

Town Board Meeting

February 12, 2024

6:30 p.m.

Zoom: Meeting Id: 845 2034 6250 Passcode: 919305

Present: Supervisor Legg, Councilor Alexander, Councilor Tucker, Councilor Dove, Councilor Milne, Attorney Smith.

Also, Present (In Person): Tim Dobrovosky, Miranda Robinson, Sue Murphy, Joseph Gaidis, Jim Vitkus.

Also, Present (via Zoom): Brian Buff, Karen Barkdull, Jason Gabak (Skaneateles Press), Robert Herrmann,

Department Reports

Highway: Highway Superintendent Dobrovosky submitted his report to the Board for their review. He reported the Highway Department had a busy month, it started with high winds and heavy rain which both required attention. They picked up trees and cleared ditches. After that, a deep freeze kept them busy on the roads, and they plowed 21 times. The loader broke down and they were able to borrow one from the Village while it was being repaired. He thanked the Village for their help. Truck #6 radiator needed to be replaced and we were able to do the work in house. Other fix jobs included leaking air valves and broke brake cans. The crew did tree work at Austin Park in preparation for walkway resurfacing.

Councilor Alexander thanked the Highway Superintendent and the Highway Department for all their help with cleaning out the ditches and culverts at the Conservation Area on Gully Road.

Transfer Station: Municipal Recycling Liaison Brian Buff reported the Transfer Station had sent out 8 loads of trash, 3 open top containers and 4 loads of recycling. Mr. Buff stated he had been working with Engineer Robinson on a grant for the heating system at the Transfer Station.

Supervisor Legg stated the grant they are working on is an energy efficiency grant that fits well at the Transfer Station for heating and cooling.

Planning and Zoning: Planning and Zoning Secretary Karen Barkdull reported there were 3 new applications; David Lee on Pork Street, Skaneateles Storage and 4619 Jordan Road (Bullpen Gym). She reviewed the open projects, Josh Lagrow (Village Meadows Dubdivision), Community Meadow Solar Array and Lakelawn. Other activities included 4 pre-application meetings, 9 Element Plan meeting, 4 hours of Coded Enforcement training and updated the website with the revised Zoning and Shoreline modifications. *Report attached.

Codes: Codes Officer Robert Herrmann reviewed the December codes office report. The permits were up in numbers this month. In January they issued 8 new building permits, 13 completions issued, and 3 fire inspections. The 2023 New York State report had been submitted.

*January 2024 Codes Office Report Attached.

Parks: Parks Manager Sue Murphy thanked the Highway Department for all their work taking down the trees in Austin Park. The trees needed to be removed to be able to start the walkway repaving project. The tree roots were also damaging the asphalt and had to be removed. The Parks Department will be replacing these trees after the repaving of the walking path. She thanked Codes Officer Herrmann for his fire inspection and walk through of the Austin Pavilion. Playday registration starts March 11th at 8:00 a.m. and she had helped out at the Town Hall with issuing Transfer Station permits.

Councilor Alexander reported they were in receipt of a letter of resignation from Matt Sheppard. The letter stated his last day would be February 27, 2024. Councilor Alexander and the Board thanked Matt for his work with the Town and wished him luck in his future endeavors.

Councilor Alexander stated they would also like to advertise for this position and other seasonal laborers.

Parks Manager Sue Murphy thanked Matt for his 5 years with the Town and working with her, he will be missed.

On a motion of Councilor Alexander, seconded by Councilor Tucker and with a (5-0) affirmation of the Town Board, the resignation of Matthew Sheppard, effective February 27, 2024, was accepted.

Supervisor Legg reported on the tree removal at Austin Park. He stated the problems with the walkway and the paved parking area were caused by these trees upheaving the asphalt. The strip of land the trees were planted in was too narrow to sustain these trees. This summer when the walkway is repaved the Town will look into new plantings and drainage in the park. Some members of the community are upset the trees are gone but the new plantings would be more native to the area and fit with the natural landscaping.

Water: Water Foreman Shane Christman reported on the following:

Monthly/Weekly/ Daily

“Monthly Coliforms have been coming back from the lab with negative results and are looking great. Chlorine residuals which are recorded on a weekly basis have been coming in adequately. We have been checking our farthest points on the water system and have been directional flushing when needed to make sure proper chlorination is occurring. One change in the monitoring world

will be our disinfection by product testing. We normally test for this once a year, according to the Onondaga Health Department we will be testing quarterly this year. Slight added cost but overall, a good change, as monitoring is never a negative. USNY Dig Safes have been consistent, daily we are in the field locating our utilities and mapping to avoid any complications to our utilities. This helps us keep a close eye on any mechanical failures/needs in the field.

Recent Work Performed

Most recently, we did maintenance on our sewer lift station. Grease and debris were cleaned from the pumps, faulty floats were replaced, and automatic function was returned. We have also noticed we are entering the time of expiration for our water meters and Mxu's (Antennas). Therefore, we have been replacing and troubleshooting a lot in the field and getting them back in operation. Lauder Lane development was recently finished. Wesley and I just completed wiring and installing Mxu's and meters on the final condominiums. We also had a few new service/ meter pit installations which were installed with no issues. We continuously check and pump out any ground water at our pressure relief valve pits and check input and output pressures to ensure proper function. We have also been monitoring and taking inventory of our Cross Connection Control RPZ backflow preventors out in the system. Our major businesses are a big contender and with a few courtesy calls they are all up to date and tested, assuring no backflow into our system. We continue to chip away at Lead Service Line Inventory and have over 100 records. These next couple of months are going to be filled with effort to push our numbers up for recording the Lead Service Inventory.

Technology Needed

Over the years we have been recording utility location on paper. We now must transfer it to electronic filing. GIS is the main component to get this into play. Lately I have reached out to a few companies that specialize in GIS and received quotes anywhere from 10 to 15 thousand dollars. These quotes include the equipment needed along with software cost; these prices made me slightly hesitant. Recently during a training session, I spoke with Jim Flint from East Com about the quotes I have received, and he told me he has a solution. The product he pulled out is listed below. It is called RTK Mapper, it is a handheld device that you attach to your cellphone, and physically go out and locate water main and valve location. This device automatically creates a map and stores the data on your phone and to the cloud. It gets within 10cm of the utility and would make precise electronic maps in which we could send easily to contractors, health dept, any entity that would benefit. Price is \$3353." Shane recommended the Board consider this device.

Spring Repairs

Lead Service Inventory
Three Curb Box Replacements
Service line replacements.
Service line installs
PRV Pit Rebuild
Hydrant Replacement

Valve box Repairs

Training

1. Wesley Recently attended his Class D Water Operator Course at Suny Morrisville.
2. Recently, Jim Flint from East-Com came out in the field and gave us a locator training class. This sharpened skills with our underground locating equipment that we own.
3. Confined Space/ Competent Person Training.
4. AWWA Conference (Spring)

Councilor Dove asked about the mapping device Shane recommended. Supervisor Legg stated they would need 3 quotes to meet the requirements of the procurement policy. Shane Christman stated he had 2 other quotes that he would submit to the Board. The software for these devices is different but the East Com Mapping system would be a good fit for the Town since the Town already has the platform. Attorney Smith stated these quotes would not be apples to apples but if it was the best fit and value for the Town the Board could authorize the purchase.

Engineer Robinson stated the Town already had the platform from C&S Engineering and this program would be able to connect with that. She stated if the data going into the program is correct the system should work. She stated she could contact the company and have them send some data and she and Shane could download it to the existing platform and see how it works.

Shane stated he had worked with the company and the data they had collected, and it is what they need. They now need to have the data to put into the platform model to see how it works. East Com could send them a sample of the data.

Supervisor Legg stated the Board could consider this at the March 4th Town Board meeting after they had tested the data on the platform.

Water/Engineer: Town Engineer Miranda Robinson reported on the following:

“Reminder to water customers that it is the customers responsibility to keep your water meter from freezing. If your water meter breaks because it froze, you will be sent a bill for the labor of a new meter installation as well as the new meter.”

Climate Smart Communities-working on getting the credits for the solar array and the community solar campaign. These will put us over some thresholds for grant options. There is a tight window for the grants, so we need to get the paperwork submitted for the credits and follow up directly with a plan for the grant money. First up is the community solar campaign and we will be using the credits toward the heat pumps at the transfer station. We are working on getting a scope together for the upgrades for the Town Hall to work through our second round of credits and grant.

Andrews Road-Working on information with C&S for our grant submission. Had an onsite meeting with the design engineer on January 30th to determine locations for the water tower and the pump station. The hydraulic model will be revisited, and we will be getting our preliminary design later this spring. We also met with the bond folks to discuss timing of finance.

Trainings: Freshwater Wetlands, Rate Analysis, Grants Management System Deployment on 1/16, Battery Storage for solar.

Budget: Budget Officer Keri Fey reported they had completed all the W2s and 1099s, all submitted electronically. They are working on closing out 2023 and preparing for the audit. The auditors are tentatively scheduled to be in house March 26th -29th.

Minutes of January 22, 2024: On a motion of Councilor Milne, seconded by Councilor Alexander, and with a (5-0) affirmation of the Town Board, the minutes of January 22, 2024, were accepted as presented.

Budget Amendments: No Budget Amendments

Abstract #24-03: On a motion of Councilor Tucker, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board vouchers were authorized from the following funds:

General:	\$ 71,328.65	Highway:	\$ 11,579.44
Sewer:	\$ 591.73	Street Lgt:	\$ 826.26
Part Town:	\$ 5,852.94	Hwy PT:	\$ 2,494.68
Water:	\$ 19,452.67	T&A	\$ 1,824.09
Total:	\$ 113,950.46		

Townwide Reassessment Project Bid Opening: Supervisor Legg announced the bid opening was held for the Townwide Reassessment project.

Councilor Alexander reviewed the following bids that were received:

KLW Municipal, Inc:	\$325,000
	Included in proposal: Property photographs, Project mailings, informal meetings with property owners, Formal Grievance Board support.
Maxwell Appraisals:	\$199,000
Garr Associates:	\$275,000 -\$300,000

Councilor Alexander stated the proposal from K LW listed it included photographs of properties. The photos have already been done. She asked if that meant the photos were included in our proposal that we put out in our RFP or included in their proposal.

Attorney Smith and the Board stated they were a little confused about the photos and decided they should follow up with K LW Municipal and clarify the cost and what it included.

The Board agreed they do not need new photos or data. The data collection was done last year. Councilor Dove agreed to follow up with the three vendors and clarify the three proposals and review any questions.

Attorney Smith and the Town Board discussed the three proposals and questions they would like to have answered. Attorney Smith stated this was a nice mix of companies and should give the Board three solid options. Attorney Smith stated this is considered professional services therefore the Board would not have to go with the low bid.

The Town Board agreed to continue the discussion after Councilor Dove’s review and have it on the March 4, 2024 agenda.

Austin Park Walkway Replacement Project: Supervisor Legg stated Tim Dobrovosky had been working with Sue Murphy to get quotes for the resurfacing of the walking path at Austin Park. The Town had received a grant for this project.

Parks Director Sue Murphy stated she had received the following three quotes:

Barrett Paving	\$ 70,716.00
Seneca Stone Corp	\$ 29,575.00
BlueScope Construction	\$471,936.00

Parks Director Murphy reviewed the bids with the Board. She stated the bid from Seneca Stone required the Town Highway to do most of the labor. It was a cost for the asphalt. Barrett Paving would do the base layer of crusher run, widen the path to 10’ and included all the labor. Blue Scope was too much to even consider. Sue recommended the Board consider the quote from Barrett Paving. The quotes are not apples to apples and Barrett Paving would be the best value for the Town since it included the labor. The Town received a grant of \$100,000 and this would be under that threshold.

Attorney Smith stated this would be considered a capitol project and it would have to be put out to a formal bid or be a “piggyback” bid with New York State or Onondaga County.

Attorney Smith asked if Barrett Paving did road work for roads in the Town and if they are under the NYS OGS bidding process for paving. If that is the case, he would be comfortable with them being under the “piggyback” rule.

Highway Superintendent Dobrovosky stated Barrett Paving is under the State Bid processes and does other road paving in the Town.

Attorney Smith stated the quote only stated the materials are under state bid, but the additional labor and construction was not.

The Board asked Tim Dobrovosky and Sue Murphy to ask Barrett Paving if they could submit another quote separating out the walkway from the highway paving quotes. Also, if they could separate out the labor and material to make sure the quote met the obligations under the Town of Skaneateles Procurement Policy.

The Board agreed to wait for the updated quote from Barrett Paving and have it on the March 4th Town Board agenda.

2024 Farmers Market Application: Parks Director Sue Murphy reviewed the 2024 Farmers Market application as presented. There is a new section to the application for 2024. They had added a section to allow CSA (Community Supported Agriculture) vendors again this year. This year they would allow this for consumer pickups at the market. Vendors would only be allowed to have a maximum of 12 participants. In the past people only went to the vendor to pick up their package and did not shop any other parts of the market and they did not want this to happen again.

Councilor Alexander reviewed the application with the Board. She stated Ms. Murphy has done an excellent job working with the Department of Agriculture with the rules for the market again this year. There had been requests to bring back CSA vendors and she said they would try it again and see if it works. She is in support of this change and recommended the Board approve the 2024 Farmers Market rules and application as presented. The cost had not increased for 2024.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the 2024 Farmers Market rules and application as presented.

OCIDA Uniform Tax Exemption Policy: Attorney Smith reviewed the Onondaga County Industrial Development Agency’s proposed update to their tax exemption policy. He stated the IDA (Industrial Development Agency) is a government agency who originally had been tasked with providing tax benefits to projects that generate or retain jobs. Traditionally it would be industrial uses, such as manufacturing, to attract jobs to the area and the government is willing to use this agency to provide tax benefits to make that happen. The main benefits that they provide

is exemption from real property taxes, so that affects towns, school districts and counties. They provide relief from sales tax for the materials used in the construction and they provide waivers from certain filing taxes like the mortgage tax and transfer tax.

They have a set of rules and factors for these projects. It is referred to as the UTEP, Uniform Tax Exemption Policy. The IDA has had a UTEP for many years and they are proposing to make amendments to the UTEP, and they are seeking comments from school districts and towns in the community as to whether or not they agree with the proposed changes.

The changes are with the tax benefits that are given to the building of apartments. Traditionally, the IDA did not focus on handing out tax breaks to encourage people to build apartment developments. Now there is a recognized need in the community at the county level where they are trying very hard to increase the housing stock as quickly as they can due to some anticipated development in the immediate future.

The UTEP is a much more concrete program and it can be broken down into three categories. Housing that would be provided at market rate would be eligible for a three-year pilot. Housing that would provide at least 10% of the units that would be set aside for affordable housing that would be considered rent controlled housing in the Syracuse metro area and that would include Skaneateles.

It would be based on the average median income for the Syracuse metro area and right now that is about \$90,000. Limits would be set to qualify for this rent-controlled housing. This would allow for a 10-year pilot program for the developer. If the developer agreed to set aside 15% of the units, they could be eligible for a 12-year pilot program. It could also be senior housing. This would be the developer not the Town. What would happen with a 10-year pilot is the first year there would be 100 % tax exemption, the second year it would be 90, then 80, then 70, all the way to the 11th year then they would 100 % back on the tax roll.

The Board discussed the incentive to build more apartments with these updates. They stated this would fit in with the Town's Hamlet Plan. There is no negative impact to the Town given the Town's current zoning. Not many areas would allow for this type of development in the Town zoning law. And, it would not change any of the Town's zoning. This would be in effect in all of Onondaga County

The Board decided they had no comment at this time.

Gary Lockwood request for Support of a Conservation Easements on the Lockwood Farm: Supervisor Legg stated a request had been submitted by Gary Lockwood of Lockwood Farms for the Town's support of a conservation easement on part of the Lockwood Farm property. It is located on the west side of Skaneateles Lake and borders the lake. This is a perfect property for a conservation easement.

Councilor Alexander stated the Skaneateles Lake 9 Element Plan stated one of the top recommendations is to continue trying to conserve land around the lake to preserve our water as time goes on. We noticed with the modeling that no matter what we do with climate change, we are going to have effects on the lake and the drinking water it provides.

Supervisor Legg stated some of the studies that have been done showed that the single worst factor in lake and land use in the watershed are septic systems. If this ensures that we will not have 20 or 30 septic systems with potential for failure contributing with phosphorous slithering, it is the best thing we can do to protect the lake by supporting these types of conservation easements.

Councilor Alexander stated it goes along with the Town of Skaneateles's Comprehensive Plan and she is in support of this request.

Councilor Tucker stated he is a member of the Onondaga County Land Protection Board, and he stated this is an important piece of land to preserve.

The Board agreed this is an important piece of land to preserve in a conservation easement.

On a motion of Councilor Milne, seconded by Councilor Dove and with (4-0) affirmation of the Town Board, the Town Board authorized a letter of support for the Lockwood Farm property being put into a conservation easement, Councilor Tucker abstained since he is a member of the Onondaga County Land Preserve Board which would be reviewing this application.

Town and Village of Skaneateles Future of Austin Park Tolling Agreement Joint Statement: Supervisor Legg read the following tolling agreement:

TOLLING AGREEMENT

This Tolling Agreement ("Agreement") is entered into between the Town of Skaneateles (the "Town") and the Village of Skaneateles (the "Village") (collectively the "Parties").

RECITALS

WHEREAS, the Town wishes to undertake a proposed project to renovate and expand facilities located on real property owned by the Town at 1 East Austin Street (the "Project"), located within the Village, more commonly known as Austin Park (the "Property"); and

WHEREAS, on November 20, 2023, the Town Board voted to assert immunity from the Village's zoning laws and regulations as they applied to the Project; and

WHEREAS, the Town and the Village have now expressed the desire to enter into negotiations to determine whether the Town's assertion of immunity can be resolved without litigation; and

WHEREAS, the Village and Town desire to enter into this Agreement to preserve the Village's ability to challenge the Town's assertion of immunity until June 1, 2024 (the "Tolling Date").

AGREEMENT

NOW, THEREFORE, in consideration of the promises and the mutual covenants and obligations set forth below, the Parties agree as follows:

1. The Parties agree that the time period within which any litigation may be brought between the parties pertaining to the Town's assertion of immunity, including without limitation any and all federal and/or state and/or other applicable statutes of limitations, statutes of repose or any other prescriptive period that may define, fix, or limit the period within which any litigation may be brought, shall be tolled for the duration of this Agreement as specified in paragraphs 2 and 3 below. No statute of limitations, statute of repose, or other prescriptive period shall run during the duration of this Agreement. The parties further agree that no party shall assert in any litigation or judicial proceedings related to the Town's assertion of immunity, that the other party's inaction during the duration of this Agreement constitutes a bar to any claim or defense under the doctrine of laches or any other legal or equitable theory, including but not limited to waiver (such as waiver of right to demand arbitration) or estoppel.

2. This Agreement shall commence on February 8, 2024 (the "Effective Date") and expire on June 1, 2024. (the "Expiration Date").

3. This Agreement and the tolling and other provisions set forth in this Agreement shall be binding upon and inure to the benefit of each of the Parties' respective predecessors, successors, assigns, parents, subrogees, insurers subsidiaries, and affiliates and to all of their respective shareholders, directors, officers, employees, agents, successors, and/or assigns (the "Affiliates"), whose rights shall be enforceable by the affected Affiliate in the event of a breach hereof.

4. This Agreement is intended to satisfy any provision of law necessary to extend the statute of limitations.

5. The Parties have discussed this Agreement with their respective counsel and understand its terms and implications.

6. This Agreement contains the entire understanding and agreement of the Parties with respect to the tolling and related matters described herein and supersedes any and all prior oral or written statements with respect thereto. This Agreement shall not be modified or changed in any way except in a writing signed by the duly authorized representatives of all of the Parties.

7. The individuals signing this Agreement are authorized to sign on behalf of their respective parties.

8. This Agreement may be signed in separate counterparts, by one or more of the parties, and those counterparts, when taken together, shall have the same force and effect as if a single, original document had been signed by all of the Parties. Facsimiles or scanned .pdf versions of signatures will constitute valid evidence of execution and will be treated as originals.

9. By entering into this Agreement, the Parties do not admit or concede any fact or legal argument or assume any liability of any kind. Except to enforce the terms of this Agreement, no Party shall use this Agreement or its negotiation in any litigation or arbitration or judicial proceedings, including with respect to any issues of arbitrability, forum selection, or choice of law.

10. This Agreement shall be governed by, and interpreted in accordance with, the laws of the State of New York notwithstanding the choice-of-law rules or any other rule or regulation or principle that could result in the application of the laws of any other jurisdiction.

Attorney Smith explained the Tolling Agreement. He stated in November, the Town asserted immunity from the Village zoning for the purpose of making improvements to the park. This is a common thing where one government owns land in a jurisdiction of another government. The park is located in the village and the town owned the land. Immediately after doing that, The Town Board contacted the Village Board and began talks to see if there was an appetite to work together to come to an agreement as to what those improvements should look like. A clock started by law, when the Board passed the immunity resolution and the Village only had four months from that time to challenge this assertion of immunity in court if they choose to do that.

What the tolling agreement is saying is that the talks have been productive up to this point and that the parties would like to give that process more time to finalize an agreement between the two parties and in order to provide the village with the comfort that they have time to challenge the Board decision, which would otherwise expire in less than a month, this agreement is to provide until June 1st so the Boards have more time to finish the process.

A tolling agreement tolls a statute of limitations and gives parties who are on their way to a negotiated agreement rather than litigation the opportunity and the breathing room to reach a negotiated a settlement without the pressure of waiving any rights.

With Attorney Smith's recommendation the Board agreed to accept the Tolling Agreement with the Village of Skaneateles as presented.

On a motion of Councilor Dove, seconded by Councilor Alexander and with unanimous (5-0) affirmation of the Town Board, the Town Board approved the Tolling Agreement with the Village of Skaneateles as presented.

Part Time Cemetery Seasonal Employment: Supervisor Legg stated Dick Eldredge, Town of Skaneateles Cemetery Superintendent was looking for a season part time laborer for seasonal work at the Town's cemeteries. Councilor Milne would take the lead and work with Dick Eldredge to fill this position.

Parks Department Employment Opportunities: Supervisor Legg stated Parks Director Sue Murphy is looking for summer Parks employees as well as a full time Parks Laborer. Councilor Alexander would take the lead and work with Sue Murphy to fill these positions.

Board of Assessment Review Member Resignation: Supervisor Legg stated the Board was in receipt of a letter of resignation from Board of Assessment Review member Jeff Liccion. The Town would be advertising to fill this vacant position.

Announcements/Correspondence/Updates

Town Departments closed – February 19, 2024 – President's Day

Skaneateles Lake Nine Element Plan Meeting Review: Councilor Alexander gave an update on the Nine Element Plan review meeting. She stated it was well attended and there was a lot of positive information given regarding the lake quality. There will be another Public Informational Meeting in March.

Austin Park Tree Removal Statement: Supervisor Legg read the following statement regarding the tree removal at Austin Park:

“The Town of Skaneateles is removing trees in Austin Park for maintenance reasons. We will be replacing the walking path this year and the trees need to be removed before this can occur. We will replant trees to replace those that must be removed. Please note the Town does not remove trees unless it is necessary, it is our goal to preserve trees whenever possible.”

Upstate Mobile Mammogram Van – March 5, 2024, at the Skaneateles Fire Department: Supervisor Legg announced the Upstate Mobile Mammogram Van would be at the Skaneateles Fire Department on March 5, 2024.

MyLocalSafety App (MyLS0): Councilor Dove encouraged all residents of the Town and Village to sign up for the MYLocalSafety App to be notified of any emergency and alerts.

Councilor Dove announced she would be working on updating the Town’s Safety Plan in cooperation with the Village.

Councilor Alexander announced there would be more trees being taken down at the Conservation Areas.

Public Comment: No Comments

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned to attorney advice at 8:10 p.m.

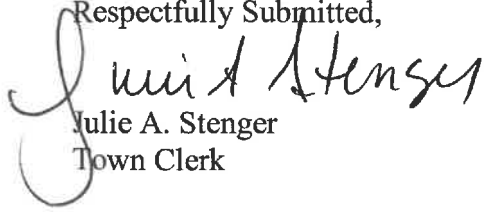
On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (5-0) affirmation of the Town Board the meeting returned to open session at 9:30 p.m.

On a motion of Councilor Alexander, seconded by Councilor Milne and with unanimous (5-0) affirmation of the Town Board, the Town Board authorized the pay rate for part-time season Highway Department employee, Bill Murphy to be \$26.80/hr.

On a motion of Councilor Alexander, seconded by Councilor Dove and with unanimous (5-0) affirmation of the Town Board, the Town Board agreed to the Mark VII Tax Assessment Settlement agreement as presented. * Resolution attached.

On a motion of Councilor Dove, seconded by Councilor Tucker and with unanimous (5-0) affirmation of the Town Board the meeting was adjourned at 9:35 p.m.

Respectfully Submitted,

Handwritten signature of Julie A. Stenger in cursive script.

Julie A. Stenger
Town Clerk

Open Projects Report

01/01/2024 - 01/31/2024

For Project Type: < All >

Project Identifier	Applicant	Parcel Location	Project Type	Application Date
P-2024-01	David Lee	1741 Pork St	Special Permit	01/03/2024
Proposed 60x24 shed on side of barn, remove silo, woodworking business on mixed use lot				
P-2024-02	Skaneateles Storage, LLC	1351 Cherry Val Tpk	Extension	01/04/2024
extension to 2 lot subdivision				
P-2024-03	4619 Jordan Rd LLC	Bull Pen Gym 4619 Jordan	Lot Line Adjustment	01/08/2024
Lot Line Adjustmernt wtl parcel A at 11.2 acres with existing structures and parcel A1 at 10.2 acres of vacant land				

Total # of Open Projects : 3

02/01/2024 Status of Existing projects still open:

Josh LaGrow/Village Meadows Subdivision (2023) -This is an ongoing application with the Planning Board for an 8 lot subdivision off Franklin Street. Application is continuing with a preliminary SEQR review in February.

Community Solar Array -TJA Solar (2023)– Application for a variance is pending with the ZBA, and the application has begun with the Planning Board. I was notified that the applicant is still pursuing the application, so it is still pending with both boards.

Lakelawn (2021)– proposed brick and stone masonry wall to replace wood fence along West Lake Rd. this project is on hold.

Other Activities:

- pre-application meetings (4)
- 9 element meeting
- CEO training (4 hours)
- Updated website with revised zoning code including shoreline modifications

Town of Skaneateles
Permit Monthly Report

01/01/2024 - 01/31/2024

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
January 2024						
24-001	01/12/2024	Matthew Abbott	Detached Garage/Pole barn	1954 Arnaste Ln SBL#: 021.-03-15.0	\$16,000.00	\$110.00
Description of Work:						
<i>Construct 30x40 pole barn in rear yard with no concrete floor or electricity at this time. Will move existing shed for new barn.</i>						
24-002	01/12/2024	Neil Vance	Miscellaneous	2120 Terrace Ln S SBL#: 057.-04-13.0	\$15,000.00	\$104.00
Description of Work:						
<i>Install new windows and doors. Change size of sliding door requiring framing inspection</i>						
24-003	01/12/2024	Tap Root Operations LLC	Detached Garage/Pole barn	4272 Jordan Rd SBL#: 023.-03-06.2	\$31,000.00	\$200.00
Description of Work:						
<i>Construct 96x 18 pole barn addition on North side of West green houses with electricity and concrete floor</i>						
24-004	01/12/2024	Tracey Mills Management Trust	Single Family Home	2613B E Lake Rd SBL#: 037.-01-20.0	\$500,000.00	\$2,707.00
Description of Work:						
<i>Demolish 2406 Sqft home and rebuild same size 2 story in its place on existing CMU foundation. (1/12.24-foundation found Inept and is going to be replaced in kind with new footing and CMU wall) Will have a LP Gas fireplace, 3 bedrooms, 3 1/2 bathrooms, 9x12 & 9x16 decks and a 5x10 porch on the front.</i>						
24-005	01/23/2024	Woodruff Charles	Repair existing structure	2875 E Lake Rd SBL#: 038.-01-06.1	\$40,833.52	\$259.00
Description of Work:						
<i>Repair Foundation by removing existing slab, existing cmu foundation then replace with CMU foundation approximately 140 sqft area including timber frame repairs in floor</i>						
24-006	01/23/2024	Sean Perham	Fence	942 Hencoop Rd SBL#: 059.-01-03.2	\$18,472.00	\$72.60
Description of Work:						
<i>Install 452 lineal feet of 6' black chain link fence in rear yard with 2-8' gates and a 4' gate for access.</i>						

Permit Monthly Report

Permit #	Issue Date	Owner	Permit Type	Property Location	Valuation	Amount
24-007	01/31/2024	MJP Family LLC	Miscellaneous	2338 Thornton Grv N	\$16,500.00	\$20.00
Description of Work:				SBL#: 056.-03-15.0		
<i>Separate duct work and add High Efficiency furnace & AC to make up for insufficient air flow on North end of home.</i>						
24-008	01/31/2024	1590 Cherry Valley Tpk LLC	Nonresidential Bldg	1590 Cherry Val Tpk (Cherry Valley Depot)	\$1,300,000.00	\$7,814.00
Description of Work:				SBL#: 042.-05-03.0		
<i>Construct 60x220 Steel framed Building with brick veneer for multi tenants. Will have poured & Insulated concrete foundation with slab. Install Driveway, septic, and storm water system. Interior floor drsins will be connected to a separator system. The North Bay will be two stories and have common space for tenant use.</i>						
January 2024 Total:					\$1,937,805.52	\$11,286.60
Reporting Period Total:					\$1,937,805.52	\$11,286.60

Completion Issued Report

01/01/2024 - 01/31/2024

Contact Type: Applicant

Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
20-019	021.-02-14.0	Certificate of Occupancy	20-019	Mark Shearer	4539 NW Townline Rd	01/17/2024
Addition # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
20-173	038.-01-18.0	Certificate of Occupancy	20-173	Kelly Scalzo	2803 E Lake Rd	01/30/2024
Additions/Renovations # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
21-033	018.-02-26.1	Certificate of Compliance	21-033	Eric Andrews	4499 Jordan Rd	01/30/2024
Fence # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
22-075	032.-01-10.1	Certificate of Occupancy	22-075	None	1491 New Seneca Tpke	01/17/2024
Additions/Renovations # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
22-085	038.-01-18.0	Certificate of Compliance	22-085	Kelly Scalzo	2803 E Lake Rd	01/30/2024
Detached Garage/Pole barn # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
22-089	027.-04-02.3	Temporary	000154	Robert Fortino	1024 Old Seneca Tpk	01/24/2024
23-031	034.-01-11.0	Temporary	000155	Thomas Guadagnolo	1871 Sugar Maple Ln	01/30/2024
Single Family Home # of CC/CO :Issued : <u>2</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
23-099	033.-04-12.1	Certificate of Compliance	23-099	travis bradley	3743 Fisher Rd	01/30/2024
Demolition # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
23-117	054.-02-04.1	Certificate of Compliance	23-117	Thomas Zell	1265 Oak Bluff	01/30/2024
Solar System # of CC/CO :Issued : <u>1</u>						
Permit #	SBL	Completion Type	Completion Number	Applicant	Location	Completion Date
23-155	044.-02-01.1	Certificate of Compliance	23-155	None	3916 East St	01/17/2024
Fence # of CC/CO :Issued : <u>1</u>						
Grand Total:						<u>10</u>

Town of Skaneateles
Inspections Report

Start Date: 12/31/2023 End Date: 01/31/2024

Inspectors: < All >

Identifier	Address	Primary Contact	Date	Type	Inspector	Result
048.-01-09.0	796 W Genesee St (Skaneateles Initiatives, LLC)	Skaneateles Initiatives, LLC	01/09/2024	Business Occupancy Inspection	Robert Herrmann	Passed
017.-02-13.1	4618 Jordan Rd (Red Rooster)	David J Dellostritto	01/24/2024	Assembly Occupancy Inspection	Robert Herrmann	Pending
017.-02-13.1	4618 Jordan Rd (Red Rooster)	David J Dellostritto	01/30/2024	R Occupancy	Robert Herrmann	Pending
Total Inspections:						3