

Town Board Meeting

May 18, 2020

6:30 p.m.

Remote Meeting via www.zoom.com (id#: 897-8307-1325 password 063835)

Present: Supervisor Aaron, Councilor Tucker, Councilor McCormack, Councilor Alexander, Councilor Legg, Attorney Bennett.

Also Present: Bridgett Winkelman, Karen Barkdull, Sue Murphy, Allan Wellington, Miranda Robinson, Jason Gabak (Skaneateles Press), Michele Norstad, James Greenfield (Deputy Supervisor), Lori Milne.

Highway, Water, Transfer Station: Highway Superintendent Allan Wellington reported the Highway Department had plowed once since the last Town Board meeting and 129 times for the season. He reported all trucks have had plow equipment removed, cleaned up fallen trees from high wind, replaced a driveway pipe on Hencoop Road. They had excavated highway ditches on Baptist Corners Road, Rickard Road, Crowhill Road, Hencoop Road and Chapman Road. They continued site work for the Sims Building. Superintendent Wellington reported he had received the approval for the culvert replacement on Austin Road from the Army Corp of Engineers and still waiting for the DEC approvals. And, the surplus equipment auction closed last Friday. The 2002 IH truck brought \$7700, the 1986 Ford tractor brought \$5300. In the Water Department they finished flushing hydrants in District 3, the 2019 Annual Water Quality Report is complete and on the website. Copies have been sent to the County and State Health Departments and the EPA water sample for blu-green algae had been sent. At the Transfer Station the next truck load of cardboard will be picked up on Wednesday and they are waiting for Clifton Recycling to grind brush again.

Parks: Parks Manager Sue Murphy reported maintenance had been done at the Nature Trail while the trail had been closed. The Nature Trail and the tennis courts reopened over the weekend. The center courts at the tennis court remain closed to help with social distancing. They had been mowing, edging and trimming trees at the Parks. The Farmers Market is scheduled to start Thursday and Saturday of this week. There are currently 7 vendors, and more are expected to start in June. Agriculture and Markets had given guidelines to follow to open Farmers Market for the vendors and patrons that they will follow. The boat launches will be staffed this weekend, Memorial Day through Labor Day.

Councilor Alexander stated the Parks Department had done a great job during this time with the added workload with opening and closing the tennis courts, Nature Trails and all the activity in the Parks and practicing social distancing. She thanked Sue Murphy and the rest of the Parks Department. Councilor Alexander reported they are in the final stages of the Sims Building project. They will be doing a final walk through and Allan is working on quotes for concrete and sidewalks. She asked the Town Board for their approval to work with staff Engineer Miranda Robinson to put an RFP together to get quotes for the cement work at the Sims Building to complete the project.

Supervisor Aaron agreed this should be done.

On a motion of Supervisor Aaron, seconded by Councilor Legg, and with a (5-0) affirmation of the Town Board Councilor Alexander and Staff Engineer Robinson were authorized to create a Request for Proposals for the cement work at the Sims Building for items such as concrete pads and sidewalks, in accordance with the Town of Skaneateles Procurement policy.

Councilor McCormack also thanked Sue Murphy and the Parks Department for all their work. He stated he visits the Park frequently and is impressed with her and the staff.

Dog Control: Supervisor Aaron reviewed the April 2020 Dog Control Activity Report as submitted by Dog Control Officer David Wawro. The reported stated there were 12 calls during the month of April.

Staff Engineer: Staff Engineer Robinson reported on the LED Smart Cities project, the Transfer Station Solar Project and Water. She stated there was a memo sent to the Board regarding the Smart Cities project for their review. This memo contained information regarding the options for each department such as Parks and Highway. Also, its asked what goals the Town would like to see from this project. She stated she had communicated with Guth Deconzo stating the Town would like to keep the budget within the \$20,000 grant amount. They also stated they would like the Town to look for any dark spots through out the Town the Board would like to see any additional lighting installed, this would be the time to do this. Engineer Robinson said she is waiting to here from other municipalities that have installed these fixtures for their feedback.

Supervisor Aaron stated she had emailed the New York Power Authority regarding the install of the new Street Lights. NYPA had indicated they wanted to do a press release on the new streetlights. Supervisor Aaron also stated she would like notices sent to the public in the areas these would be installed to keep the public informed.

Councilor Legg asked about the additional fixtures for dark spots in areas. He asked would this be a part of the original cost or would it be an add on? Staff Engineer Robinson answered yes this would part of the original project cost. This project will be completed ahead of schedule. In the construction world time is money and therefore there will be money in contingency for these additional fixtures.

Staff Engineer Robinson reported on the Transfer Station Solar project. She stated they had been working with Abundant Energy and National Grid. National Grid will need to install an electric pole and a guide wire on the property across the street from the Transfer Station to service the planned solar array. After researching this National Grid had redesigned the plans and will be able to install the pole and guide wire within the right-of-way so an easement might not be necessary. She had been in contact with the property owner and he was not thrilled with the idea since it would affect his farming activities. She will continue to work with national Grid and Abundant Energy on this project. Abundant Energy is in Toronto, Canada and their consultants are having difficulty cross the boarder during COVID-19. She will update the Board when there is more information.

Supervisor Aaron asked if this was the only option for the pole location. Engineer Robinson stated she believed this was the second design. The original design was for 2 poles at the entrance to the Transfer Station. This impacted the height of the trucks entering the Transfer Station.

Staff Engineer Robinson reported on the water meter code revisions. There had been an update on meter pits due to the Talcott Water line. The Talcott Water line is up in the air at this point. Moving forward she recommended the Town have all new meters installed in meter pits. Currently in Town Code it states that any new meter installed beyond 75 feet must be installed in a meter pit. Within the 75 feet the meters could be installed in the basement of the structure. Supervisor Aaron stated she was not sure they agreed with this change. There could be some discretion of the Water Foreman that should be involved. She stated she would like to have another meeting to review this further. Engineer Robinson stated she had spoken to Water Department Foreman Joe Dwyer about the option of meter pits for any new construction or service going forward. The cost for the meter pit would be the responsibility of the homeowner. The conversation should be about meters that need to be replaced.

Supervisor Aaron stated the Board and the Water Department need to schedule a meeting to investigate this thoroughly.

Councilor Tucker stated he agreed with having more discussion on this. He stated his concerns about the additional cost to the homeowners.

Fire Department: Supervisor Aaron reviewed the April 2020 Skaneateles Fire Department Report as prepared by Fire Chief Pete Buehler.

*report attached

Minutes of May 4, 2020: On a motion of Councilor Alexander, seconded by Councilor Tucker, and with a (5-0) affirmation of the Town Board the minutes of May 4, 2020 were accepted as presented.

Town of Skaneateles Flag Policy: Supervisor Aaron reported there had been a request to fly the LGBT Pride Flag during the month of June. Supervisor Aaron stated she personally, as well as the Board supports the Pride month of June and the LGBTQ community. The Town of Skaneateles had created a policy regarding flags flown on Town properties. Supervisor Aaron read the following statement:

The Town Board is in receipt of a request to fly the LGBT Pride Flag during the month of June.

We recognize the need to create a new Flag Policy to show unbiased support for all special groups who may make this request now and in the future.

In considering this policy, Town Board members unanimously believe that each person has the right to fly whatever flag they want at their home or business. However, government may not grant the use of a forum to the people whose views it finds acceptable but deny use to those wishing to express less favored or more controversial views. The flying of one special interest group's flag and the denial of another less favorable group's flag would be unconstitutional.

The American flag represents all Citizens. The American flag has a unique meaning to each and every person. Not only in the U.S., but all around the world, the American flag symbolizes freedom, pride, honor and responsibility. The American flag has become a symbol above politics, it is the symbol of what unites us, in these difficult times. It is very important to find what unites us. Therefore, The American flag is declared as the sole, official flag of the Town of Skaneateles to fly on their properties to represent all citizens equally.

Councilor Alexander stated the Board had put a lot of thought into this. She personally celebrates the Pride month of June and celebrates the community in many ways. This is a difficult situation. If we allow one group, we must allow all groups to fly their flag on government property, even groups we do not agree with. As individuals we can fly any flag of our choice. On Town property the American Flag should be the only flag flown, this flag unites us all.

Supervisor Aaron agreed.

Councilor Legg also agreed. He stated the 14th Amendment provides equal protection for all and use of the United States Flag is a symbol for all. This is in no way an attempt to infringe on anyone's 1st Amendment right of Freedom of Speech.

Councilor Tucker agreed with Councilor Legg and Councilor Alexander.

On a motion of Councilor Legg, seconded by Councilor Tucker, and with a (5-0) affirmation of the Town Board the following Flag Policy was approved by the Board:

"The Town of Skaneateles will fly the American flag and not permit any other flag to fly on Town properties".

Parks Seasonal Employee – Sean Dristle: Parks Director Sue Murphy stated Sean Dristle is a returning employee. He will be working at the Town boat launch. This will be his 3rd year working at the boat launch and Parks Director Murphy requested the approval of the Board to hire Sean Dristle for the 2020 Summer season starting Memorial Day weekend.

Parks Director Murphy stated the Parks are opening quickly and with the daily changes from the State and the County regarding the changes due to COVID-19 she asked the Board for their approval to hire other season employees as needed.

On a motion of Councilor Alexander, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board, Sean Dristle was authorized to be hired for the position of Boat Launch Attendant for the 2020 season.

On a motion of Councilor Alexander, seconded by Councilor Legg, and with a (5-0) affirmation of the Town Board Parks Director Sue Murphy was authorized to hire seasonal employees for the 2020 season as needed due to the COVID-19 Pandemic restrictions and uncertainty of the Town's seasonal programs.

Partial Real Property Payment Law: Supervisor Aaron stated a request had been made by Tax Collector Lori Milne to of the Town Board and Attorney to review our present Partial Real Property Payment Law.

Tax Collector, Lori Milne stated, Don Weber, Onondaga County Director, shared information at the Onondaga County Tax Collector Association December 2019 Meeting. The Onondaga County Legislators made an alteration of Resolution 0265 dated October 03, 1994 creating Resolution 030 dated March 05, 2019. Resolution 030 provides the opportunity to start a Partial Payment on Delinquent Onondaga Real Property taxes at any point during the County's collection period.

The Town's current town law states the first partial payment needs to be made on or before the last day without penalty (normally January 31st). She said the County Tax Collector Association would like to propose we accept the first partial payment on a bill (of at least \$50 or greater) of any amount, at any time during the town tax warrant.

She stated the alteration will help our property owners pay their bills more- timely. Supervisor Aaron stated this would be an important benefit to our taxpayers.

Attorney Bennett stated this could be approved by the Board with a simple resolution.

Councilor McCormack asked if the penalty would still be in effect. Tax Collector Lori Milne said yes, the penalties would still apply.

Councilor McCormack asked if this would apply to School and Village taxes. Tax Collector Milne said she is not sure about the Village. The school has a resolution from New York State. They do allow partial payments in three payments. If the Town approves this alteration, she will submit it to the School Board for their consideration for the properties in the Town of Skaneateles.

Councilor McCormack asked Attorney Bennett if any Town ordinances would have to be amended? Attorney Bennett answered no, it could be adopted by a vote of the Board.

On a motion of Councilor McCormack, seconded by Councilor Alexander, and with a (5-0) affirmation of the Town Board; Tax Collector Lori Milne was authorized to follow The Onondaga County Legislators alteration of Resolution 0265 dated October 03, 1994 to provide the opportunity to start a Partial Payment on Onondaga County Real Property taxes at any point during the Town's collection period, with the maximum of 4 payments.

Announcements/Correspondence/Updates

- *Update – Zoning Code:* Supervisor Aaron announced the revised zoning code had been reformatted by Attorney Smith's office is being sent to Planner Joel Russel for his final review.
- *Comp Alliance issuing a Workforce Reduction Credit:* Supervisor Aaron reported the Town's workers compensation insurance carrier, Comp Alliance is issuing a workforce reduction credit. They are also sending more masks to the Town.
- *Onondaga County DOT Letter regarding "No Turn" sign at the intersection of Jordan and Sheldon Roads:* Supervisor Aaron announced a letter was received from the Onondaga County Department of Transportation in response from a request from Dick Eldredge of Sheldon Road for

a “no turn” sign at the intersection of Jordan and Sheldon roads. It states after a traffic evaluation it was determined at “no turn” sign is not warranted at this time.

▪ *Emails – Zack Ford:* Supervisor Aaron stated she had received emails from Zack Ford regarding the request to fly the LGBT Flag on Town properties during the month of June. The Board had discussed and voted on this earlier in the agenda.

▪ *Letter – Ed Frank:* Supervisor Aaron announced letters had been received from Ed Frank regarding the Woodbine Hotel application. She stated the letters had been forwarded to the Planning Board.

▪ *2019 Water Quality Report:* Supervisor Aaron stated the 2019 Water Quality Report had been completed, submitted to the County and State Health Departments and posted on the website.

Public Comment: No Public Comment.

Budget Amendments: No budget amendments.

Abstract #20-10: On a motion of Councilor McCormack, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board vouchers #20-0480 - #20-0548 were authorized from the following funds:

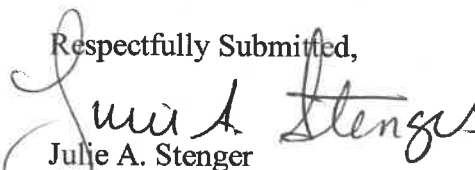
General Fund:	\$ 78,014.54	Highway:	\$ 46,618.38
Water:	\$ 7,754.47	Sewer.:	\$ 1,244.79
Hwy Part Town:	\$ 3,580.29	T & A:	\$ 1,345.10
Part Town:	\$ 3,629.58	Fire Dist:	\$201,662.47
Comm. Dev.	\$ 18,000.00		
TOTAL:	\$361,849.62		

Executive Session – Contact Negotiations: On a motion of Councilor Alexander, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to Executive Session at 7:20 p.m.

On a motion of Councilor McCormack, seconded by Councilor Tucker the meeting was returned to open session at 8:40 p.m.

On a motion of Councilor Legg, seconded by Councilor McCormack and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,


Julie A. Stenger
Town Clerk

Skaneateles Fire Department

77 West Genesee Street Skaneateles, NY 13152
Phone: 315-685-3496 Fax: 315-685-3480

May 18, 2020 - Town Board Report

Calls for the month:

- See attached Chief's Report (4/1/2020 – 4/30/2020)

Member hours for the month:

- See attached Members Hour Report (4/1/2020 – 4/30/2020)

Upcoming trainings:

- All training is being done online
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Meetings for the month:

- Labor Day – 5/14-19:30 via Zoom
- Truck – TBA
- Trustees & Board of Directors-5/28-19:00 via Zoom
- Officers-5/27-19:00-via Zoom
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Other business:

- Work is continuing on the ISO follow up inspection
- We are hoping to have WR-2 in the water at the docks at the Country Club sometime this month, just awaiting the new fire pump to be installed on it.
- Tickets are now available for the High Stakes Money Drawing and are available from any firefighter or online at www.skaneatelesvfd.com. As of May 4th, 488 tickets have been sold. The winning numbers of the 3-\$100.00 monthly drawings are of the 25,155,401. This year there are only 850 tickets available for purchase. Mark your calendars now for the 8th Annual Casino Night and High Stakes Money Drawing scheduled for Saturday September 26, 2020 at Skaneateles Station #1.

Respectfully submitted,



Pete Buehler
Fire Chief

Chief's Report

Skaneateles

From: 4/1/2020

To: 4/30/2020

Year to date

Membership

Total calls: 18	Total calls: 90	Active: 58
Structure Fires: 2	Structure Fires: 7	Career: 0
Vehicle Fires: 0	Vehicle Fires: 0	Inactive: 27
Vegetation Fires: 0	Vegetation Fires: 0	Probationary: 4
Acres Burned: 0	Acres Burned: 0	Military Leave: 0
EMS: 4	EMS: 17	Medical Leave: 0
Rescue: 0	Rescue: 2	Disability: 0
MVA: 1	MVA: 11	Social: 6
Extrication: 0	Extrication: 4	
Hazardous Condition: 2	Hazardous Condition: 18	Firefighter: 60
Service Call: 2	Service Call: 5	Interior Firefighter: 26
Good Intent Call: 0	Good Intent Call: 5	CFR: 0
False Alarm: 7	False Alarm: 23	EMT: 9
Cancelled Enroute: 0	Cancelled Enroute: 2	Paramedic: 0
Other: 0	Other: 0	Driver: 18
Mutual Aid Given: 3	Mutual Aid Given: 17	Diver: 10
Mutual Aid Received: 10	Mutual Aid Received: 30	Fire Police: 4
Average Personnel: 15.6	Average Personnel: 12.6	Haz-Mat: 26
Average Enroute Time: 1:52	Average Enroute Time: 1:43	Juniors, Explorers, RAMS: 1
Average Onscene Time: 4:31	Average Onscene Time: 4:36	Student, Bunk-in: 0
Firefighter Injuries: 0	Firefighter Injuries: 0	Support Staff: 5
Firefighter Deaths: 0	Firefighter Deaths: 0	

Meetings: 0	Meetings: 3
Drills: 2	Drills: 10
Training: 46	Training: 50
Miscellaneous: 7	Miscellaneous: 25
Stand-by: 0	Stand-by: 0

Comments: _____

Prepared by: _____

Thursday, May 14, 2020

Member Hours Report

From: 4/1/2020

To: 4/30/2020

Skanateles

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Training	TOTAL
79 Bailer, Dennis	0	0	1.2	0	0	1.2
13 Bailer, Richard	0	3.6	3.3	0	0	6.9
80 Bailer, Rob	0	2.4	1.2	0	0	3.6
6 Battle, Jorge	5.5	7.0	5.4	0	0	17.9
136 Blum, Tony	0	0	1.2	0	0	1.2
143 Buehler, Keith	0	0	1.2	0	0	1.2
68 Buehler, Pete	0	10.8	11.4	11.0	10.0	43.2
12 Buff, Jim	0	0	2.3	1.0	0	3.3
160 Busey, Steve	0	2.4	4.6	0	0	7.0
14 Card, David	0	0	1.2	0	0	1.2
15 Carlson, Gordon	0	10.8	11.4	14.0	0	36.2
4 Casper, Steve	0	0	1.2	0	0	1.2
180 Caza, Christopher	0	0	1.2	0	0	1.2
39 Clarry, Randy	0	7.2	7.0	0	6.5	20.7
115 Cross, Don	0	0	1.2	0	0	1.2
29 D'Amico, Adam	0	0	3.3	0	0	3.3
183 Dove, Ryan	0	5.9	7.9	0	2.0	15.8
11 Dudden, Timmy	0	0	1.2	0	0	1.2
2 Evans, Daniel S	0	8.4	8.1	0	2.0	18.5
178 Fedor, Christopher	0	0	1.2	0	0	1.2
117 Frank, Bob	0	1.2	2.3	1.0	0	4.5
186 Frank, William	0	0	1.2	0	0	1.2
62 Gannon, Pat	0	0	1.2	0	0	1.2
25 Jones, Paul	0	2.4	6.7	0	0	9.1
170 Kipp, Jacob	0	9.7	5.7	0	0	15.4

Member Hours Report

From: 4/1/2020

To: 4/30/2020

Skanateales

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	MISC.	Training	TOTAL
127 Lessaorang, Frank	0	0	4.7	0	0	4.7
101 Lessaorang, Ray	0	2.4	3.6	0	2.5	8.5
174 Loddhart, Marcus	0	10.8	8.9	0	0	19.7
157 Lynn, Bill	0	0	1.2	1.0	0	2.2
156 Lynn, Marty	0	0	1.2	1.0	0	2.2
51 Major, Charlie	0	0	1.2	0	0	1.2
182 McNeil, Matthew	0	0	1.2	0	0	1.2
185 Mead, Arfel	0	0	1.2	0	0	1.2
162 Mead, Kevin	0	0	1.2	0	0	1.2
181 Mead, Paul W	0	4.9	5.6	0	2.0	12.5
131 Murphy, Bill	0	1.2	5.6	0	9.0	15.8
7 Murphy, Kathy	0	3.6	4.6	0	21.5	29.7
60 Murphy, Paul	0	0	1.2	0	0	1.2
96 Newell, David	0	1.2	3.8	0	2.0	7.0
184 Orsen, Joe	0	0	1.2	0	0	1.2
188 Paddock, Heather	0	2.6	2.3	0	0	4.9
171 Paddock, Mike	0	3.7	4.4	0	0	8.1
63 Perkins, Dick	0	3.5	6.8	0	0	10.3
116 Pickering, Dana	0	4.6	8.3	2.0	3.0	17.9
44 Pole, Alberto	0	1.2	1.2	0	3.5	5.9
88 Rusin, Jim	5.5	1.1	3.5	0	0	10.1
66 Russell, Gene	5.5	7.1	5.6	0	3.0	21.2
103 Seil, Eric	0	3.6	3.4	1.0	0	8.0
176 Seil, Thomas	0	0	3.4	0	0	3.4
74 Sheppard, David	0	2.4	3.3	22.0	0	27.7

Member Hours Report

From: 4/1/2020

To: 4/30/2020

Skaneateles

MEMBER	Drills	EMS / MEDICAL	FIRE / RESCUE	Misc.	Training	TOTAL
133 Short, Scott	0	0	1.2	0	0	1.2
187 Starczyk, Mike	0	0	1.2	0	0	1.2
24 Stebbins, Mark	0	2.3	1.2	0	0	3.5
146 Tate, Jodi	0	0	2.2	0	0	2.2
76 Wallace, Charles	5.5	3.7	3.3	1.0	0	13.5
92 Wellington, Allan	0	1.2	3.3	0	0	4.5
159 Williams, Jay	0	0	1.2	0	0	1.2
41 Woodford, Clint	0	10.8	11.4	0	16.2	38.4
Total Hours	22.0	143.7	207.4	55.0	83.2	511