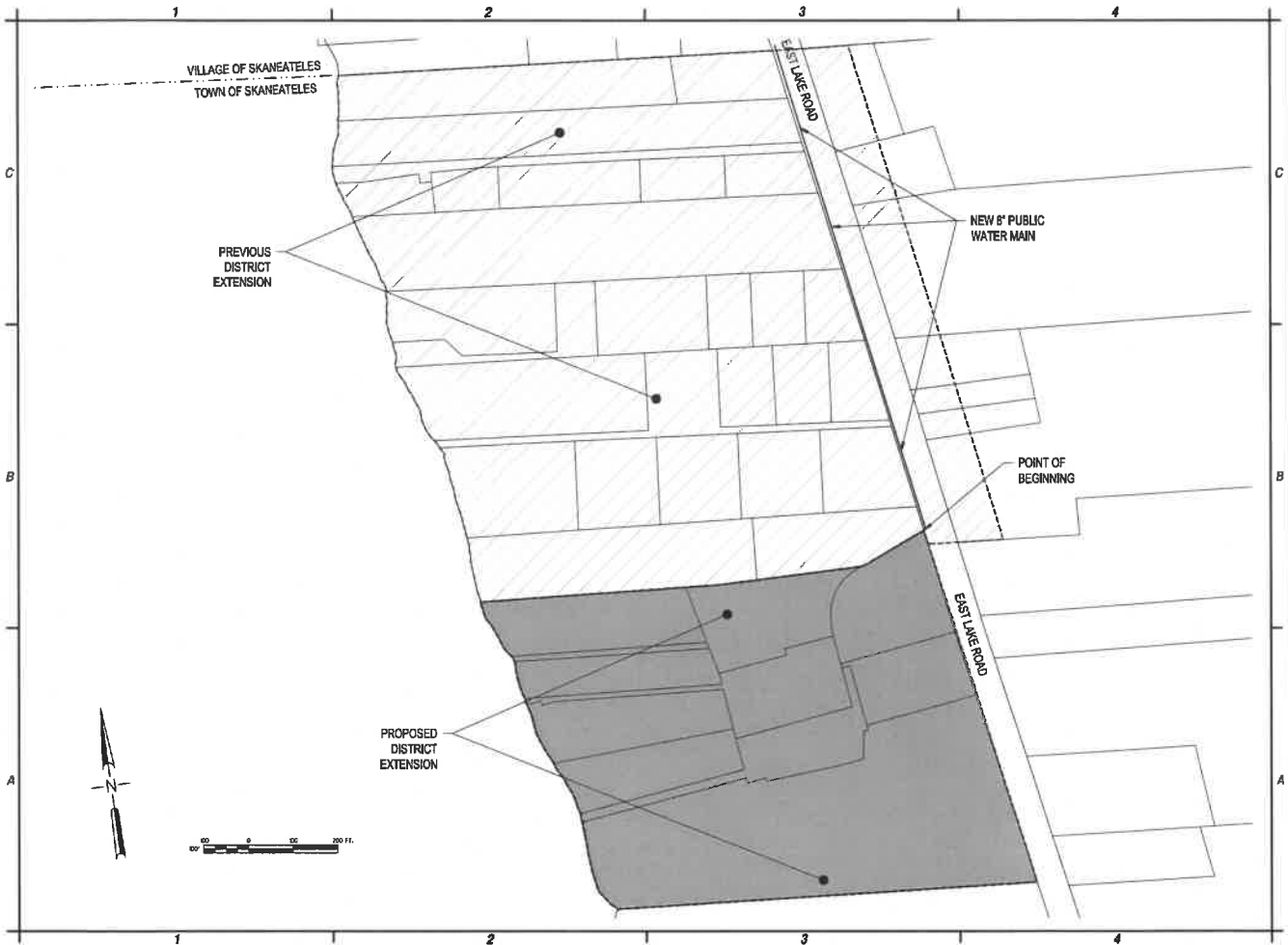
#### 6. PROJECT FINANCING AND PROJECTED USER FEES

There will be no additional costs attributed to existing water customers as part of this district extension. The applicants will be responsible for legal, engineering, and construction costs for the improvements associated with this water district extension.



## Appendix A

### *Water District Extension Map*



C&S Engineers, Inc.  
 490 Oak Eileen Collins Blvd.  
 Syracuse, New York 13212  
 Phone: 315-465-2000  
 Fax: 315-465-6987  
 www.ccsos.com



**TALCOTT WATER DISTRICT  
 WATER LINE INSTALLATION  
 TOWN OF SKANEATELES**

MARK	DATE	DESCRIPTION
REVISIONS		
PROJECT NO.	100-001-001	
DATE	MAY 2021	
DRAWN BY		
CHECKED BY		

**DISTRICT BOUNDARY MAP**

## Appendix B

### *Description of District Extension*

Town of Skaneateles  
Extension to the Consolidated Water District  
May 2021

The Town of Skaneateles Consolidated Water District shall have one (1) exterior boundary extension, described as follows:

Beginning at a point at the northeastern corner of tax parcel 041.-01-27.2, said point being on the westerly boundary of East Lake Road; thence

Southeasterly, a distance of approximately 887.42 feet along the westerly boundary of East Lake Road to a point at the southeastern corner of tax parcel 041.-01-37, said point being on the westerly boundary of East Lake Road; thence

Westerly, a distance of approximately 936.58 feet along the southerly boundary of tax parcel 041.-01-37 to a point at the southwest corner of tax parcel 041.-01-37; thence

Northerly, a distance of approximately 924 feet along the eastern boundary of Skaneateles Lake to a point at the northwest corner of tax parcel 041.-01-27.1; thence

Easterly, a distance of approximately 981.28 feet along the northern boundary of tax parcels 041.-01-27.1 and parcels 041.-01-27.2 to a point, said point being the point of beginning.